

Blue Sheet No. 20160334	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 6/21/2016	Item No. 38
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TITLE:

Approve award of invitation to Bid No. B160160 Bulk Hydrofluosilicic Acid 23% to Hawkins Inc.

ACTION REQUESTED:

- A) Approve award of Invitation to Bid No. B160160, Bulk Hydrofluosilicic Acid 23%, to Hawkins Inc. d/b/a Hawkins Water Treatment Group, for a period of one year, as approved in the department's adopted budget.
- B) Authorize the Chair to execute the contract documents.
- C) Authorize the Procurement Director to add or delete delivery locations as needed.
- D) Grant the Procurement Director the authority to negotiate renewals of this agreement for up to three additional one-year periods, under the same terms and conditions noted in the bid documents, if doing so is in the best interest of Lee County.
- E) Authorize the County Manager or designee to execute renewal contract documents as approved in the annual budget.

FUNDING:

These services are funded from the Enterprise Fund, and they are included in the LCU FY15/16 Operating Budget.

The annual contract may be renewed for up to three additional one-year periods. Funds will be available each year from the Utilities Operating Budget.

Funds: Lee County Utilities Water Treatment Plant Operating Funds; Chemical, Insecticide, Fertilizer.

WHAT ACTION ACCOMPLISHES:

Approves the award of Bid B-160160, to Hawkins Inc. for the purchase of 23% Hydrofluosilicic Acid on an as needed basis to be used for fluoridation of finished water at the County Water Treatment Plants.

MANAGEMENT RECOMMENDATION:

Approve.

Requirement/Purpose: (specify)	Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC4-1 <input type="checkbox"/> Other	Commissioner: Department: UTILITIES Division: No Divisions By: Pam Keyes

Background:

On April 25, 2016, Procurement Management received sealed bids for Invitation to Bid No. B-160160 for the annual purchase of 23% Hydrofluosilicic Acid on behalf of the Lee County Utilities. On that date, three responses were received. The bids have been thoroughly reviewed, and a recommendation is being made to award to Hawkins Inc. as the low bidder meeting all specification requirements. The total bid amount is \$66,750 based on an estimated annual usage of 25,000 gallons. This unit price for bulk

Required Review:					
Pam Keyes	Mary Tucker	Lori Borman	Mike Figueroa	Peter Winton	Corris L. McIntosh Jr.
UTILITIES	Purchasing	Budget Analyst	Risk	Budget Services	County Attorney
Doug Meurer					
County Manager					

chemical is less than the prior contract amount resulting in a savings of \$0.11 per gallon.

1. Solicitation
2. Vendor Bid
3. Opening Tab
4. Notice of Intended Decision Bid Action