



AGENDA ITEM REPORT

DATE: February 21, 2023
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contract for Welding & Fabrication – Countywide

I. MOTION REQUESTED

A) Award Invitation to Bid No. B220419MWB, Welding & Fabrication - Annual to provide welding and fabrication services, on an as needed basis, for an initial term of three years, as approved in the departments' annual adopted budget to the vendors, assigned by category as shown below:

Category 1 – Countywide Projects		
<i>PRIMARY</i>	<i>SECONDARY</i>	<i>TERTIARY</i>
Titan MFG, Inc	Daniel R. Mattos-Marine Engine Surveyor, Inc. dba M & M Machine	Salazar Machine & Steel, Inc.
Category 2 – Walking Floor Trailers		
<i>PRIMARY</i>	<i>SECONDARY</i>	<i>TERTIARY</i>
Salazar Machine & Steel, Inc.	Daniel R. Mattos-Marine Engine Surveyor, Inc. dba M & M Machine	N/A
Category 3 – Mobile Welder Services		
<i>PRIMARY</i>	<i>SECONDARY</i>	<i>TERTIARY</i>
Titan MFG, Inc	Salazar Machine & Steel, Inc.	Daniel R. Mattos-Marine Engine Surveyor, Inc. dba M & M Machine

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Awards competitively solicited contracts to provide welding & fabrication services, on an as needed basis countywide and as approved in the departments' annual adopted budget. The firms awarded by category include Titan MFG, Inc., Salazar Machine & Steel, Inc., and Daniel R. Mattos-Marine Engine Surveyor, Inc. dba M & M Machine. The contracts shall be for an initial period of three years with the option to renew for up to three additional years. Total expenditures for these services during Fiscal Year 2021-2022 was approximately \$134,734.95.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On September 9, 2022, Procurement Management advertised an Invitation to Bid No. B220419MWB Welding & Fabrication Services – Annual, on behalf of the board of County Commissioners. On the bidding deadline of October 12, 2022, Procurement Management received three bids. After conducting an analysis on the bid submissions, staff recommends awarding contracts to, Titan MFG, Inc., Daniel R. Mattos-Marine Engine Surveyor, Inc. dba M & M Machine; and, Salazar Machine & Steel, Inc. Total expenditures for these services during Fiscal Year 2022 was approximately \$134,734.95.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
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B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as-needed basis, as approved in the departments' annual adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
M & M Machine Contract	1/31/2023	Contract
Salazar Machine & Steel Inc. Contract	1/31/2023	Contract
Titan MFG., Inc. Contract	1/31/2023	Contract
Price Comparison Welding	2/14/2023	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	2/9/2023 - 2:40 PM
Budget Services	Henkel, Anne	Approved	2/10/2023 - 8:39 AM
Budget Services	Winton, Peter	Approved	2/10/2023 - 10:24 AM
County Attorney	Swindle, Amanda	Approved	2/10/2023 - 2:19 PM
County Manager	Winton, Peter	Approved	2/10/2023 - 2:30 PM