

AGENDA ITEM REPORT

DATE: April 4, 2023
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Contract Amendments for Purchase of Pesticides, Fungicides & Herbicides

I. MOTION REQUESTED

- A) Approve Amendment No. 1, to the contract with Mar Green Resources, LLC, under Solicitation No. B220088WCD Purchase of Pesticides, Fungicides & Herbicides, renewing the contract through June 22, 2024, and providing a price increase to the contract line items as amended in Exhibit B Fee Schedule.
- B) Approve Amendment No. 2, to the contract with SiteOne Landscape Supply, under Solicitation No. B220088WCD Purchase of Pesticides, Fungicides & Herbicides, renewing the contract through June 22, 2024, and providing a price increase to the contract line items as amended in Exhibit B Fee Schedule.
- C) Approve Amendment No. 2, to the contract with Heritage Landscape Supply Group, Inc., under Solicitation No. B220088WCD Purchase of Pesticides, Fungicides & Herbicides, renewing the contract through June 22, 2024, and providing a price increase to the contract line items as amended in Exhibit B Fee Schedule.
- D) Grant the County Manager or designee the authority to execute the contract amendments on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves contract amendments for the purchase of pesticides, fungicides, and herbicides from Mar Green Resources LLC, SiteOne Landscape Supply, and Heritage Landscape Supply Group Inc., renewing the contracts through June 22, 2024, and providing for price increases for contract line items as amended in Exhibit B Fee Schedule. Total expenditures for Fiscal Year 2021-2022 for all vendors were \$15,604.66. The price increases were requested due to the increased costs associated with the manufacturing, packaging, and delivery of the products.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On 6/21/2022, the Board of County Commissioners awarded B220088WCD Purchase of Pesticides, Fungicides, & Herbicides to Heritage Landscape Supply Group, Inc. dba FIS Outdoor, Mar Green Resources, LLC, SiteOne Landscape Supply, and Winfield Solutions, LLC to provide the supply and delivery of pesticides, fungicides & herbicides to County Departments on an as-needed basis.

The original term of the contract was for one-year with an option to renew for three additional one-year periods. At the time of renewal, the awarded vendors requested a price increase due to the increased costs associated with the manufacturing, packaging, and delivery of the products. Total expenditures for Fiscal Year 2021-2022 for all vendors were \$15,604.66.

Heritage Landscape Supply Group Inc. dba FIS Outdoor and Winfield Solutions, LLC, two of the awarded vendors, merged their businesses and began operation as Heritage Landscape Supply Group Inc. The merger and consolidation of the scope of work under the annual contract was administratively approved on February 13, 2023.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	

F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Heritage Landscape Supply Group Inc. Original Contract	3/7/2023	Contract
Heritage Landscape Supply Group, Inc. Amendment 1	3/7/2023	Contract
Heritage Landscape Supply Group, Inc. Amendment 2	3/7/2023	Contract
SiteOne Landscape Supply LLC Contract	3/7/2023	Contract
SiteOne Landscape Supply LLC Amendment 1	3/7/2023	Contract
SiteOne Landscape Supply LLC Amendment 2	3/7/2023	Contract
Mar Green Resources LLC - Contract	3/7/2023	Contract
Mar Green Resources LLC - Amendment 1	3/24/2023	Contract
Heritage Landscape Supply Group, Inc. Price Comparison	3/7/2023	Backup Material
SiteOne Landscape Supply LLC Price Comparison	3/7/2023	Backup Material
Mar Green Resources LLC Price Comparison	3/7/2023	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Rejected	3/24/2023 - 7:42 AM
Procurement Management	Ryan, Sandra	Approved	3/24/2023 - 7:58 AM
Procurement Management	Tucker, Mary	Rejected	3/24/2023 - 8:19 AM
Procurement Management	Ryan, Sandra	Approved	3/24/2023 - 8:30 AM
Procurement Management	Tucker, Mary	Approved	3/24/2023 - 9:45 AM
Budget Services	Henkel, Anne	Approved	3/24/2023 - 11:41 AM
Budget Services	Winton, Peter	Approved	3/27/2023 - 10:08 AM
County Attorney	Swindle, Amanda	Approved	3/27/2023 - 11:54 AM
County Manager	Winton, Peter	Approved	3/27/2023 - 12:21 PM