

AGENDA ITEM REPORT

DATE: May 6, 2025
DEPARTMENT: Procurement
REQUESTER: Mary Tucker
TITLE: Award Annual Contract for Countywide Generator Maintenance, Repair and Installation Services

I. MOTION REQUESTED

- A. Award Invitation to Bid No. B240559DJN, Generator Maintenance, Repair, & Installation Services Countywide to Genserve LLC as primary and Accurate Power and Technology, Inc. as secondary for the preventative maintenance, repair, and installation services, to include emergency service, for Lee County's generators, on an as-needed basis, for an initial term of three years, as approved in the departments' annual adopted budgets.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the County Manager or designee the authority to renew the contract(s), for up to two additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards competitively bid contracts Genserve LLC as the primary and Accurate Power and Technology, Inc. as the secondary for the preventative maintenance, repair, and installation services, to include emergency service, for Lee County's generators on an as-needed basis. The contracts will have an initial term of three years, as approved in the departments' annual adopted budgets, with an option to renew them for up to two additional years. This is a new countywide annual for the County and expenditures are estimated at \$500,000. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.

III. BACKGROUND AND IMPLICATIONS OF ACTION

Procurement Management obtained bids for the project, known as Invitation to Bid No. B240559DJN, Generator Maintenance, Repair, & Installation Services Countywide. On the bid deadline of February 17, 2025, Procurement Management received three bids. After analyzing the bid submittals, Genserve LLC (primary vendor) and Accurate Power and Technology, Inc. (secondary vendor) were determined to be the lowest responsive and responsible bidder.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount:	See Comment below.
Included in the Current Budget?:	Yes
Fund:	Various department funds.
Comments:	Expenditures will be on an as-needed basis, as approved in the departments' annual adopted budgets.

Is this a revenue or expense item? Expense

Is this Discretionary or Mandatory? Discretionary

Will this item impact future budgets?

Program:

Project:

Account Strings:

Fund Type?

V. RECOMMENDATION

Approve

ATTACHMENTS:

REVIEWERS:

Angela Lamontagne, Procurement
Mary Tucker, Procurement
Anne Henkel, Budget Services
Robert Holborn, County Attorney
Peter Winton, County Manager

Created/Initiated - 4/23/2025
Approved - 4/23/2025
Approved - 4/24/2025
Approved - 4/28/2025
Final Approval - 4/28/2025