



Kevin Ruane  
*District One*

November 19, 2021

(239) 533-8871

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Ms. Michelle Buchholz  
HighSpans Engineering, Inc.  
2121 McGregor Boulevard, Suite 200  
Fort Myers, FL 33901

Dear Ms. Buchholz:

Enclosed is your executed copy of Change Order No. 4 for the contract CN180442GWT Material Testing Services C8274.

The new expiration date is 12/3/22.

If you should have any questions, please give me a call.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

c: [FinanceOnBase@leeclerk.org](mailto:FinanceOnBase@leeclerk.org)  
Project File



Lee County Professional Service  
Change Order/Supplemental Task Authorization

Date Sep 21, 2021

[Print Form](#)

Change Order Agreement #: CO4       Supplemental Task Authorization #: \_\_\_\_\_

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Michelle Buchholz

Contract Name: Material Testing Services

Project Name: \_\_\_\_\_

CONSULTANT: HighSpans Engineering, Inc.      Project #: \_\_\_\_\_

Solicitation #: CN180442GWT      Contract #: 8274

Lee County Project Manager: \_\_\_\_\_      Request Date: Sep 21, 2021

Fiscal Staff: \_\_\_\_\_      Account #: \_\_\_\_\_

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:

- CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE
- CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT
- CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE
- CO-STA Exhibit D - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS

It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction.

Michelle L. Buchholz      10/1/2021  
 Consultant Signature (Print & Sign Name)      Date Signed

SBuchholz@highspans.com  
Contact E-mail Address

239-573-8912  
Contact Phone Number

**Lee County Board of County Commissioners - Procurement Management**  
 2115 Second Street - 1st Floor - Fort Myers, FL 33901  
 PO Box 398 - Fort Myers, FL 33902-0398  
**Phone: (239) 533-8881**



[Print Form](#)

Change Order Agreement #: CO4       Supplemental Task Authorization #: \_\_\_\_\_

**Scope of Professional Services for:**

Material Testing Services

**Section 1.00 Changes to Professional Services**

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

No changes in scope, this is for renewal of term 12/4/21 to 12/3/22.

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