



AGENDA ITEM REPORT

DATE: August 2, 2022
DEPARTMENT: Utilities
REQUESTER: Pamela Keyes
TITLE: Award Contract for Electric Motor Repair and Replacement Services

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B220124CMR, Electric Motor and Replacement Services to CEC Motor & Utility Services, LLC for Electric Motor Repair and Replacement Services, on an as-needed basis, for an initial term of one (1) three-year (3) period, as approved in the departments' annual adopted budget. Singular purchases in excess of \$100,000.00 will be presented to the Board for approval.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contracts, for up to (3) three additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no-cost increases associated with the renewal.

II. ITEM SUMMARY

Awards a competitively bid contract to CEC Motor & Utility Services, LLC for Electric Motor Repair and Replacement Services, on an as-needed basis. The initial contract is for a three-year period, with an option to renew for up to three additional years. This contract is used to provide all labor, materials, and equipment to service electric motor repairs for Water and Wastewater facilities and lift stations. Total expenditures for these services were \$70,255.31 for the prior twelve-month period.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
Procurement management obtained bids for the project, known as Invitation to Bid No. B220124CMR, Electric Motor and Replacement Services. On the bid deadline of April 28, 2022, Procurement management received two bids. After analyzing the two bid submittals, CEC Motor & Utility Services, LLC was determined to be the lowest responsive and responsible bidder.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
This service is used to provide all service, labor, materials, and equipment to service electric motor repairs for Water and Wastewater facilities and lift stations. Utilities budgets an annual amount based on the projected anticipated repairs. There is a 30% increase in pricing from last solicitation in 2018 to current solicitation, which would bring expenditures to an estimated total of \$91,500.
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$91,500
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Utilities Operating and Capital Improvement Program: Utilities Project: Electric Motor Repair and Replacement Services for Lee County Utilities Account Strings: Various LCU Operating and CIP account strings as needed	
G)	Fund Type?	Enterprise
H)	Comments:	

V. RECOMMENDATION
Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
CEC Motor and Utility Services LLC Contract OCRd	6/20/2022	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Utilities	Tucker, Mary	Approved	7/21/2022 - 9:14 AM
Utilities	Keyes, Pamela	Approved	7/21/2022 - 9:23 AM
Budget Services	Guttery, Angela	Approved	7/21/2022 - 10:40 AM
Budget Services	Winton, Peter	Approved	7/21/2022 - 2:10 PM
County Attorney	Jacob, Michael D.	Approved	7/25/2022 - 8:41 AM
County Manager	Salyer, Glen	Approved	7/25/2022 - 1:44 PM