



Kevin Ruane  
*District One*

Cecil L. Pendergrass  
*District Two*

David Mulicka  
*District Three*

Brian Hamman  
*District Four*

Mike Greenwell  
*District Five*

Dave Harner, II  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

September 19, 2025

Mr. Joe Payne  
Joe Payne, Inc.  
5995 S. Highway A1A  
Melbourne Beach, FL 32951

SUBJECT:      Renewal of Annual Contract No. B230024CMR  
                  Building Inspection and Plan Review Services

Dear Mr. Payne:

This is to inform you that Lee County has agreed to renew the above-mentioned contract for an additional one (1) year period, from 2/7/26 through 2/6/27.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Kevin Ruane  
District One

July 3, 2025

239-533-8871

Cecil L. Pendergrass  
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Examiner

Mr. Joe Payne  
Joe Payne, Inc.  
5995 S. Highway A1A  
Melbourne Beach, FL 32951

Subject: Renewal of Annual Contract B230024CMR  
Building Inspection and Plan Review Services

Dear Mr. Payne:

The above-referenced annual contract will expire on February 6, 2026, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one-year period 2/7/26 – 2/6/27). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by July 21, 2025, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

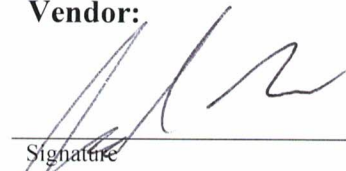
  X   a. I want to continue performing under this annual contract for an additional one-year period under the same terms and conditions as agreed upon in the above-referenced project.

***As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.*** ✓

       b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Each individual signing this Agreement directly and expressly warrants that he/she has been given and has received and accepted authority to sign and execute the Agreement on behalf of the party for whom it is indicated he/she has signed, and further has been expressly given and received and accepted authority to enter into a binding agreement on behalf of such party with respect to the matters contained herein and as stated herein.

**Vendor:**

  
\_\_\_\_\_  
Signature

*President*  
\_\_\_\_\_  
Title

*7/3/25*  
\_\_\_\_\_  
Date

**Lee County:**

Signed by:  
  
\_\_\_\_\_  
770F0BDB59DA44D...  
Signature of Authorized Official

Procurement Management Director  
\_\_\_\_\_  
Title

9/19/2025 | 1:05 PM EDT  
\_\_\_\_\_  
Date