



BOARD OF COUNTY COMMISSIONERS

August 13, 2018

John E. Manning  
*District One*

Cecil L. Pendergrass  
*District Two*

Larry Kiker  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wm. Wesch  
*County Attorney*

Donna Marie Collins  
*Hearing Examiner*

Mrs. Diana Willis  
Wilrock, LLC dba Jason's Deli  
6360 Corporate Park Circle #4  
Fort Myers, FL 33966

SUBJECT: Renewal of Annual Contract No. IFB140057  
Box Lunches for the Lee Grows Program

Dear Mrs. Willis:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 1/1/2019 through 12/31/2019.

We are hereby extending the annual contract for an additional one year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



BOARD OF COUNTY COMMISSIONERS

July 9, 2018

239-533-8871

John E. Manning  
District One

Cecil L. Pendergrass  
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County Manager

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Donna Marie Collins  
Hearing Examiner

Mrs. Diana Willis  
Jason's Deli  
6360 Corporate Park Circle #4  
Fort Myers, FL 33966

Subject: Renewal of Annual Contract No. IFB140057  
Box Lunches for the Lee Grows Program/Jason's Deli

Dear Mrs. Willis:


The above-referenced annual contract will expire on December 31, 2018, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (01/01/2019 – 12/31/2019). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt.

a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

***As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.***

b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Vendor:

  
\_\_\_\_\_  
Signature

Vice President  
\_\_\_\_\_  
Title

July 27, 2018  
\_\_\_\_\_  
Date

Lee County:

  
\_\_\_\_\_  
Signature of Authorized Official

Procurement Management Director  
\_\_\_\_\_  
Title

8-13-18  
\_\_\_\_\_  
Date