

**AGENDA ITEM REPORT**

DATE: February 21, 2023
DEPARTMENT: Transit
REQUESTER: Robert Codie
TITLE: Award Contract for Vehicle Fire Suppression Inspection, Testing & Services

I. MOTION REQUESTED

A) Award Invitation to Bid No. B220573LLP, Vehicle Fire Suppression Inspection, Testing & Services for LeeTran to USSC Acquisition Corporation to perform Fogmaker inspections of LeeTran's revenue fleet that utilizes on-board vehicle fire suppression systems, on an as needed basis, for an initial term of three-years, in the amount of \$210,000, as approved in the departments' annual adopted budget. Individual purchases more than \$100,000.00 will be presented to the Board for approval.
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
 C) Grant the County Manager or designee the authority to renew the contracts, for up to one (1) additional three (3) year period, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

II. ITEM SUMMARY

Awards competitively solicited contracts to USSC Acquisition Corporation, determined to be a responsible and responsive vendor, to perform Fogmaker inspections of LeeTran's revenue fleet that utilizes on-board vehicle fire suppression systems, on an as needed basis, for an initial term of three (3) years. The contracts can be renewed up to one (1) three (3) year period, upon agreement of all parties. Total expenditures for these services were \$42,651.96 in Fiscal Year 2020/2021. These services include additional inspections to enhance safety on LeeTran buses and maintain compliance with federal regulations. The estimated annual expenditures are based on the past expenditures, additional required inspections, and an in-house Independent Cost Estimate. The vehicle fire suppression system inspection services are required per regulation for buses with Vehicle Fire Suppression Systems.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

Procurement Management solicited bids for the project known as Bid No. B220573LLP, Vehicle Fire Suppression System Inspection, Testing & Services for LeeTran. On the bid solicitation deadline of November 3, 2022, Procurement Management received two submissions. After conducting an analysis of the bid submissions, USSC Acquisitions Corporation, was determined to be a responsive and responsible bidder for Fogmaker inspection and servicers and therefore staff recommends awarding a contract, on an as needed basis, for an initial three (3) year period in the amount of \$70,000.00 per year for a total expenditure of \$210,000.00. The contract can be renewed up to one (1) additional three (3) year period, upon agreement of all parties.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$210,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Enterprise Program: Transit Project: Transit Operating Account Strings: KI5440148600	
G)	Fund Type?	Enterprise
H)	Comments:	

- V.

RECOMMENDATION

Approve
- VI.

TIMING/IMPLEMENTATION
- VII.

FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Contract	1/31/2023	Contract
Sunbiz - USSC	2/8/2023	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Transit	Tucker, Mary	Approved	2/9/2023 - 2:38 PM
Transit	Codie, Robert	Approved	2/10/2023 - 9:28 AM
Budget Services	Henkel, Anne	Approved	2/10/2023 - 2:54 PM
Budget Services	Winton, Peter	Approved	2/13/2023 - 9:38 AM
County Attorney	Adams, Joseph	Approved	2/13/2023 - 10:29 AM
County Manager	Mora, Marc	Approved	2/14/2023 - 11:21 AM