



BOARD OF COUNTY COMMISSIONERS

September 14, 2018

John E. Manning
District One

Cecil L. Pendergrass
District Two

Larry Kiker
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wm. Wesch
County Attorney

Donna Marie Collins
Hearing Examiner

Mr. Terril Brake
West Coast Florida Enterprises, Inc.
8090 Supply Drive, Suite 100
Fort Myers, FL 33912

SUBJECT: Renewal of Annual Contract No. C-7843
 County Wide Roofing RFP170382ANB

Dear Mr. Brake:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 11/13/2018 through 11/12/2019.

We are hereby extending the annual contract for an additional one year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

C: Project File



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June 28, 2018

239-533-8871

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Mr. Terrill Brake
West Coast Florida Enterprises, Inc.
8090 Supply Drive, Suite 100
Ft. Myers, FL 33912

Subject: Renewal of Annual Contract No. C-7843
County Wide Roofing RFP170382ANB

Dear Mr. Brake:

The above-referenced annual contract will expire on November 12, 2018, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (11/13/2018 – 11/12/2019). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email kurban@lee.gov), within 15 calendar days from receipt.

 a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.

 b. I am not interested in extending this contract for an additional one-year period. Why? _____

Vendor:

Terrill Brake
Signature

VP of Sales
Title

8/13/18
Date

Lee County:

Mary Decker
Signature of Authorized Official

Procurement Management Director
Title

9-13-18
Date