

Kevin Ruane
District One

September 27, 2023

(239) 533-8871

Cecil L. Pendergrass

District Two

Diotriot 1110

Ray Sandelli Mr. Robert Gaylord

District Three Singhofen & Associ

District Three Singhofen & Associates, Inc.

Brian Hamman
District Four

11723 Orpington Street, Suite 100

Orlando, FL 32817

Mike Greenwell District Five

Dave Harner
County Manager
Dear Mr. Gaylord:

Richard Wesch County Attorney

Donna Marie Collins County Hearing Examiner Enclosed is your executed copy of Change Order No. 1 for the contract CN200224JJB Miscellaneous Professional Services C8890.

The new expiration date is 12/6/24.

If you should have any questions, please give me a call.

Sincerely,

Kímberly urban

Kimberly Urban Contracts Analyst Procurement Management Division

c: FinanceOnBase@leeclerk.org

Project File



Lee County Professional Service Change Order/Supplemental Task Authorization

Date Jun 7, 20	23		Print Form					
A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000								
Primary Contact:	Robert Gaylord							
Contract Name:	Miscellaneous Professional Services							
Project Name:								
CONSULTANT:	Singhofen & Associates, Inc.		Project #:					
Solicitation #:	CN200224JJB	Contract #:	8890					
Lee County Project Manager: Request Date: Jun 7, 2023								
Fiscal Staff:			Account #:					
Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable: CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT								
 ☐ CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE ☐ CO-STA Exhibit D - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS 								
It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction. Robert B. Gaylord, 06/14/2023 Consultant Signature (Print & Sign Name) Date Signed								
rbg	@saiengineers.com ontact E-mail Address		407-679-3001 Contact Phone Number					

Lee County Board of County Commissioners - Procurement Management

Rev. 02/2020

CO-STA Exhibit A Scope of Professional Services

Print Form

Change Order Agreement #: CO1	Supplemental Task Authorization #:
Scope of Professional Services for:	
Miscellaneous Professional Services	
Section 1.00 Changes to Professional Services	
The 'Scope of Professional Services' as set forth in Exhibit hereinbefore is hereby supplemented, changed or authorithe following professional services, tasks, or work as a sugagreed to and authorized.	zed, so that the CONSULTANT shall provide and perform
No changes in scope, this is for renewal of term 12/7/23 -	12/6/24.
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Lee County Board of County Commissioners - Procurement Management

2115 Second Street - 1st Floor - Fort Myers, FL 33901 PO Box 398 - Fort Myers, FL 33902-0398

Phone: (239) 533-8881



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☐ Change Order Agreement #: CO1		Supplemental Task Authorization #:			on #:
Time & Sche	dule of Performance for:				
Miscellaneo	as Professional Services				
Section 1.00	Changes for this Change Order or S	Suppl	lemental Task Aut	thorization Agree	nent
The time and tasks or work	schedule of completion for the vario set forth in this Change Order of Su se of Professional Services' attached h	ous pl pplei	hases or tasks requ mental Task Autho	ired to provide an	d perform the services,
Task Number as Indicated in Exhibit A	Name/Title of Task		Previously Approved Number of Days per Task (CO Only)	Increase in Number of Calendar Days per Task (CO Only)	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed per Task (CO & STA)
	Renewal of Annual Contract				
	Original Term: 12/6/20 - 12/6/23				
	Renewal No. 1 Term: 12/7/23 - 12/6	5/24			
			_		
			mber of Calendar Days om Notice to Proceed		

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