

AGENDA ITEM REPORT

DATE: June 2, 2020
DEPARTMENT: Solid Waste
REQUESTER: Douglass Whitehead
TITLE: Award Contract for Contingency Solid Waste Transfer Hauling and Disposal

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B200128DWJ, Contingency Solid Waste Transfer Hauling and Disposal to primary vendor Wherry Truck Lines, Inc. and secondary vendor Fleet Express Lines, Inc. for solid waste transfer hauling and unloading services from County operated Solid Waste facilities, on an as needed basis, for an initial term of one-year, in the amount of \$100,000.00.
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
 C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional one-year periods, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Contracts with primary vendor Wherry Truck Lines and secondary vendor Fleet Express Lines to provide contingency solid waste tractor-trailer transfer services from Solid Waste facilities to approved disposal sites on an as needed basis. Contingency hauling services are used when abnormally high volumes of waste materials are received or when mechanical failures take department equipment offline. Contingency transfer services ensures waste is managed in a timely manner and in compliance with the department's permitted conditions. A purchase order was issued for associated expenditures in Fiscal Year 2018-2019 in the amount of \$48,375.00.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History.
 Procurement Management obtained bids for the project known as Invitation to Bid No. B2002128DWJ, Contingency Solid Waste Transfer Hauling and Disposal. On the bid deadline of March 16, 2020, Procurement Management received three submittals. After conducting an analysis of the bid submissions, Wherry Truck Lines, Inc. was awarded as primary vendor and Fleet Express Lines, Inc. was awarded for secondary vendor.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
 Staff recommends awarding contracts to Wherry Truck Lines, Inc. and Fleet Express Lines, Inc. for use on an as-needed basis for an initial one-year period in the amount of \$100,000.00. The contracts can be renewed up to three additional one-year periods, upon the agreement of all parties. This is a new annual contract for Lee County.
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$100,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: 40100 Program: Solid Waste Project: Account Strings: OB5340840100.503490	
G)	Fund Type?	Enterprise
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Wherry Truck Lines Proposed Contract	4/14/2020	Contract
Fleet Line Express Proposed Contract	4/14/2020	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Solid Waste	Turner, Nicole	Approved	5/20/2020 - 2:04 PM
Solid Waste	Whitehead, Douglass	Approved	5/20/2020 - 4:19 PM

Budget Services	Guttry, Angela	Approved	5/22/2020 - 9:19 AM
Budget Services	Winton, Peter	Approved	5/22/2020 - 10:34 AM
County Attorney	Swindle, Amanda	Approved	5/22/2020 - 1:10 PM
County Manager	Salyer, Glen	Approved	5/26/2020 - 11:46 AM