

**AGENDA ITEM REPORT**

DATE: May 16, 2023
DEPARTMENT: Solid Waste
REQUESTER: Douglass Whitehead
TITLE: Award Contract for Household and Chemical Waste Center Transportation & Disposal Services

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B220418MWB, Household and Chemical Waste Center Transportation & Disposal Services - Annual to MXI Environmental Services LLC for the transportation and disposal services of chemical waste, for an initial term of three (3) years, in the anticipated amount of \$235,485.00 for the first contract year.
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
 C) Grant the County Manager or designee the authority to renew the contract, for up to three additional one-year periods, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

II. ITEM SUMMARY

Awards a competitively bid contract to MXI Environmental Services LLC to provide transportation and disposal services of chemical waste materials, for an initial period of three years with the option to renew for three additional one-year periods. MXI Environmental Services will transport, process, and dispose of waste from our household chemical waste operation. The first year spend is contracted at not higher than \$235,485. Total expenditures for these services during Fiscal Year 2022 were approximately \$188,786.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

On January 24, 2023, Procurement Management advertised Invitation to Bid No. B220418MWB, Household and Chemical Waste Center Transportation & Disposal Services - Annual, on behalf of the Board of County Commissioners. On the bidding deadline of February 28, 2023, Procurement Management received three bids. After conducting an analysis of the bid submissions, staff recommends awarding the contract to MXI Environmental Services LLC., the responsible bidder with the lowest responsive bid meeting all specification requirements.

Total expenditures for these services during Fiscal Year 2022 were approximately \$188,786.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$235,485
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: 40100 Program: Solid Waste Project: N/A Account Strings: OB5340840100.503490.241	
G)	Fund Type?	Enterprise
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Executed_Vendor_Agreement_B220418MWB	4/25/2023	Backup Material
Price_Comparison_Sheet_B220418MWB	4/25/2023	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Solid Waste	Tucker, Mary	Approved	5/5/2023 - 10:31 AM
Solid Waste	Whitehead, Douglass	Approved	5/5/2023 - 10:35 AM
Budget Services	Guttery, Angela	Approved	5/5/2023 - 1:02 PM
Budget Services	Winton, Peter	Approved	5/5/2023 - 3:08 PM
County Attorney	Swindle, Amanda	Approved	5/5/2023 - 3:26 PM
County Manager	Brady, Christine	Approved	5/9/2023 - 9:23 AM