

John E. Manning
District One

Cecil L. Pendergrass
District Two

Larry Kiker
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wm. Wesch
County Attorney

Donna Marie Collins
Hearing Examiner

September 3, 2015

Ms. Diana Willis
Jason's Deli
6360 Corporate Park Circle #4
Fort Myers, FL 33966

Subject: RENEWAL OF ANNUAL CONTRACT NO.: IFB140057
BOX LUNCHES FOR THE LEE GROWS PROGRAM

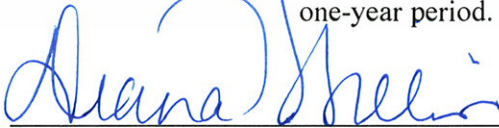
Dear Ms. Willis:

The above-referenced annual contract will expire on December 31, 2015 unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (1/1/2016 – 12/31/2016). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Diana Khan, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-5460 or email dkhan@leegov.com), within 15 calendar days from receipt.

a. * I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation. * price adjusted to \$7.59 *DK*

As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.

b. I am not interested in extending this contract for an additional one-year period. Why? _____



VENDOR AUTHORIZATION SIGNATURE

Thank you for your cooperation in this matter.

Sincerely,
Procurement Management

Diana Khan
Diana Khan
Procurement Manager