



Kevin Ruane
District One

September 12, 2023

(239) 533-8871

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Dave Harner
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Mr. Mark Diblin
WSP USA Environment & Infrastructure, Inc.
1075 Big Shanty Road, NW, Suite 100
Kennesaw, GA 30144

Dear Mr. Diblin:

Enclosed is your executed copy of Change Order No. 1 for the contract CN200224JJB Miscellaneous Professional Services, C8862.

The new expiration date is 12/5/24.

If you should have any questions, please give me a call.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

c: FinanceOnBase@leeclerk.org
Project File



Lee County Professional Service Change Order/Supplemental Task Authorization

Date Jul 24, 2023

Print Form

Change Order Agreement #: CO1 Supplemental Task Authorization #: _____

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Greg Coming

Contract Name: Miscellaneous Professional Services
Miscellaneous Professional Services

Project Name: _____

CONSULTANT: WSP USA Environment & Infrastructure Inc. Project #: _____

Solicitation #: CN200224JJB Contract #: 8862


Lee County Project Manager: _____ Request Date: _____

Fiscal Staff: _____ Account #: _____

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:

- CO-STA Exhibit A** - SCOPE OF PROFESSIONAL SERVICE
- CO-STA Exhibit B** - COMPENSATION & METHOD OF PAYMENT
- CO-STA Exhibit C** - TIME & SCHEDULE OF PERFORMANCE
- CO-STA Exhibit D** - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS

It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction.

Mark C. Diblin 

Consultant Signature (Print & Sign Name)

July 27, 2023

Date Signed

Mark.Diblin@WSP.com

Contact E-mail Address

#352-219-7890

Contact Phone Number

Lee County Board of County Commissioners - Procurement Management
2115 Second Street - 1st Floor - Fort Myers, FL 33901
PO Box 398 - Fort Myers, FL 33902-0398
Phone: (239) 533-8881



Print Form

Change Order Agreement #: CO1 Supplemental Task Authorization #: _____

Scope of Professional Services for:

Miscellaneous Professional Services

Section 1.00 Changes to Professional Services

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

This is for the renewal of term 12/6/23 - 12/5/24.

This change order includes a rate increase.

Lee County Board of County Commissioners - Procurement Management
2115 Second Street - 1st Floor - Fort Myers, FL 33901
PO Box 398 - Fort Myers, FL 33902-0398
Phone: (239) 533-8881



Print Form

Change Order Agreement #: CO1 Supplemental Task Authorization #: _____

Compensation and Method of Payment for:

Miscellaneous Professional Services

Section 1.00 Changes in Compensation

The compensation the CONSULTANT shall be entitled to receive for providing and performing the supplemented or changed services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit 'CO/STA-A', attached hereto shall be as follows:

NOTE: A Lump Sum (LS) or Not-to-Exceed (NTE) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or subtask described and authorized in Exhibit 'CO/STA-A'.

Task Number	Task Name	LS or NTE	Compensation in Agreement or STA	Change Order Only		Total Compensation per Task
				Adjustment(s) by all previous CO(s)	Adjustment(s) due to this CO	
_____	No Change	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
Project Total:			_____	_____	_____	_____

Total amount authorized by this CO or STA: _____



Print Form

Change Order Agreement #: CO1 Supplemental Task Authorization #: _____

CONSULTANT'S Personnel Hourly Rate Schedule for:

Miscellaneous Professional Services

CONSULTANT or Sub-Consultant Name: WSP USA Environment & Infrastructure Inc.

(A separate Attachment #1 should be included for each Sub-Consultant)

1. Project Position or Classification (Function to be Performed)	2. Hourly Rate to be Charged
See Attached Sheet	

Reimbursable Item	Cost	Reimbursable Item	Cost

Receipts or in-house logs are required for all non-personnel reimbursable expenses unless exempt (such as meals).

Administrative Services Fees - Applicable only when specifically authorized by the County, for administering the procurement of special additional services, equipment, reimbursables, etc. not covered under the costs and/or changes established in the Agreement

ATTACHMENT NO. 1 TO EXHIBIT B

CONSULTANT'S PERSONNEL HOURLY RATE SCHEDULE ***

for CN200224JJB, Miscellaneous Professional Services

CONSULTANT OR SUB-CONSULTANT NAME **WSP USA Environment & Infrastructure Inc.**

(A separate Attachment to Exhibit B should be included for each Sub-Consultant's Personnel Rate and Non-Personnel Costs, in that order, with the attachment No.'s increasing progressively (ATTACHMENT 3 would be Personnel costs for first Sub, ATTACHMENT 4 would be Non-Personnel Costs for first Sub, and so-on.)

(1) Project Position or Classification (Function to be Performed)	(2) Hourly Rate To Be Charged
Senior Principal	\$236
Principal	\$215
Senior Associate	\$194
Associate	\$178
Senior II/Project Manager	\$162
Senior I/Project Manager	\$147
Engineer/Scientist/Surveyor Professional III	\$131
Engineer/Scientist/Surveyor Professional II	\$115
Engineer/Scientist/Surveyor Professional I	\$100
Senior CADD Designer	\$113
CADD Designer	\$89
Senior Technician	\$95
Field Technician II	\$79
Field Technician	\$58
Project Coordinator	\$89
Administrative Staff II	\$68
Administrative Staff	\$58
Survey Crew (4 Person)	\$210
Survey Crew (3 Person)	\$168
Survey Crew (2 Person)	\$126

*NOTE: A separate personnel hourly rate schedule should also be attached for each Sub-Consultant listed in Exhibit "D".



Print Form

Change Order Agreement #: CO1 Supplemental Task Authorization #: _____

Time & Schedule of Performance for:

Miscellaneous Professional Services

Section 1.00 Changes for this Change Order or Supplemental Task Authorization Agreement

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks or work set forth in this Change Order of Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A', entitled 'Scope of Professional Services' attached hereto is as follows:

Task Number as Indicated in Exhibit A	Name/Title of Task	Previously Approved Number of Days per Task (CO Only)	Increase in Number of Calendar Days per Task (CO Only)	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed per Task (CO & STA)
	Renewal of Annual Contract			
	Original Term: 12/6/2020 - 12/5/2023			
	Renewal No. 1 Term: 12/6/23 - 12/5/24			

Total Number of Calendar Days for Completion of Project from Notice to Proceed: _____



CONSULTANT'S Associated Sub-Consultant(s)/Subcontractor(s)

Print Form

Change Order Agreement #: CO1 Supplemental Task Authorization #:

CONSULTANT'S Associated Sub-Consultant(s) and Subcontractor(s) for:

Miscellaneous Professional Services

CONSULTANT intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT in providing and performing the services, tasks, or work required under this Change Order, or Supplemental Task Authorization Agreement.

If none, enter the word 'none' in the space below.

Service/Work to be Provided/Performed	Name & Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise
None		Type
		Type
		Type
		Type
		Type
		Type
		Type
		Type