



AGENDA ITEM REPORT

DATE: February 1, 2022
DEPARTMENT: Community Development
REQUESTER: David Loveland
TITLE: Approve Piggyback Purchase of Building Inspection & Plan Review Services

I. MOTION REQUESTED

Approve Piggyback No. PB210518CJV to utilize pricing on the City of Palm Bay Contract No. 09-0-2021/SZ for Plan Review and Building Inspector Services, for the purchase of building inspection and plan review services, on an as needed basis, through the contract expiration date of March 19, 2022, and any renewals or extensions approved by City of Palm Bay, as approved in the departments' annual adopted budgets. There are four (4) additional twelve (12) month periods, or portions thereof, up to a cumulative total of sixty (60) months, available renewal options. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

II. ITEM SUMMARY

Allows the purchase of building inspection and plan review services under the City of Palm Bay's contracts on an as needed basis. The Department of Community Development uses outside contractors to supplement in-house staff when needed to reduce review times associated with increased application volumes.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management received a request from the Community Development Department for the piggyback to purchase building inspection and plan review services on an as needed basis. Procurement Management obtained contract documents from three Florida municipal government agencies; City of Palm Bay, Panama City, and Lake County. After reviewing all available contract options, in the best interest of the County, the requesting department made the decision to move forward with piggybacking the City of Palm Bay contracts, which was awarded to multiple vendors. A multiple award contract will allow the County to leverage best pricing for services as needed. Approval was received from the City of Palm Bay, allowing the County to piggyback their agreements with Joe Payne, Inc., C.A.P. Government, Inc., PDCS, LLC, Safebuilt Florida, LLC, and Universal Engineering Sciences, LLC. The aforementioned vendors also provided approval for the County to piggyback their agreements. The new pricing compared to the County's previous annual spend is determined to be fair and equitable for all parties.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$200,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: 15501 Program: Community Development Project: Account Strings: LC5241015501 and LC5241215501	
G)	Fund Type?	Other: Building Fund
H)	Comments: Building Fund	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
Piggyback Summary	1/24/2022	Backup Material
UNIV ENG SCIENCE - SERVICE AGREEMENT	1/24/2022	Agreement
SAFEBUILT - SERVICE AGREEMENT	1/24/2022	Agreement
PDCS - SIGNED SERVICE AGREEMENT	1/24/2022	Agreement
JPI - SIGNED SERVICE AGREEMENT	1/24/2022	Agreement
CAP - SIGNED SERVICE AGREEMENT	1/24/2022	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Community Development	Tucker, Mary	Approved	1/24/2022 - 7:54 AM
Community Development	Loveland, David	Approved	1/24/2022 - 2:20 PM
Budget Services	Henkel, Anne	Approved	1/25/2022 - 8:28 AM
Budget Services	Winton, Peter	Approved	1/25/2022 - 8:31 AM
County Attorney	Jacob, Michael D.	Approved	1/25/2022 - 9:17 AM
County Manager	Salyer, Glen	Approved	1/25/2022 - 1:26 PM