



**AGENDA ITEM REPORT**

**DATE:** December 6, 2022  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Approve Contract Amendment for Temporary Personnel Services - Countywide

**I. MOTION REQUESTED**

- A) Approve Amendment No. 2 to the contract with Abacus Corporation, under Solicitation No. B220182CMR Temporary Personnel Service- Annual. The amendment will update Exhibit A - Scope of Work and the Exhibit B - Fee Schedule of the Agreement to include the position of "Human and Veteran Services LIHEAP/LIWAP/HP Processors" and associated costs in the contract.
- B) Authorize the County Manager or designee to execute the amendments on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Approves a contract amendment with Abacus Corporation for temporary personnel services. The amendment provides for the inclusion of a "Human and Veteran Services LIHEAP/LIWAP/HP Processor" position and its associated costs to the remaining contract years. Expenditures will be on an as needed basis as approved in the departments' annual adopted budgets.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

On May 17, 2022 the Board of County Commissioners awarded B220182CMR, Temporary Personnel Service, to the following vendors: 22nd Century Technologies, Inc., Abacus Corporation, Blue Arbor, Inc., Cambay Consulting, LLC, Cogent Infotech Corporation, Diskriter, Inc., Employbridge Holding Company DBA Remedy Intelligent Staffing, Manpower US, Inc., Moten Tate, Inc., Nitelines USA, Inc., Precision Staffing LLC, Tampa Service Company Inc. DBA Pacesetter Personnel Services, and Zentech Consulting LLC to provide temporary personnel services. The original term of the contract was for 3-years with an option to renew for up to three additional years.

On September 6, 2022, the Board of County Commissioners approved Amendment No. 1 with Abacus Corporation to update Exhibit A- Scope of Work and Exhibit B- Fee Schedule to include the position of "Day Laborer for DOT" and associated costs to the contracts for all remaining years.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budgets.	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Original Contract - Abacus Corporation</a>	11/10/2022	Contract
<a href="#">Amendment 1 - Abacus Corporation</a>	11/10/2022	Contract
<a href="#">Proposed Amendment 2 - Abacus Corporation</a>	11/10/2022	Contract

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	11/23/2022 - 11:00 AM
Budget Services	Henkel, Anne	Approved	11/23/2022 - 11:11 AM
Budget Services	Winton, Peter	Approved	11/23/2022 - 12:36 PM
County Attorney	Swindle, Amanda	Approved	11/28/2022 - 9:06 AM
County Manager	Winton, Peter	Approved	11/28/2022 - 10:04 AM