

AGENDA ITEM REPORT

DATE: August 4, 2026
DEPARTMENT: Public Safety
REQUESTER: Benjamin Abes
TITLE: Approve Piggyback for Emergency Medical Supplies, Equipment, and Services

I. MOTION REQUESTED

- A. Approve Piggyback No. PB260318CMJ to utilize pricing on the Okaloosa County, Florida Contract No. C26-4259-PS with Bound Tree Medical, LLC, for Medical Equipment and Uniforms Contract No. C26-4259-PS, for the purchase emergency medical supplies, equipment, and services, on an as-needed basis, through the contract expiration date of August 31, 2029, and any renewals or extensions approved by Okaloosa County, Florida, as approved in the departments' annually adopted budgets.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the County Manager or designee the authority to renew the contract, for up to two additional one-year periods, and to execute all associated documents, as approved in the department's annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Establishes a master piggyback authorization for Lee County Public Safety to utilize Okaloosa County, Florida Cooperative Contract No. C26-4259-PS, Medical Equipment and Uniforms, for the purchase of medical supplies, equipment, accessories, and related services as needed to support departmental operations.

This cooperative agreement replaces Lee County's existing agreement with Manatee County, which expires in December 2026, ensuring continued access to competitively solicited pricing and an uninterrupted supply of critical medical equipment and services. Expenditures during the current fiscal year total \$448,095.65, with anticipated expenditures of approximately \$2,000,000 over the next three years to support the expansion of emergency medical services and the opening of new EMS stations.

Utilizing this cooperative contract allows the County to leverage competitively awarded pricing, achieve estimated savings of 10% to 35%, and reduce procurement time by relying on an existing competitive solicitation. A market analysis has been completed to confirm the pricing is fair and reasonable. Individual purchases exceeding \$100,000 will be presented to the Board of County Commissioners for approval.

III. BACKGROUND AND IMPLICATIONS OF ACTION

Okaloosa County, Florida, solicited a Request for Proposal (Request No. ITB PS 29-26) on February 16, 2026, that went through the competitive procurement process for the purpose of providing emergency medical supplies, equipment, and services. Following an evaluation of all proposals received on March 18, 2026, Bound Tree Medical, LLC, was found to be the most advantageous. Bound Tree Medical LLC was awarded a three-year contract with the option to renew for up to an additional two years.

Approval of this cooperative piggyback agreement will replace Lee County's existing cooperative agreement with Manatee County, Florida, which is scheduled to expire in December 2026. This action will ensure the continued availability of competitively solicited pricing and provide uninterrupted access to the medical supplies, equipment, and related services necessary to support ongoing Public Safety and Emergency Medical Services operations.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount:	\$667,000
Included in the Current Budget?:	Yes
Fund:	General Fund
Comments:	

Is this a revenue or expense item? Expense
Is this Discretionary or Mandatory? Discretionary
Will this item impact future budgets? Yes
Program: EMS
Project:
Account Strings: KF5290400100
Fund Type? General Fund

V. RECOMMENDATION

Approve

ATTACHMENTS:

PB260318CMJ - Bound Tree Medical Annual PB Summary, PB260318CMJ - Bound Tree Medical PB Agreement

REVIEWERS:

Benjamin Abes, Public Safety
Mary Tucker, Procurement
Benjamin Abes, Public Safety
Anne Henkel, Budget Services
Peter Winton, County Manager
Andrea Fraser, County Attorney
Amanda Condomina, County Manager

Created/Initiated - 7/22/2026
Approved - 7/24/2026
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