



John E. Manning  
*District One*

May 21, 2020

(239) 533-8871

Cecil L. Pendergrass  
*District Two*

Mr. Brian Smith  
Ensite, Inc.  
13750 Millard Avenue, Suite 100  
Omaha, NE 68137-2711

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Dear Mr. Smith :

Roger Desjarlais  
*County Manager*

Enclosed is your executed copy of Change Order No. 1 for the contract  
CN180324TJM Landscape Architectural Services C8137.

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing  
Examiner*

The new expiration date is 10/1/2021.

If you should have any questions, please give me a call.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

c: [FinanceOnBase@leeclerk.org](mailto:FinanceOnBase@leeclerk.org)  
Project File



Lee County Professional Service  
Change Order/Supplemental Task Authorization

Date Apr 30, 2020

[Print Form](#)

Change Order Agreement #: 1       Supplemental Task Authorization #: \_\_\_\_\_

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: ~~Jonathan Romine~~ MATTHEW HORTON

Contract Name: Landscape Architectural Services

Project Name: \_\_\_\_\_

CONSULTANT: Ensite, Inc.      Project #: \_\_\_\_\_

Solicitation #: CN180324TJM      Contract #: 8137

Lee County Project Manager: \_\_\_\_\_      Request Date: Apr 30, 2020

Fiscal Staff: Bev Dearborn      Account #: \_\_\_\_\_

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:

- CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE
- CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT
- CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE
- CO-STA Exhibit D - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS

It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction.

BRIAN R. SMITH   
Consultant Signature (Print & Sign Name)

5-7-2020  
Date Signed

BRIAN@EN-SITE.COM  
Contact E-mail Address

239-226-0024  
Contact Phone Number



CO-STA Exhibit A  
Scope of Professional Services

Print Form

Change Order Agreement #: 1       Supplemental Task Authorization #: \_\_\_\_\_

**Scope of Professional Services for:**

Landscape Architectural Services

**Section 1.00 Changes to Professional Services**

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

No changes in scope, this is for renewal of term 10/1/20 - 10/2/21.

**Lee County Board of County Commissioners - Procurement Management**  
2115 Second Street - 1st Floor - Fort Myers, FL 33901  
PO Box 398 - Fort Myers, FL 33902-0398  
Phone: (239) 533-8881



Print Form

Change Order Agreement #: 1       Supplemental Task Authorization #: \_\_\_\_\_

**Time & Schedule of Performance for:**

Landscape Architectural Services

**Section 1.00 Changes for this Change Order or Supplemental Task Authorization Agreement**

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks or work set forth in this Change Order of Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A', entitled 'Scope of Professional Services' attached hereto is as follows:

Task Number as Indicated in Exhibit A	Name/Title of Task	Previously Approved Number of Days per Task (CO Only)	Increase in Number of Calendar Days per Task (CO Only)	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed per Task (CO & STA)
	Renewal of Annual Contract			
	Original Term: 10/2/18 - 10/1/20			
	Renewal Term 1: 10/2/20 - 10/1/21			

Total Number of Calendar Days for Completion of Project from Notice to Proceed: \_\_\_\_\_