

AGENDA ITEM REPORT

DATE: April 4, 2023
DEPARTMENT: Natural Resources
REQUESTER: Roland Ottolini
TITLE: Approve Contract Amendment for Lee County Marsh Maintenance

I. MOTION REQUESTED

A) Approve Amendment No. 1 with Woods and Wetlands, Inc., under Solicitation No. B2200148JJB, Lee County Marsh Maintenance, to add a new location for Lee County filter marsh maintenance services at the Yellow Fever Marsh Preserve, as provided on the attached amendment. The amendment will increase the contract amount by \$7,500.00 annually, with total anticipated expenditures in the amount of \$325,500.00.

B) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves a contract amendment with Woods and Wetlands, Inc., under the solicitation for Lee County Marsh Maintenance, to add a new location for Lee County filter marsh maintenance services at the Yellow Fever Marsh Preserve. The original term of the contract was for two years with an option to renew for up to three additional one-year periods. The amendment will increase the contract amount by \$7,500.00 annually, with total anticipated expenditures in the amount of \$325,500.00. Total expenditures for Fiscal Year 2022-2023 are \$106,000.00 to date.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On May 3, 2022, the Board of County Commissioners awarded B2200148JJB, Lee County Marsh Maintenance, to Woods and Wetlands, Inc. to provide the maintenance of different filter marshes throughout Lee County. The original term of the contract was for two years with an option to renew for up to three additional one-year periods.

On January 5, 2022, Natural Resources' staff submitted Request to Initiate Procurement Action (RTI) to Procurement Management to seek qualified contractor to perform vegetation (upland/aquatic) general maintenance to 13 different filter marshes (6 Mile, 10 Mile Canal-D, Briarcliff, Fichter's Creek, Gator Slough, Halfway Creek, Lakes Park Filter Marsh, Nalle Grade, Palmona Park, Popash Creek, Powell Creek, Prairie Pines, Yellow Fever Creek) located within unincorporated Lee County three times per contract year. On March 11, 2022, Procurement Management obtained bids for the project known as Invitation to Bid No. B2200148JJB, Lee County Marsh Maintenance. After conducting an analysis of the bid submissions, Woods & Wetlands, Inc. was determined to be the responsible bidder with the lowest responsive bid.

B) Policy Issues

C) BoCC Goals
Water Quality

D) Analysis

This contract allows for the continued maintenance of the previously constructed water quality improvement projects. These projects were designed and constructed to address the Total Maximum Daily Load (TMDL) and adopted State of Florida Basin Management Action Plan (BMAP) for the Caloosahatchee Estuary and Everglades West Coast. Continual maintenance is a permit requirement and ensures the constructed water quality improvements function as intended.

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$7,500
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Unincorporated Area MSTU Program: Major Maintenance Project: Water Quality & Control Infrastructure Account Strings: 40313315500	

G)	Fund Type?	Other: Unincorporated MSTU
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

Potential for additional sites to be added to this contract, as Natural Resources implements more “like” projects.

ATTACHMENTS:

Description	Upload Date	Type
Lee County Marsh Maintenance Amendment 1	2/23/2023	Agreement
Lee County Marsh Maintenance Agreement	2/23/2023	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Natural Resources	Tucker, Mary	Approved	3/24/2023 - 7:30 AM
Natural Resources	Ottolini, Roland	Approved	3/27/2023 - 2:06 PM
Budget Services	Guttery, Angela	Approved	3/27/2023 - 3:10 PM
Budget Services	Winton, Peter	Approved	3/27/2023 - 3:44 PM
County Attorney	Adams, Joseph	Approved	3/27/2023 - 4:37 PM
County Manager	Mora, Marc	Approved	3/28/2023 - 10:54 AM