



AGENDA ITEM REPORT

DATE: June 21, 2022
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contract for Purchase of Pesticides, Fungicides & Herbicide - Countywide

I. MOTION REQUESTED

A) Award Invitation to Bid No. B220088WCD, Purchase of Fungicides, Herbicides & Pesticides for the purchase and delivery of pesticides, fungicides & herbicides on an as needed basis, for an initial term of one year, as approved in the departments' annual adopted budgets and awarded to the following vendors: Heritage Landscape Supply dba FIS Outdoor, Mar Green Resources, LLC, SiteOne Landscape Supply, and Winfield Solutions.
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
 C) Grant the County Manager or designee the authority to renew the contracts for up to three additional one-year periods, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Awards contracts to Heritage Landscape Supply dba FIS Outdoor, Mar Green Resources, LLC, SiteOne Landscape Supply, and Winfield Solutions to provide the supply and delivery of pesticides, fungicides & herbicides to County departments, on an as-needed basis for an initial one-year period as approved in the departments' annual budgets. The contracts can be renewed for up to three additional one-year periods, upon the agreement of all parties. Total expenditures for these services for Fiscal Year 2020-2021 was \$97,106.54.00.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management obtained bids for the project known as Invitation to Bid No. B220088WCD, Purchase of Pesticides, Fungicides & Herbicides. On the bid deadline of March 2, 2022, Procurement Management received five submittals. After conducting an analysis of the bid submissions, Heritage Landscape Supply dba FIS Outdoor, Mar Green Resources, LLC, SiteOne Landscape Supply, and Winfield Solutions were determined to be the responsible and responsive bidders.

Staff recommends awarding contracts to Heritage Landscape Supply dba FIS Outdoor, Mar Green Resources, LLC, SiteOne Landscape Supply, and Winfield Solutions for use on an as-needed basis.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
Heritage Landscape Supply Group, Inc. dba FIS Outdoor Contract	6/13/2022	Contract
Mar Green Resources LLC - Contract	6/2/2022	Contract
SiteOne Landscape Supply LLC Contract	6/2/2022	Contract
Winfield Solutions LLC Contract	6/6/2022	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	6/13/2022 - 9:10 AM
Budget Services	Henkel, Anne	Approved	6/13/2022 - 10:19 AM
Budget Services	Winton, Peter	Approved	6/13/2022 - 2:06 PM
County Attorney	Swindle, Amanda	Approved	6/13/2022 - 3:28 PM
County Manager	Winton, Peter	Approved	6/13/2022 - 3:37 PM