

AGENDA ITEM REPORT

DATE: August 19, 2025
DEPARTMENT: Utilities
REQUESTER: Pamela Keyes
TITLE: Approve Contract Renewal and Amendments for Sodium Hypochlorite

I. MOTION REQUESTED

- A. Approve Amendment No. 1 to the contract with primary vendor Allied Universal Corp., under Solicitation No. B240206CFC Sodium Hypochlorite for Water & Wastewater Facilities, to increase the price of sodium hypochlorite solution 12.5% to \$1.595 per gallon. The amendment will increase the contract amount by approximately \$152,025.21, annually.
- B. Approve Amendment No. 1 to the contract with secondary vendor Brenntag Mid-South, Inc., under Solicitation No., B240206CFC Sodium Hypochlorite for Water & Wastewater Facilities, to increase the price of sodium hypochlorite solution 12.5% to \$1.76/gallon.
- C. Approve contract renewal for the supply and delivery of sodium hypochlorite for water and wastewater facilities, from Allied Universal Corp., under Solicitation No. B240206CFC, through August 31, 2026.
- D. Approve contract renewal for the supply and delivery of sodium hypochlorite for water and wastewater facilities, from Brenntag Mid-South, Inc., under Solicitation No. B240206CFC, through August 31, 2026.
- E. Authorize the County Manager or designee to execute the amendment and renewal on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves amendments to the annual contracts with Allied Universal Corp. and Brenntag Mid-South, Inc. to increase the cost of sodium hypochlorite. Price increases are due to rising operational costs, including significant increases in labor, equipment, transportation, raw materials and tariffs. Sodium hypochlorite 12.5% (bleach) is used at all water and wastewater treatment plants as a primary disinfectant solution.

The vendors submitted the required documentation to Procurement Management to increase unit prices to \$1.595 and \$1.76 per gallon, respectively. The amendments will increase the contract amount by approximately \$152,025.21 annually. The total previous twelve-month spend was \$2,157,610.16. This item approves renewal of the contracts through August 31, 2026.

III. BACKGROUND AND IMPLICATIONS OF ACTION

On August 6, 2024, the Board of County Commissioners awarded B240206CFC, Sodium Hypochlorite 12.5% for Water & Wastewater Facilities, to primary vendor Allied Universal Corp., and secondary vendor Brenntag Mid-South, Inc., on an as-needed basis. The original term of the contract was for one-year with an option to renew for up to three (3) additional years.

Allied Universal Corp. and Brenntag Mid-South, Inc. both requested a price increase of 7.046% and 4.142% respectively with their renewal letters. Vendor cited that the price increases are due to rising operational costs, including significant increases in labor, equipment, transportation, and tariffs. Additionally, documentation has been provided showing raw material price increases.

Current Board approval will allow for a one-year contract renewal for Allied Universal Corp. and price increase from \$1.49 per gallon to \$1.595 per gallon (or 7.046% increase) and a one-year contract renewal for Brenntag Mid-South, Inc. and price increase from \$1.69 per gallon to \$1.76 per gallon (or 4.142% increase).

Sodium Hypochlorite Solution 12.5% - Annual Contract B240206CFC

Vendor	Current Price/Gal	Price Increase/Gal	% Increase	12 mos Expenditures	Estimated Annual Increase
Allied Universal Corp. (Primary)	\$1.49	\$1.595	7.046%	\$2,157,610.16	\$152,025.21
Brenntag Mid-South	\$1.69	\$1.76	4.142%	0	0

(Secondary)

Total

\$2,157,610.16 \$2,309,635.37

IV. FINANCIAL INFORMATION

Current Year Dollar Amount: \$2,309,635
Included in the Current Budget?: Yes
Fund: Utilities Operating
Comments:

Is this a revenue or expense item? Expense
Is this Discretionary or Mandatory? Discretionary
Will this item impact future budgets? No
Program: Utilities
Project: Sodium Hypochlorite Annual Contract
Account Strings: Various Operating Budgets
Fund Type? Utilities Operating

V. RECOMMENDATION

Approve

ATTACHMENTS:

2 - B240206CFC - Sodium Hypochlorite for WTP - Allied Universal - Price Increase - Am 1 - VENDOR OCR, 3 - B240206CFC - Sodium Hypochlorite for WTP - Brenntag Mid-South, Inc. - Price Increase - Am 1 - VENDOR OCR, 4 - Allied Universal Corp. - Renewal Letter, 6 - Allied Universal Corp. - Price Increase Letter and Supporting Documentation, 5 - Brenntag Mid-South, Inc. - Renewal Letter, 7 - Brenntag Mid-South, Inc. - Price Increase Letter and Supporting Documentation, B240206CFC Spreadsheet.5.21.25

REVIEWERS:

Elizabeth Garcia, Utilities
Mary Tucker, Procurement
Pamela Keyes, Utilities
Anne Henkel, Budget Services
Peter Winton, County Manager
Amanda Swindle, County Attorney
Marc Mora, County Manager

Created/Initiated - 8/6/2025
Approved - 8/7/2025
Approved - 8/7/2025
Approved - 8/8/2025
Approved - 8/8/2025
Approved - 8/11/2025
Final Approval - 8/12/2025