

**AGENDA ITEM REPORT**

DATE: October 17, 2023
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Countywide Annual Contract for Environmental Water Quality and Hydrological Impacts

I. MOTION REQUESTED

- A) Award Competitive Negotiation Request for Proposal No. CN230248KLB, Water Quality and Hydrological Impacts Site Assessments and Remediation – Annual, to the following 13 firms for professional environmental services, on an as-needed basis, for an initial term of three years as approved in the departments' annual adopted budgets to the following firms: A-C-T Environmental & Infrastructure, Inc.; American Management Resources Corporation; Apex Companies, LLC; Aptim Environmental & Infrastructure, LLC; Environmental Risk Management, LLC; EnviroTrac Ltd, Inc.; GHD Services Inc.; Johnson Engineering, Inc.; Kimley-Horn and Associates, Inc.; Trident Treatment & Dewatering, LLC dba MAS Environmental, LLC; Professional Service Industries, Inc.; RMA GeoLogic Consultants, Inc.; and Stearns, Conrad and Schmidt, Consulting Engineers, Inc. dba SCS Engineers. Individual projects in excess of \$100,000.00 will be presented to the Board for approval.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional years and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County and there are no cost increases associated with the renewal(s).

II. ITEM SUMMARY

Awards professional services contracts from a competitive solicitation to the following 13 firms for environmental water quality and hydrological impacts.: A-C-T Environmental & Infrastructure, Inc.; American Management Resources Corporation; Apex Companies, LLC; Aptim Environmental & Infrastructure, LLC; Environmental Risk Management, LLC; EnviroTrac Ltd, Inc.; GHD Services Inc.; Johnson Engineering, Inc.; Kimley-Horn and Associates, Inc.; Trident Treatment & Dewatering, LLC dba MAS Environmental, LLC; Professional Service Industries, Inc.; RMA GeoLogic Consultants, Inc.; and Stearns, Conrad and Schmidt, Consulting Engineers, Inc. dba SCS Engineers. Scope of services included environmental water quality and hydrological assessments, environmental investigations, survey and assessment, design mitigation activities, preparing cost estimates, obtaining permits, permit compliance, etc, on an as-needed basis, for an initial term of three years with the option to renew for up to three additional one-year terms. Total expenditures for these services for Fiscal Year 2021-2022 were \$426,076.37.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 On May 9, 2023, Procurement Management advertised Competitive Negotiation Request for Proposal No. CN230248KLB for Annual Environmental Contract (Water and Hydrological Impacts Site Assessments and Remediation – Annual) on behalf of the Board of County Commissioners. On the proposal deadline of June 9, 2023, Procurement Management received 13 proposals. At the first evaluation meeting held on June 27, 2023, the Evaluation committee considered criteria listed in the solicitation: Qualifications of Firm, Company Relevant Experience & Reference, Firm Plan of Approach and Personnel. Thirteen Firms were then short-listed. On July 11, 2023, at the second evaluation meeting, interviews were conducted and the Evaluation Committee provided a final ranking of firms determined to be responsible and responsive vendors and recommended to begin negotiations with 13 firms: A-C-T Environmental & Infrastructure, Inc.; American Management Resources Corporation; Apex Companies, LLC; Aptim Environmental & Infrastructure, LLC; Environmental Risk Management, LLC; EnviroTrac Ltd, Inc.; GHD Services Inc.; Johnson Engineering, Inc.; Kimley-Horn and Associates, Inc.; Trident Treatment & Dewatering, LLC dba MAS Environmental, LLC; Professional Service Industries, Inc.; RMA GeoLogic Consultants, Inc.; and Stearns, Conrad and Schmidt, Consulting Engineers, Inc. dba SCS Engineers. Negotiations were successful and staff recommends awarding a contract for use on an as-needed basis for an initial three-year period as approved in the departments' annual adopted budgets. The contract can be renewed for up to three additional years upon the agreement of both parties.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
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B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Various department funds. Program: Project: Account Strings:	
G)	Fund Type?	Other: Various Department Funds
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
A-C-T Vendor Executed OCR	10/3/2023	Agreement
American Management Resources Vendor Executed OCR	10/3/2023	Agreement
Apex Companies Vendor Executed OCR	10/3/2023	Agreement
Aptim Environmental Vendor Executed OCR	10/3/2023	Agreement
Environmental Risk Management OCR	10/3/2023	Agreement
EnviroTrac Vendor Executed OCR	10/3/2023	Agreement
Signature Authority	10/6/2023	Backup Material
GHD Services Vendor Executed OCR	10/3/2023	Agreement
Johnson Engineering Vendor Executed OCR	10/3/2023	Agreement
Kimley-Horn Vendor Executed OCR	10/3/2023	Agreement
MAS Environmental Vendor Executed OCR	10/3/2023	Agreement
PSI Vendor Executed OCR	10/3/2023	Agreement
RMA GeoLogic Vendor Executed OCR	10/3/2023	Agreement
SCS Engineers Vendor Executed OCR	10/3/2023	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	10/6/2023 - 1:42 PM
Budget Services	Henkel, Anne	Approved	10/6/2023 - 2:23 PM
Budget Services	Winton, Peter	Approved	10/6/2023 - 2:38 PM
County Attorney	Holborn , Robert	Approved	10/9/2023 - 9:24 AM
County Manager	Winton, Peter	Approved	10/9/2023 - 11:21 AM