



Kevin Ruane
District One

February 14, 2022

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Mr. Jim Riczo
Metrotrans, Inc.
934 SE 27th Street
Cape Coral, FL 33904

SUBJECT: Renewal of Annual Contract No. RFP170469KLC
Body Removal Services for the Medical Examiner

Dear Mr. Riczo:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 5/3/22 through 5/2/23.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

C: Project File



Lee County

Kevin Ruane
District One

November 2, 2021

239-533-8871

Cecil L. Pendergrass
District Two

Mr. Jim Riczo
Metrotrans, Inc.
934 SE 27th Street
Cape Coral, FL 33904

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Subject: Renewal of Annual Contract B170469KLC
Body Removal Services for the Medical Examiner

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Dear Mr. Riczo:

Donna Marie Collins
County Hearing Examiner

The above-referenced annual contract will expire on May 2, 2022, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (5/3/22 – 5/2/23). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email kurban@leegov.com), within 15 calendar days from receipt. Failure to return by November 16, 2021, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.

b. I am not interested in extending this contract for an additional one-year period. Why? _____

Vendor:

Lee County:

James Riczo
Signature

Mary Duke
Signature of Authorized Official

PRESIDENT
Title

Procurement Management Director
Title

2/4/2022
Date

2/9/22
Date