

AGENDA ITEM REPORT

DATE: September 19, 2023
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contract for Security Guard Services Before, During, and After Emergency Event

I. MOTION REQUESTED

A) Award Invitation to Bid No. B230276LND, Security Guard Services – Annual – Federal to Advanced Nationwide Security Corp. to provide security guard services to various locations throughout the County before, during, and after an emergency or disaster event on an as needed basis, for an initial term of three years, as approved in the departments' annual adopted budget.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional one-year periods, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Awards a competitively solicited contract to Advanced Nationwide Security Corp. to provide security guard services to various locations throughout the County before, during, and after an emergency or disaster event on an as needed basis, for an initial term of three years. Security Guards are used in buildings, as parking lot monitors, and stationed at secured area entrances. Departments that typically use these services include Library, Parks, Facilities, Transit, and Public Safety. Total County expenditures for security services paid under Hurricane Ian were approximately \$609,000.00, in addition to State funding which covered additional security services. In the event this contract is used for purposes eligible for federal reimbursement, the solicitation and contract comply with federal reimbursement regulations.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management obtained bids for the project known as Invitation to Bid No. B230276LND, Security Guard Services – Annual – Federal. On the bid submission deadline of April 24, 2023, Procurement Management received six submittals. After conducting an analysis of the bid submissions, Advanced Nationwide Security Corp was determined to be the responsible and responsive bidder.

Staff recommends awarding a contract to Advanced Nationwide Security Corp on an as needed basis for an initial three year term.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	No
C)	Is this a revenue or expense item?	N/A
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis and funding transferred to appropriate accounts when required and is not included in the annual adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description

[Advanced Nationwide Security Contract Vendor Executed OCR](#)

Upload Date

9/7/2023

Type

Contract

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	9/7/2023 - 2:03 PM
Budget Services	Henkel, Anne	Approved	9/8/2023 - 9:16 AM
Budget Services	Winton, Peter	Approved	9/8/2023 - 9:46 AM
County Attorney	Swindle, Amanda	Approved	9/11/2023 - 8:17 AM
County Manager	Winton, Peter	Approved	9/11/2023 - 11:15 AM