



AGENDA ITEM REPORT

DATE: March 5, 2024
DEPARTMENT: Parks and Recreation
REQUESTER: Mack Young
TITLE: Approve Contract Amendment for Custodial Services for Sports Parks & Stadiums

I. MOTION REQUESTED

A) Approve Amendment No. 1 to the contract with Zaharaly Cleaners, Inc, under Solicitation No. RFP230441WCD, Custodial Services-Lee County Sports Parks & Stadiums, to add "On Demand Cleaning" and "On Demand Pressure Washing" services for Terry Park to the contract. The amendment will increase the contract amount annually, on an as-needed basis. The estimated annual expenditure will be increased by \$7,000.

B) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves an amendment to the contract for Custodial Services-Lee County Sports Parks & Stadiums with Zaharaly Cleaners, Inc., to add "On Demand Cleaning" and "On Demand Pressure Washing" services to the contract for Terry Park. The amendment will increase the contract amount annually, on an as-needed basis. The estimated annual cost for these added services is \$7,000 and funding is included in the department's annual budget.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
On November 7, 2023, the Board of County Commissioners awarded RFP230441WCD, Custodial Services-Lee County Sports Parks & Stadiums, to Zaharaly Cleaners, Inc., to provide custodial services for Lee County Sports Parks & Stadiums. The original term of the contract was for three years with an option to renew for a term or terms not to exceed the original three-year period. The original estimated annual expenditures was for \$202,918.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$202,918
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: General Fund and MSTU Program: Parks and Recreation Operations Project: Parks Custodial Services Account Strings: KH5722500100; KH5722015500	
G)	Fund Type?	General Fund, Unincorporated MSTU
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Custodial Services Contract Amendment	2/16/2024	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Young, Mack	Approved	2/21/2024 - 2:32 PM
Budget Services	Guttery, Angela	Approved	2/21/2024 - 3:23 PM
Budget Services	Winton, Peter	Approved	2/22/2024 - 7:13 AM
County Attorney	Swindle, Amanda	Approved	2/22/2024 - 4:44 PM
County Manager	Brady, Christine	Approved	2/26/2024 - 11:31 AM