

**AGENDA ITEM REPORT**

DATE: March 5, 2019
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contracts for Environmental Permitting Mitigation and Monitoring - Countywide

I. MOTION REQUESTED

- A) Award Competitive Negotiation Request for Proposal No. CN180454DLK Annual Environmental Consulting Contract (Permitting, Mitigation and Monitoring) to the following 15 firms for a period of two years, for use on an as needed basis for professional environmental services, as approved in the departments' annual adopted budgets: Coastal Engineering Consultants, Inc.; Johnson Engineering, Inc.; Wood Environment & Infrastructure Solutions, Inc.; Applied Technology & Management, Inc.; Vanasse Hangen Brustlin, Inc.; Wildlands Conservation, Inc.; Dewberry Engineers, Inc.; GHD Services Inc.; Hans Wilson & Associates, Inc.; EcoPlanz, Inc.; Betsie N Hiatt, Environmental Consulting, LLC; Kadmas Lee & Jackson, Inc.; Turrell, Hall & Associates, Inc.; Taylor Engineering, Inc. and The Transit Group, Inc. dba Ecological Associates, Inc.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to negotiate renewals of the contracts, including changes in price, for up to three additional one-year periods, and/or to extend the contracts up to six months, and to execute all associated documents, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards contracts to fifteen firms for environmental impact surveys, assessments, design mitigation and/or wetland systems or activities, prepare cost estimates, obtain appropriate permits, etc.: Coastal Engineering Consultants, Inc.; Johnson Engineering, Inc.; Wood Environment & Infrastructure Solutions, Inc.; Applied Technology & Management, Inc.; Vanasse Hangen Brustlin, Inc.; Wildlands Conservation, Inc.; Dewberry Engineers, Inc.; GHD Services Inc.; Hans Wilson & Associates, Inc.; EcoPlanz, Inc.; Betsie N Hiatt, Environmental Consulting, LLC; Kadmas Lee & Jackson, Inc.; Turrell, Hall & Associates, Inc.; Taylor Engineering, Inc. and The Transit Group, Inc. dba Ecological Associates, Inc., on an as needed basis for an initial period of two-years with the option to renew for three additional one-year periods, as approved in the departments' annual adopted budgets. Total expenditures for these services for Fiscal Year 2017 – 2018 were \$167,625.84.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

On September 14, 2018, Procurement Management advertised Competitive Negotiation Request for Proposal No. CN180454DLK, Annual Environmental Consulting Contract (Permitting, Mitigation and Monitoring) on behalf of the Board of County Commissioners. On the proposal deadline of October 16, 2018, Procurement Management received twenty-one proposals. The Competitive Negotiation Committee's first evaluation meeting was held November 27, 2018, during which the Evaluation Committee considered criterion listed in the solicitation: Experience of Firm, Key Personnel, and Tasks. Fifteen firms were short-listed.

Interviews were conducted on December 14 and 21, 2018. The final evaluation meeting was held after the scheduled interviews. The committee recommended awarding contracts to fifteen firms: Coastal Engineering Consultants, Inc.; Johnson Engineering, Inc.; Wood Environment & Infrastructure Solutions, Inc.; Applied Technology & Management, Inc.; Vanasse Hangen Brustlin, Inc.; Wildlands Conservation, Inc.; Dewberry Engineers, Inc.; GHD Services Inc.; Hans Wilson & Associates, Inc.; EcoPlanz, Inc.; Betsie N Hiatt, Environmental Consulting, LLC; Kadmas Lee & Jackson, Inc.; Turrell, Hall & Associates, Inc.; Taylor Engineering, Inc.; The Transit Group, Inc. dba Ecological Associates, Inc.

Total expenditures for these services in FY 2017 – 2018 were \$167,625.84.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
Applied Technology Signed Agreement	2/11/2019	Contract
Betsie Hiatt Signed Agreement	2/11/2019	Contract
Coastal Engineering Signed Agreement	2/11/2019	Contract
Dewberry Engineers Signed Agreement	2/11/2019	Contract
The Transit Group dba Ecological Associates Signed Agreement	2/11/2019	Contract
Ecoplantz Signed Agreement	2/11/2019	Contract
GHD Services Signed Agreement	2/11/2019	Contract
Johnson Engineering Signed Agreement	2/11/2019	Contract
Kadrmaz Signed Agreement	2/11/2019	Contract
Taylor Engineering Signed Agreement	2/11/2019	Contract
Turrell Hall Signed Agreement	2/11/2019	Contract
Vanasse Hangen Signed Agreement	2/11/2019	Contract
Wildlands Conservation Signed Agreement	2/11/2019	Contract
Hans Wilson Signed Agreement	2/13/2019	Agreement
Wood Environment Signed Agreement	2/18/2019	Contract
Dewberry Engineers Signature Auth	2/18/2019	Backup Material
Wildlands Signature Auth	2/18/2019	Backup Material
GDH Services Inc Signature Auth	2/19/2019	Cover Memo
Vanasse Hangen Signature Authorization	2/19/2019	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	2/18/2019 - 1:24 PM
Budget Services	Henkel, Anne	Approved	2/18/2019 - 1:58 PM
Budget Services	Winton, Peter	Approved	2/18/2019 - 2:50 PM
County Attorney	Lira, Louis C.	Approved	2/19/2019 - 1:19 PM
County Manager	Brady, Christine	Approved	2/25/2019 - 2:50 PM