



AGENDA ITEM REPORT

DATE: September 7, 2021
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contract for Miscellaneous Traffic Engineering Services - Countywide

I. MOTION REQUESTED

A) Award Competitive Negotiation Request for Proposal No. CN210187BAG, Miscellaneous Traffic Engineering Services to provide professional traffic engineering consulting services, on an as needed basis, for an initial term of three years, as approved in the departments' annual adopted budget. Contracts have been negotiated with the following vendors: Cardno, Inc., David Plummer & Associates, Inc., Florida Transportation Engineering, Inc., Gannett Fleming, Inc., Kissinger Campo & Associates Corp., McCormick Taylor, Inc., Stantec Consulting Services, Inc., TR Transportation Consultants, Inc., and Tindale Oliver & Associates, Inc. Individual projects in excess of \$100,000.00 will be presented to the Board for approval.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Awards competitively solicited contracts to provide professional traffic engineering consulting services. There were twenty-seven proposals submitted and contracts were negotiated with the following nine vendors: Cardno, Inc., David Plummer & Associates, Inc., Florida Transportation Engineering, Inc., Gannett Fleming, Inc., Kissinger Campo & Associates Corp., McCormick Taylor, Inc., Stantec Consulting Services, Inc., TR Transportation Consultants, Inc., and Tindale Oliver & Associates, Inc. The initial contracts will be for a term of three years with the option to renew for up to three additional years. Individual projects in excess of \$100,000.00 will be presented to the Board for approval.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Lee County Department of Transportation submitted a request to Procurement Management to obtain proposals for the project known as CN210187BAG Miscellaneous Traffic Engineering for professional traffic engineering services on an as needed basis. On the proposal deadline of April 6, 2021, Procurement Management received twenty-seven proposals. The Competitive Negotiations Committee meeting was held on Friday, May 21, 2021, during which the Evaluation Committee considered criterion listed in the solicitation: qualifications of firm, company relevant experience & reference, firm plan of approach, and personnel being proposed. Eleven firms were short-listed.

Interviews were conducted on Friday, June 18, 2021. The final evaluation meeting was held, after the scheduled interviews, on Friday, June 18, 2021. The committee recommended awarding contracts to nine firms: Cardno, Inc., David Plummer & Associates, Inc., Florida Transportation Engineering, Inc., Gannett Fleming, Inc., Kissinger Campo & Associates Corp., McCormick Taylor, Inc., Stantec Consulting Services, Inc., TR Transportation Consultants, Inc., and Tindale Oliver & Associates, Inc.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	

F)	Fund: Program: Project: Account Strings:
G)	Fund Type?
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budgets.

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Cardno, Inc. Contract	8/6/2021	Contract
Gannett Flemming Inc. Contract	8/6/2021	Contract
McCormick Taylor, Inc. Contract	8/6/2021	Contract
Stantec Consulting Services, Inc. Contract	8/6/2021	Contract
TR Transportation Consultants, Inc. Contract	8/6/2021	Contract
David Plummer & Associates, Inc. Contract	8/6/2021	Contract
Florida Transportation Engineering, Inc. Contract	8/6/2021	Contract
Kissinger Campo & Associates Corp. Contract	8/6/2021	Contract
Tindale Oliver & Associates, Inc. Contract	8/6/2021	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	8/18/2021 - 2:50 PM
Budget Services	Henkel, Anne	Approved	8/19/2021 - 8:43 AM
Budget Services	Winton, Peter	Approved	8/25/2021 - 8:24 AM
County Attorney	Swindle, Amanda	Approved	8/25/2021 - 3:46 PM
County Manager	Winton, Peter	Approved	8/26/2021 - 11:19 AM