

**AGENDA ITEM REPORT**

DATE: December 1, 2020
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contract for Miscellaneous Professional Services - Countywide

I. MOTION REQUESTED

A) Award Competitive Negotiation Request for Proposal No. CN200224JJB, Miscellaneous Professional Services, to the following firms, to provide professional services for County projects on an as needed basis, for an initial term of three years, in the amount of \$1,139,939.91 each year: AECOM Technical Services, Inc., Agnoli, Barber & Brundage, Inc., AIM Engineering & Surveying, Inc., American Structurepoint, Inc., Atkins North America, Inc., Ayres Associates Inc., Banks Engineering, Inc., Barraco and Associates, Inc., Black & Veatch Corporation, Cardno, Inc., Carollo Engineers, Inc., CDM Smith Inc., CES, Inc., Coastal Engineering Consultants, Inc., CW3 Engineering, Inc., David Douglas Associates, Inc., DRMP, Inc., Hardesty & Hanover LLC, HighSpans Engineering, Inc., Hole Montes, Inc., Jacobs Engineering Group Inc., Johnson Engineering, Inc., Jones Edmunds & Associates, Inc., Kimley-Horn and Associates, Inc., Kisinger Campo & Associates, Corp, Moffatt & Nichol, Inc., Protean Design Group, Inc., Quattrone & Associates, Inc., RMA GeoLogic Consultants, Inc., RMEC, LLC, Royal Consulting Services, Inc., Singhofen & Associates, Inc., Stantec Consulting Services Inc., T2 UES, Inc. dba T2 Utility Engineers, Tetra Tech, Inc., Waldrop Engineering, P.A, Weston & Sampson Engineers, Inc., and Wood Environment & Infrastructure Solutions, Inc. Purchases in excess of \$100,000.00 will be presented to the Board for approval.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Awards contracts to a pool of 38 firms, determined to be responsible and responsive vendors, to provide professional services for County projects, on an as needed basis, for an initial term of three years as budgeted in departmental budgets. Any contracts more than \$100,000 will come to the Board for approval. The contracts can be renewed up to three additional years. These services are primarily for engineering consulting, project design, inspections services, utility relocation, environmental assessments, surveys, geotechnical services, permitting, watershed, stormwater, erosion control, etc. Departments that utilize the services provided for under this contract include Transportation, Facilities, Natural Resources, Solid Waste, and Utilities. Total expenditures for these services for Fiscal Year 2019 were \$1,139,939.91.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

D) Procurement Management obtained proposals for the project known as Competitive Negotiation Request for Proposal No. CN200224JJB, Miscellaneous Professional Services. On the Proposal deadline of June 15, 2020, Procurement Management received 67 proposals. At the first evaluation meeting on August 20, 2020, the Evaluation Committee short-listed 49 firms to return for presentations and a question and answer session. On September 11, 2020, at the second evaluation meeting, the Evaluation Committee provided a final ranking of the firms and recommendation to begin negotiations with the top ranked 38 firms. Negotiations with AECOM Technical Services, Inc., Agnoli, Barber & Brundage, Inc., AIM Engineering & Surveying, Inc., American Structurepoint, Inc., Atkins North America, Inc., Ayres Associates Inc., Banks Engineering, Inc., Barraco and Associates, Inc., Black & Veatch Corporation, Cardno, Inc., Carollo Engineers, Inc., CDM Smith Inc., CES, Inc., Coastal Engineering Consultants, Inc., CW3 Engineering, Inc., David Douglas Associates, Inc., DRMP, Inc., Hardesty & Hanover LLC, HighSpans Engineering, Inc., Hole Montes, Inc., Jacobs Engineering Group Inc., Johnson Engineering, Inc., Jones Edmunds & Associates, Inc., Kimley-Horn and Associates, Inc., Kisinger Campo & Associates, Corp, Moffatt & Nichol, Inc., Protean Design Group, Inc., Quattrone & Associates, Inc., RMA GeoLogic Consultants, Inc., RMEC, LLC, Royal Consulting Services, Inc., Singhofen & Associates, Inc., Stantec Consulting Services Inc., T2 UES, Inc. dba T2 Utility Engineers, Tetra Tech, Inc., Waldrop Engineering, P.A, Weston & Sampson Engineers, Inc., and Wood Environment & Infrastructure Solutions, Inc., were successful and staff recommends awarding contracts, for use on an as-needed basis, for an initial three year period in the amount of \$1,139,939.91. The contracts can be renewed up to three additional one year periods, upon the agreement of all parties.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options

IV. FINANCIAL INFORMATION

| | | |
|----|--|---------------|
| A) | Current year dollar amount of item: | See Comments. |
| B) | Is this item approved in the current budget? | |
| C) | Is this a revenue or expense item? | |
| D) | Is this Discretionary or Mandatory? | |
| E) | Will this item impact future budgets? If yes, please include reasons in III(D) above. | |
| F) | Fund: Program: Project: Account Strings: | |
| G) | Fund Type? | |
| H) | Comments: Expenditures will be on an as needed basis, as approved in departments' annual adopted budgets. | |

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

| Description | Upload Date | Type |
|---|-------------|----------|
| Agnoli, Barber & Brundage Proposed Contract | 10/30/2020 | Contract |
| AIM Engineering & Surveying Proposed Contract | 10/30/2020 | Contract |
| American Structurepoint Proposed Contract | 10/30/2020 | Contract |
| Atkins North America Proposed Contract | 10/30/2020 | Contract |
| Ayres Associates Proposed Contract | 10/30/2020 | Contract |
| Banks Engineering Proposed Contract | 10/30/2020 | Contract |
| Barraco & Associates Proposed Contract | 10/30/2020 | Contract |
| Black & Veatch Proposed Contract | 10/30/2020 | Contract |
| Cardno Inc Proposed Contract | 10/30/2020 | Contract |
| Carollo Engineers Proposed Contract | 10/30/2020 | Contract |
| CDM Smith Proposed Contract | 10/30/2020 | Contract |
| Coastal Engineering Proposed Contract | 10/30/2020 | Contract |
| CW3 Engineering Proposed Contract | 10/30/2020 | Contract |
| David Douglas Associates Proposed Contract | 10/30/2020 | Contract |
| Hardesty & Hanover Proposed Contract | 10/30/2020 | Contract |
| Highspans Engineering Proposed Contract | 10/30/2020 | Contract |
| Hole Montes Inc Proposed Contract | 10/30/2020 | Contract |
| Johnson Engineering Proposed Contract | 10/30/2020 | Contract |
| Jones Edmunds & Assoc. Proposed Contract | 10/30/2020 | Contract |
| Kimley Horn Proposed Contract | 10/30/2020 | Contract |
| Kisinger Campo & Assoc. Proposed Contract | 10/30/2020 | Contract |
| Moffat & Nichol Proposed Contract | 10/30/2020 | Contract |
| Protean Design Group Proposed Contract | 10/30/2020 | Contract |
| Quattrone & Associates Proposed Contract | 10/30/2020 | Contract |
| RMA Geologic Proposed Contract | 10/30/2020 | Contract |
| RMEC LLC Proposed Contract | 10/30/2020 | Contract |
| Royal Consulting Services Proposed Contract | 10/30/2020 | Contract |
| Singhofen & Associates Proposed Contract | 10/30/2020 | Contract |
| Stantec Consulting Services Proposed Contract | 10/30/2020 | Contract |
| T2 Utility Proposed Contract | 10/30/2020 | Contract |
| Waldrop Engineering Proposed Contract | 10/30/2020 | Contract |
| Wood Environment & Infrastructure Proposed Contract | 10/30/2020 | Contract |
| CES Proposed Contract | 11/6/2020 | Contract |
| DRMP Proposed Contract | 11/6/2020 | Contract |
| Jacobs Engineering Proposed Contract | 11/6/2020 | Contract |
| Weston & Sampson Proposed Contract | 11/6/2020 | Contract |

[Tetra Tech Proposed Contract](#)
[AECOM Proposed Contract](#)

11/10/2020
11/10/2020

Contract
Contract

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------------------|-----------------|----------|-----------------------|
| Procurement Management | Turner, Nicole | Approved | 11/22/2020 - 10:27 PM |
| Budget Services | Henkel, Anne | Approved | 11/23/2020 - 7:42 AM |
| Budget Services | Winton, Peter | Approved | 11/23/2020 - 10:27 AM |
| County Attorney | Swindle, Amanda | Approved | 11/23/2020 - 11:15 AM |
| County Manager | Winton, Peter | Approved | 11/23/2020 - 11:33 AM |