



AGENDA ITEM REPORT

DATE: May 3, 2022
DEPARTMENT: Natural Resources
REQUESTER: Roland Ottolini
TITLE: Award Contract to Maintain Filter Marshes for Water Quality Improvement Projects

I. MOTION REQUESTED

A) Award Invitation to Bid No. B2200148JJB, Lee County Marsh Maintenance to Woods & Wetlands, Inc. for the maintenance of different filter marshes throughout Lee County, on an as-needed basis, for an initial term of two (2) years, as approved in the departments' annual adopted budget.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contract, for up to three (3) additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Approves a contract with Woods & Wetlands, Inc. to maintain 13 different filter marshes throughout Lee County on an as-needed basis not to exceed \$318,000 per year. The contractor will provide continued maintenance of previously constructed water quality improvement projects. Maintenance includes the removal of exotic vegetation, overgrowth and sediment. Continual maintenance is a permit requirement and ensures the water quality improvements function as intended. The Contract term is two years with a renewal option for three additional 1 year renewals with the combined length of all renewal terms not to exceed 5 years.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On January 5, 2022, Natural Resources' staff submitted Request to Initiate Procurement Action (RTI) to Procurement Management to seek qualified contractor to perform vegetation (upland/aquatic) general maintenance to 13 different filter marshes (6 Mile, 10 Mile Canal-D, Briarcliff, Fichter's Creek, Gator Slough, Halfway Creek, Lakes Park Filter Marsh, Nalle Grade, Palmona Park, Popash Creek, Powell Creek, Prairie Pines, Yellow Fever Creek) located within unincorporated Lee County 3 times per contract year.

On March 11, 2022 Procurement Management obtained bids for the project known as Invitation to Bid No. B2200148JJB, Lee County Marsh Maintenance. After conducting an analysis of the bid submissions, Woods & Wetlands, Inc. was determined to be the responsible bidder with the lowest responsive bid.

B) Policy Issues

C) BoCC Goals
Water Quality

D) Analysis

This contract allows for the continued maintenance of the previously constructed water quality improvement projects. These projects were designed and constructed to address the Total Maximum Daily Load (TMDL) and adopted State of Florida Basin Management Action Plan (BMAP) for the Caloosahatchee Estuary and Everglades West Coast. Continual maintenance is a permit requirement and ensures the constructed water quality improvements function as intended.

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$318,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Unincorporated Area MSTU Program: Major Maintenance Project: Water Quality & Control Infrastructure Account Strings: 40313315500	

G)	Fund Type?	Other: Unincorporated MSTU
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

The Contract term is two years with a renewal option for three additional one-year renewals with the combined length of all renewal terms not to exceed 5 years. The Contractor will perform vegetation (upland/aquatic) and general maintenance on 13 different Lee County Marsh locations. Each project location will receive three maintenance events (one dry season, two wet season) per contract year. Maintenance event dates are to be determined by Contractor and County.

VII. FOLLOW UP

Potential for additional sites to be added to the Contract, as more "like" projects of Natural Resources are implemented.

ATTACHMENTS:

Description	Upload Date	Type
Woods & Wetlands, Inc. Contract	4/12/2022	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Natural Resources	Tucker, Mary	Approved	4/20/2022 - 2:51 PM
Natural Resources	Ottolini, Roland	Rejected	4/20/2022 - 3:01 PM
Natural Resources	Thevenin, Marie	Approved	4/20/2022 - 3:57 PM
Natural Resources	Tucker, Mary	Approved	4/21/2022 - 1:02 PM
Natural Resources	Ottolini, Roland	Approved	4/25/2022 - 10:33 AM
Budget Services	Guttery, Angela	Approved	4/25/2022 - 11:36 AM
Budget Services	Winton, Peter	Approved	4/25/2022 - 11:45 AM
County Attorney	Swindle, Amanda	Approved	4/25/2022 - 1:18 PM
County Manager	Mora, Marc	Approved	4/25/2022 - 2:40 PM