



Kevin Ruane  
*District One*

Cecil L. Pendergrass  
*District Two*

David Mulicka  
*District Three*

Brian Hamman  
*District Four*

Mike Greenwell  
*District Five*

Dave Harner, II  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

August 26, 2025

Ms. Sara Terry  
Brenntag Mid-South  
1405 Highway 136 West  
Henderson, KY 42420

SUBJECT:      Renewal of Annual Contract No. B240206CFC  
                  Sodium Hypochlorite for Water & Wastewater Facilities

Dear Ms. Terry:

This is to inform you that Lee County has agreed to renew the above-mentioned contract for an additional one (1) year period, from 9/1/25 through 8/31/26.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Kevin Ruane  
*District One*

February 14, 2025

239-533-8871

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Henderson, KY 42420

Subject:           Renewal of Annual Contract B240206CFC  
                      Sodium Hypochlorite for Water & Wastewater Facilities

Dear Ms. Terry:

The above-referenced annual contract will expire on August 31, 2025, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one-year period (9/1/25 – 8/31/26). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by February 28, 2025, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.


      ✓       a.       I want to continue performing under this annual contract for an additional one-year period under the same terms and conditions as agreed upon in the above-referenced project. *\*Brenntag is interested renewing with exceptance of price adjustment*

***As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.***

                   b.       I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Each individual signing this Agreement directly and expressly warrants that he/she has been given and has received and accepted authority to sign and execute the Agreement on behalf of the party for whom it is indicated he/she has signed, and further has been expressly given and received and accepted authority to enter into a binding agreement on behalf of such party with respect to the matters contained herein and as stated herein.

**Vendor:**

  
Signature Ray Sibbitt


Director of Mini Bulk and Municipal Development

Title

2/28/2025

Date

**Lee County:**

Signed by:  
  
770F0BDB59DA44D  
Signature of Authorized Official

Procurement Management Director

Title

8/25/2025 | 8:21 AM EDT

Date