

AGENDA ITEM REPORT

DATE: February 3, 2026
DEPARTMENT: Procurement
REQUESTER: Mary Tucker
TITLE: Award Annual Contracts for Environmental & Material Testing Services

I. MOTION REQUESTED

- A. Award Competitive Negotiation Request for Proposal No.CN250399AVR, Environmental & Material Testing Services to HighSpans Engineering, Inc., Colliers Engineering & Design, Inc., UES Professional Solutions, LLC., and Professional Services Industries, Inc. for environmental and material testing services, on an as-needed basis, for an initial term of three years, as approved in the departments' annual adopted budgets. Individual projects in excess of \$100,000.00 will be presented to the Board for approval.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the County Manager or designee the authority to renew the contract(s) for up to two years and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards competitively solicited contracts for professional testing services for construction projects to HighSpans Engineering, Inc., Colliers Engineering & Design, Inc., UES Professional Solutions, LLC., and Professional Services Industries, Inc. for an initial term of three years with the option to renew for up to years. Total expenditures for these services during Fiscal Year 2024-2025 were approximately \$68,910.68 by the Facilities, Human and Veteran Services, Library, Solid Waste, and Transportation departments.

III. BACKGROUND AND IMPLICATIONS OF ACTION

Procurement Management obtained proposals for the project known as Competitive Negotiation Request for Proposal No. CN250399AVR, Environmental and Material Testing Services. On the Proposal deadline of October 6, 2025, Procurement Management received six (6) proposals. At the first evaluation meeting on October 21, 2025, the Evaluation Committee approved the ranking of the firms to top three ranked firms. The Evaluation Committee requested four firms to return for presentations and a question-and-answer session. On November 13, 2025, at the second evaluation meeting, the Committee provided a final ranking of the firms and a recommendation to begin negotiations with the four firms: HighSpans Engineering, Inc., Colliers Engineering & Design, Inc., UES Professional Solutions, LLC., and Professional Service Industries, Inc. were successful and staff recommends awarding a contract for use on as- needed basis for an initial one-year period as approved in the departments' annual adopted budget.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount:	See Comment below.
Included in the Current Budget?:	Yes
Fund:	Various department funds.
Comments:	Expenditures will be on an as-needed basis as approved in departments' annually adopted budgets.

Is this a revenue or expense item? Expense
Is this Discretionary or Mandatory? Discretionary
Will this item impact future budgets? N/A
Program: N/A
Project: N/A
Account Strings: Various
Fund Type? Various

V. RECOMMENDATION

Approve

ATTACHMENTS:

Proposed Contract CN250399AVR Colliers Engineering Design Inc, Proposed Contract CN250399AVR HighSpans Engineering Inc, Proposed Contract CN250399AVR Prof Svc Industries, Proposed Contract CN250399AVR UES Professional Solutions

REVIEWERS:

Samantha Westen, County Manager
Mary Tucker, Procurement
Anne Henkel, County Manager
Andrea Fraser, County Attorney
Peter Winton, County Manager

Created/Initiated - 1/22/2026
Approved - 1/22/2026
Approved - 1/27/2026
Approved - 1/27/2026
Final Approval - 1/27/2026