



**AGENDA ITEM REPORT**

**DATE:** September 20, 2022  
**DEPARTMENT:** Utilities  
**REQUESTER:** Pamela Keyes  
**TITLE:** Award Contract for Sodium Bisulfite 40% for Wastewater Treatment

**I. MOTION REQUESTED**

- A) Award Invitation to Bid No. B220256CMR, Sodium Bisulfite 40% Aqueous Solution, to Thatcher Chemical of Florida, Inc. as the primary vendor, and Odyssey Manufacturing Company as the secondary vendor, for the purchase of Sodium Bisulfite 40% Aqueous Solution on an as-needed basis, for an initial term of three years, as approved in the departments' annual adopted budgets. Singular purchases in excess of \$100,000.00 will be presented to the Board for approval.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contracts for up to three additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

**II. ITEM SUMMARY**

Awards competitively bid contracts for the purchase of Sodium Bisulfite 40% Aqueous Solution to Thatcher Chemical of Florida, Inc. as the primary vendor and Odyssey Manufacturing Company as the secondary vendor. The initial contract is for a three-year period, with an option to renew for up to three additional years. Sodium Bisulfite 40% is used as a dechlorination agent at the Fiesta Village Advanced Wastewater Treatment Plant. The price will increase from \$1.85 per gallon to \$2.12. Total expenditures for these services were \$44,994.08 for the prior twelve-month period.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

- A) Board Action and Other History  
Procurement Management obtained bids for the project, known as Invitation No. B220256CMR, Sodium Bisulfite 40% Aqueous Solution. On the bid deadline of July 15, 2022, Procurement Management received two bids. After analyzing the two bid submittals, Thatcher Chemical of Florida, Inc. and Odyssey Manufacturing Company were determined to be the lowest responsive and responsible bidders.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis  
Sodium Bisulfite 40% Aqueous Solution is used in the advanced wastewater treatment process as a dechlorination agent in the treated effluent leaving the plant and required by Florida Department of Environmental Protection under regulation F.A.C. 62-302, Surface Water Quality Standards. Our current contract for Sodium Bisulfite 40% Aqueous Solution is \$1.85 per gallon, and the new contract price is \$2.12 per gallon, a 15% increase.
- E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$52,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Mandatory Florida Department of Environmental Protection under regulation F.A.C. 62-302, Surface
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Utilities Operating Program: Utilities Project: Sodium Bisulfite 40% Aqueous Solution for Lee County Utilities Account Strings: Various LCU operations account strings as needed	
G)	Fund Type?	Enterprise
H)	Comments: Expenditures will be on an as-needed basis and within department budget.	

**V. RECOMMENDATION**  
Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Thatcher Chemical of Florida Inc B220256CMR OCR</a>	8/23/2022	Agreement
<a href="#">Odyssey Manufacturing Co B220256CMR OCRd</a>	8/23/2022	Agreement

**REVIEWERS:**

Department	Reviewer	Action	Date
Utilities	Turner, Nicole	Approved	9/9/2022 - 9:51 AM
Utilities	Keyes, Pamela	Approved	9/9/2022 - 9:53 AM
Budget Services	Guttery, Angela	Approved	9/12/2022 - 9:15 AM
Budget Services	Winton, Peter	Approved	9/12/2022 - 10:10 AM
County Attorney	Swindle, Amanda	Approved	9/12/2022 - 1:45 PM
County Manager	Salyer, Glen	Approved	9/13/2022 - 8:37 AM