



Kevin Ruane  
*District One*

October 27, 2022

(239) 533-8871

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Mike Greenwell  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Michael Poff  
Coastal Engineering Consultants, Inc.  
28421 Bonita Crossings Blvd  
Bonita Springs, FL 34135

Dear Mr. Poff:

Enclosed is your executed copy of Change Order No. 3 for the contract CN180454DLK Environmental Consulting Contract C8334.

The new expiration date is 3/4/24.

If you should have any questions, please give me a call.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

c: [FinanceOnBase@leeclerk.org](mailto:FinanceOnBase@leeclerk.org)  
Project File



Lee County Professional Service  
Change Order/Supplemental Task Authorization

Date August 24, 2022

**Print Form**

Change Order Agreement #: CO3       Supplemental Task Authorization #: \_\_\_\_\_

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Kris Thoemke

Contract Name: Environmental Consulting Contract

Project Name: \_\_\_\_\_

CONSULTANT: Coastal Engineering Consultants, Inc.      Project #: \_\_\_\_\_

Solicitation #: CN180454DLK      Contract #: 8334

Lee County Project Manager: \_\_\_\_\_      Request Date: \_\_\_\_\_

Fiscal Staff: \_\_\_\_\_      Account #: \_\_\_\_\_

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:

- CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE
- CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT
- CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE
- CO-STA Exhibit D - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS

It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction.

  
\_\_\_\_\_  
Michael T. Poff, P.E.  
Consultant Signature (Print & Sign Name)

August 24, 2022  
\_\_\_\_\_  
Date Signed

mpoff@cecifl.com  
\_\_\_\_\_  
Contact E-mail Address

(239)643-2324 ext. 126  
\_\_\_\_\_  
Contact Phone Number



[Print Form](#)

Change Order Agreement #: CO3       Supplemental Task Authorization #: \_\_\_\_\_

**Scope of Professional Services for:**

Environmental Consulting Contract

**Section 1.00 Changes to Professional Services**

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

No changes in scope, this is for renewal of term 3/5/2023 to 3/4/2024.

**Lee County Board of County Commissioners - Procurement Management**  
2115 Second Street - 1st Floor - Fort Myers, FL 33901  
PO Box 398 - Fort Myers, FL 33902-0398  
Phone: (239) 533-8881

