

AGENDA ITEM REPORT

DATE: December 5, 2023
DEPARTMENT: Solid Waste
REQUESTER: Douglass Whitehead
TITLE: Award Annual Contract for Class III Contingency Solid Waste Disposal

I. MOTION REQUESTED

A) Award Invitation to Bid No. B230230MWB, to A.C.M.S. Inc. dba Heart of Florida Environmental for Class III Contingency Solid Waste Disposal Services, on an as-needed basis, for an initial term of three years, in the amount of \$250,000.00 per year. Individual purchases in excess \$100,000.00 will be presented to the Board for approval.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contract for up to three additional years and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal(s).

II. ITEM SUMMARY

Awards a Contract to A.C.M.S. Inc., dba Heart of Florida Environmental, for contingency solid waste disposal services in the amount of \$250,000, a not-to-exceed annual amount. The initial term is for three years, with up to a single three-year extension period as mutually agreed.

During unplanned outages to Lee County disposal facilities, or when incoming waste volumes exceeds internal processing or disposal capacity, Lee County sends Class III waste (including construction and demolition residue) to an outside permitted landfill for disposal. The contingency disposal contract will provide a reliable backup to internal disposal.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management solicited bids for the project known as Bid No. B230230MWB, Class III Contingency Solid Waste Disposal Services. On the bid solicitation deadline of September 6, 2023, Procurement Management received three submissions, including one No Bid. After conducting an analysis of the bid submissions, staff recommends awarding to A.C.M.S. Inc., dba Heart of Florida Environmental.

This contract is for use on an as-needed basis for an initial term of three-years with mutually-agreed renewal not to exceed the three years, in increments as mutually agreed. This is a new annual contract for Lee County. Disposal will be in a FDEP permitted facility in Sumter County.

B) Policy Issues

C) BoCC Goals

D) Analysis

This contract will be used for small amounts of contingency disposal, and for Lee County Solid Waste to determine overall feasibility of long-term disposal.

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$250,000
B)	Is this item approved in the current budget?	No
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: 40100 Program: Solid Waste Project: Account Strings: OB5340840100.503490	

G)	Fund Type?	Enterprise
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Written Consent	11/9/2023	Backup Material
Agreement Vendor Executed	11/9/2023	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Solid Waste	Tucker, Mary	Approved	11/22/2023 - 1:14 PM
Solid Waste	Whitehead, Douglass	Approved	11/27/2023 - 10:04 AM
Budget Services	Guttery, Angela	Approved	11/27/2023 - 1:03 PM
Budget Services	Winton, Peter	Approved	11/27/2023 - 1:20 PM
County Attorney	Swindle, Amanda	Approved	11/27/2023 - 2:04 PM
County Manager	Brady, Christine	Approved	11/28/2023 - 1:42 PM