

**AGENDA ITEM REPORT**

DATE: August 6, 2024
DEPARTMENT: Parks and Recreation
REQUESTER: Mack Young
TITLE: Approve Amending Contract for Landscape Maintenance and Mowing

I. MOTION REQUESTED

A) Approve Amendment No. 1 to the contract with P & T Lawn & Tractor Service, Inc. under Solicitation No. B240118WCD, Landscape Maintenance & Mowing-Parks-Annual, to add additional landscape services for the Ruby Gill House Park. The amendment will increase the contract amount by \$8,000.00 annually, with total anticipated expenditures in the amount of \$1,108,000.00. Amount is included in the budget.

B) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves amending the contract with P & T Lawn & Tractor Service, Inc. to add additional landscape services for the Ruby Gill House Park. The amendment will increase the contract amount by \$8,000.00 annually, with total anticipated expenditures in the amount of \$1,108,000.00. Amount is included in the budget.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

On May 7, 2024 the Board of County Commissioners awarded B240118WCD, Landscape Maintenance & Mowing-Parks-Annual, to P & T Lawn & Tractor Service, Inc. to provide landscape maintenance of ninety-one Parks and Recreation locations, on an as-needed basis. The original term of the contract was for 3-years with an option to renew for up to 2 additional years.

On May 7, 2024, The Board approved the termination of the Lease Agreement between Lee County and the University of Florida. The Ruby Gill House Park property was subsequently turned back over to the Parks and Recreation Department.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$1,108,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: General Fund Program: Parks and Recreation Operations Project: Parks Landscape Maintenance and Mowing Account Strings: KH5722000100.503490	
G)	Fund Type?	General Fund
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
P & T Landscape Maint & Mowing Parks Contract Amendment 1	6/27/2024	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Young, Mack	Approved	7/24/2024 - 9:31 AM
Budget Services	Guttery, Angela	Approved	7/24/2024 - 1:17 PM
Budget Services	Winton, Peter	Approved	7/24/2024 - 2:52 PM
County Attorney	Swindle, Amanda	Approved	7/25/2024 - 11:07 AM
County Manager	Brady, Christine	Approved	7/26/2024 - 10:22 AM