



AGENDA ITEM REPORT

DATE: February 6, 2024
DEPARTMENT: Transportation
REQUESTER: Randy Cerchie
TITLE: Award Contract for Directional Bore Services

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B230571KCW, Directional Bore Services – Annual to the following vendors: Bellmore Enterprises, Inc., Bore Tech Utilities & Maintenance Inc., Cabana Construction of SW FL, Inc., Roberts Drilling, Inc., and Scott Commercial Contracting LLC for directional bore drilling services, on an as-needed basis, for an initial term of one year for individual projects up to a total amount of \$250,000, as approved in the departments' annual adopted budget. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional one-year periods, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Awards competitively bid contracts to Bellmore Enterprises, Inc., Bore Tech Utilities & Maintenance Inc., Cabana Construction of SW FL, Inc., Roberts Drilling, Inc., and Scott Commercial Contracting LLC to provide directional bore drilling services, on an as-needed basis, for an initial term of one year and the option to review for up to three additional one-year periods. This is for individual projects up to a total amount of \$250,000, as approved in the departments' annual adopted budget. Individual projects in excess of \$100,000.00 will be presented to the Board for approval. The average per year spend for this service over the last three years was \$160,958 per year.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 Procurement Management obtained bids for the project known as Invitation to Bid No. B230571KCW, Directional Bore Services – Annual to replace B200002JJB Directional Bore Services – Annual, which will expire March 2, 2024. On the bid deadline of October 23, 2023, Procurement Management received five submittals from the following vendors: Bellmore Enterprises, Inc., Bore Tech Utilities & Maintenance Inc., Cabana Construction of SW FL, Inc., Roberts Drilling, Inc., and Scott Commercial Contracting LLC. After conducting an analysis of the bid submissions, the determination was made to award to all five, as they are responsive and responsible bidders.

 Staff recommends awarding a contract to Bellmore Enterprises, Inc., Bore Tech Utilities & Maintenance Inc., Cabana Construction of SW FL, Inc., Roberts Drilling, Inc., and Scott Commercial Contracting LLC, for use on an as-needed basis for an initial one-year term, with the option to renew for up to three additional years, for individual projects up to a total of \$250,000, with projects over \$100,000.00 being presented to the Board for approval.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$250,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Transportation Capital Improvement Program: Capital Project, DOT Operating/Traffic Project: Other Contracted Services Account Strings: 20675930700 PD5410417500	

G)	Fund Type?	Other: Transportation Capital Improvement
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
B230571KCW - Vendor Signed Agreement - Bellmore Enterprises	1/12/2024	Agreement
Sunbiz - Bellmore Enterprises	1/12/2024	Backup Material
B230571KCW - Vendor Signed Agreement - Scott Commerical Contracting	1/12/2024	Agreement
Sunbiz - Scott Commerical Contracting	1/12/2024	Backup Material
B230571KCW - Vendor Signed Agreement - Roberts Drilling	1/12/2024	Agreement
Sunbiz - Roberts Drilling	1/12/2024	Backup Material
B230571KCW - Vendor Signed Agreement - Bore Tech Utilities & Maintenance - Part 1	1/12/2024	Agreement
B230571KCW - Vendor Signed Agreement - Bore Tech Utilities & Maintenance - Part 2	1/12/2024	Agreement
B230571KCW - Vendor Signed Agreement - Bore Tech Utilities & Maintenance - Part 2 - Part 3	1/12/2024	Agreement
Sunbiz - Bore Tech Utilities & Maintenance	1/12/2024	Backup Material
Part 1 - B230571KCW - Vendor Signed Agreement - Cabana Construction of SW FL	1/12/2024	Agreement
Part 2 - B230571KCW - Vendor Signed Agreement - Cabana Construction of SW FL	1/12/2024	Agreement
Part 3 - B230571KCW - Vendor Signed Agreement - Cabana Construction of SW FL	1/12/2024	Agreement
Sunbiz - Cabana Construction of SW FL	1/12/2024	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Transportation	Tucker, Mary	Approved	1/26/2024 - 10:14 AM
Transportation	Cerchie, Randy	Approved	1/29/2024 - 8:43 AM
Budget Services	Henkel, Anne	Approved	1/29/2024 - 9:03 AM
Budget Services	Winton, Peter	Approved	1/29/2024 - 9:32 AM
County Attorney	Adams, Joseph	Approved	1/30/2024 - 9:04 AM
County Manager	Harner, David	Approved	1/30/2024 - 4:03 PM