

## AGENDA ITEM REPORT

**DATE:** December 4, 2018  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Award Contracts for Misc Materials Testing Services for Construction Projects - Countywide

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### I. MOTION REQUESTED

- A) Award Competitive Negotiation Request for Proposal No. CN180442GWT, Materials Testing Services - Countywide to the following vendors for a period of one year, to provide countywide materials testing services, as approved in the departments' annual adopted budgets: American Management Resources Corporation; Ardaman & Associates, Inc.; ECS-Florida, L.L.C.; GFA International, Inc.; HighSpans Engineering, Inc.; Nova Engineering and Environmental, LLC.; Universal Engineering Sciences, Inc. and Velocity Engineering Services, LLC.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to negotiate renewals of the contracts, including changes in price, for up to three additional one-year periods, and/or to extend the contracts up to six months, and to execute all associated documents, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is the best interest of Lee County.

### II. ITEM SUMMARY

Awards contracts for miscellaneous material testing services for constructions projects - countywide to: American Management Resources Corporation; Ardaman & Associates, Inc.; ECS-Florida, L.L.C.; GFA International, Inc.; HighSpans Engineering, Inc.; Nova Engineering and Environmental, LLC.; Universal Engineering Sciences, Inc. and Velocity Engineering Services, LLC, for an initial period of one year with the option to renew for three additional one-year periods. Total expenditures for these services during Fiscal Year 2017 – 2018 were approximately \$44,265.25.

### III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Lee County Procurement Management advertised CN180442GWT Materials Testing Services on August 7, 2018, for qualified vendors to provide materials testing services on behalf of the Board of County Commissioners. On the proposal deadline of September 5, 2018, Procurement Management received eight proposals. The evaluation committee met on September 24, 2018 and short-listed all eight vendors to give presentations. The second evaluation meeting was held on October 9, 2018, and after the meeting the committee recommends awarding contracts to all eight vendors: American Management Resources Corporation; Ardaman & Associates, Inc.; ECS-Florida, L.L.C.; GFA International, Inc.; HighSpans Engineering, Inc.; Nova Engineering and Environmental, LLC.; Universal Engineering Sciences, Inc. and Velocity Engineering Services, LLC.

Total expenditures for these services during Fiscal Year 2017 – 2018 were approximately \$44,265.25.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
American Management Resources Signed Agreement	11/21/2018	Agreement
Ardaman and Associates Signed Agreement	11/21/2018	Agreement
GFA International Signed Agreement	11/21/2018	Agreement
HighSpans Signed Agreement	11/21/2018	Agreement
Velocity Engineering Signed Agreement	11/21/2018	Agreement
NOVA Engineering Signed Agreement	11/26/2018	Agreement
ECS Florida Signed Agreement	11/26/2018	Agreement
Universal Engineering Signed PSA	11/26/2018	Agreement

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	11/26/2018 - 2:49 PM
Budget Services	Winton, Peter	Approved	11/26/2018 - 3:01 PM
County Attorney	Lira, Louis C.	Approved	11/26/2018 - 4:23 PM
County Manager	Brady, Christine	Approved	11/27/2018 - 11:55 AM