

**AGENDA ITEM REPORT**

**DATE:** February 20, 2024  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Award Contracts for Environmental Consulting

**I. MOTION REQUESTED**

A) Award Competitive Negotiation Request for Proposal No. CN230595CMR, Environmental Consulting Contract (Permitting, Mitigation and Monitoring) for the following 16 firms: Johnson Engineering, Inc.; Kimley-Horn and Associates, Inc.; Stantec Consulting Services, Inc.; Hans Wilson & Associates, Inc.; Kisinger Campo & Associates, Corp.; GHD Services Inc.; Coastal Engineering Consultants, Inc.; AIM Engineering & Surveying, Inc.; Turrell, Hall & Associates, Inc.; HGS, LLC; Pennoni Associates, Inc.; Passarella & Associates, Inc.; Dewberry Engineers Inc.; Earth Tech Environmental, LLC; Geosyntec Consultants, Inc.; and Environmental Consulting & Technology, Inc. for environmental consulting, on an as-needed basis, for an initial term of three years as approved in the departments' annual adopted budgets. Individual projects in excess of \$100,000.00 will be presented to the Board for approval.  
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.  
 C) Grant the County Manager or designee the authority to renew the contract(s), for up to three additional years and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal(s).

**II. ITEM SUMMARY**

Awards environmental professional services contracts from a competitive solicitation process to 16 firms. The scope of services includes environmental impact surveys and assessments, designing mitigation and/or wetland systems or activities, cost estimates, obtaining permits, implementing mitigation, monitor and report requirements for permits, permit modifications and compliance, coastal planning and engineering, ecological inventories and land stewardship plans, National Environmental Policy Act (NEPA) environmental services, hydrological studies and restoration plans and other related environmental services.

The services will be used on an as-needed basis, for an initial term of three years with the option to renew for up to three additional years.

Total expenditures for these services for Fiscal Year 2022-2023 were \$569,777.70. Contracts used primarily by the departments of Natural Resources, Parks and Recreation, Facilities Management, Utilities, Community Development, and Transportation.

The awarded firms are:

Johnson Engineering	Kimley-Horn and Associates	Stantec Consulting Services	Hans Wilson & Associates
Kisinger Campo & Associates	GHD Services	Coastal Engineering Consultants	AIM Engineering & Surveying
Turrell, Hall & Associates	HGS, LLC	Pennoni Associates	Passarella & Associates
Dewberry Engineers	Earth Tech Environmental	Geosyntec Consultants	Environmental Consulting & Technology

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

Procurement Management advertised a solicitation for Environmental Consulting (Permitting, Mitigation and Monitoring) services on 09/19/2023, with all proposals due by 2:30 PM on 10/23/2023. At the time of opening 18 proposals had been received.

Evaluation Meeting 1 was held on 11/06/2023, and the Evaluation Committee members discussed all proposals received. Firms were scored and the most qualified firms were shortlisted for Presentation/ Interviews in Evaluation Meeting 2. The Committee short listed 16 firms from 18, including the 16 awarded firms.

Evaluation Meeting 2 was held on 11/29/2023. The Committee saw presentations and interviewed each firm that was shortlisted. After all presentations and interviews the Committee then discussed the firms and a motion was made to award to all 16 firms.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Various department funds. Program: Project: Account Strings:	
G)	Fund Type?	Other: Various department funds.
H)	Comments: Expenditures will be on an as-needed basis. Funding will be transferred to appropriate accounts when required, and is not included in the annual adopted budget.	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">AIM Signed Contract CN230595CMR</a>	1/29/2024	Contract
<a href="#">Coastal Engineering Contract CN230595CMR</a>	1/29/2024	Contract
<a href="#">Dewberry Contract CN230595CMR</a>	1/29/2024	Contract
<a href="#">Earth Tech Contract CN230595CMR</a>	2/5/2024	Contract
<a href="#">ECT Contract CN230595CMR</a>	2/5/2024	Contract
<a href="#">Geosyntec Contract CN230595CMR</a>	2/5/2024	Contract
<a href="#">GHD Contract CN230595CMR</a>	2/5/2024	Contract
<a href="#">Hans Contract CN230595CMR</a>	2/5/2024	Contract
<a href="#">RES Contract CN230595CMR</a>	2/5/2024	Contract
<a href="#">Johnson Contract CN230595CMR</a>	2/5/2024	Contract
<a href="#">Kimley-Horn Assoc CN230595CMR</a>	2/5/2024	Contract
<a href="#">KCA Contract CN230595CMR</a>	2/5/2024	Contract
<a href="#">Passarella Contract CN230595CMR</a>	2/5/2024	Contract
<a href="#">Pennoni Contract CN230595CMR</a>	2/5/2024	Contract
<a href="#">Stantec Contract CN230595CMR</a>	2/5/2024	Contract
<a href="#">Turrell Hall CN230595CMR</a>	2/5/2024	Contract

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	2/9/2024 - 10:32 AM
Budget Services	Henkel, Anne	Approved	2/9/2024 - 11:45 AM
Budget Services	Winton, Peter	Approved	2/12/2024 - 10:15 AM
County Attorney	Holborn , Robert	Approved	2/12/2024 - 11:24 AM
County Manager	Winton, Peter	Approved	2/12/2024 - 11:36 AM