



Procurement Management Department
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Posted Date: February 6, 2024

Solicitation No.: B240103CFC

Solicitation Name: Bottled Water Purchase and Delivery

Subject: Addendum Number 1

The following represents clarification, additions, deletions, and/or modifications to the above referenced bid. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged, including the response date. Words, phrases or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded, phrases or sentences represent additions to the original solicitation.

1. UPDATED BID SCHEDULE

The Bid Schedule has been updated and a revised Bid Schedule has been uploaded to the solicitation webpage on the Lee County Procurement website.

Please ensure that your firm has downloaded the revised Bid Schedule and have been able to successfully use the Excel format. Any firm having compatibility issues or difficulty downloading the revised Bid Schedule needs to contact the Procurement Analyst for this project at their earliest convenience. Do not wait until submission day to download. Procurement is not required to extend a closing due to Contractor delay or difficulty in receipt of download of documents.

Bidders MUST use the Addendum 1 Revised Bid Schedule Excel Form when submitting their bid. Failure to do so will result in Bidder being deemed non-responsive and therefore ineligible for award.

2. SPECIFICATION REVISIONS

Specification revisions have been made to the following sections:

CATEGORY B – WATER DISPENSER

3.1. Monthly Rental of Water Dispensers

3.1.1. Dispensers shall be free standing in either top or bottom loading configurations and able to provide on-demand both hot and cold water options. Dispensers shall allow for both 3 gallon and 5 gallon water bottles. **Vendors MUST select either Top or Bottom loading water dispenser.**

CATEGORY C – ACCESSORIES

4.1. The following accessories (if available by the Vendor) shall be included for rental or purchase by the County.

4.1.8. Top or Bottom Loading Water Dispensers Monthly Rental – Hot & Cold. If available, Vendors MUST select the opposite of the selection made in 3.1.1.

3. **QUESTIONS/ANSWERS**

1.	Bottom load coolers and top load coolers are different. Can you make your sheet to show the differences?
Answer	Please see specification revisions listed above and the Addendum 1 Revised Bid/Proposal Form.

BIDDER/PROPOSER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID/PROPOSAL. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER/PROPOSER BEING CONSIDERED NON-RESPONSIVE.

ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENTS ARE AND SHALL REMAIN THE SAME.

[Cledwin Chin](#)

Cledwin Chin

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Lee County Procurement Management