



**AGENDA ITEM REPORT**

**DATE:** October 18, 2022  
**DEPARTMENT:** Solid Waste  
**REQUESTER:** Douglass Whitehead  
**TITLE:** Award Contract for Residential Used Sharps Depository Program

**I. MOTION REQUESTED**

A) Award Invitation to Bid No. B220046JJB, Residential Used Sharps Depository Program – Annual, to MWaste, Inc. for the residential used sharps depository program, on an as needed basis, for an initial term of three (3) years, beginning 12/01/2022, as approved in the departments’ annual adopted budget. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.  
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.  
 C) Grant the County Manager or designee the authority to renew the contract for up to three (3) additional one (1) year periods and to execute all associated documents, as approved in the departments’ annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

**II. ITEM SUMMARY**

Award a contract to MWaste, Inc. to furnish, deliver, collect, transport, and dispose of sharps containers from various Lee County locations for an initial period of three (3) years, beginning 12/01/2022, with the option to renew up to three (3) additional one (1) year periods. Estimated annualized expenditures for these products and services during Fiscal Year 2021-2022 are \$48,000.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

- A) Board Action and Other History  
 On May 3, 2022, Procurement Management advertised Invitation to Bid No. B220046JJB, Residential Used Sharps Depository Program – Annual on behalf of the Board of County Commissioners. On the bidding deadline of June 8, 2022, Procurement Management received two bids. After conducting an analysis of the bid submissions, the staff recommends making an award to MWaste, Inc. as the lowest, most responsive, and responsible bidder meeting all specification requirements. These products and services are budgeted annually within the Lee County Solid Waste budget.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$50,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: 40100 Program: Solid Waste Project: N/A Account Strings: OB5340840100.503490.241	
G)	Fund Type?	Enterprise
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">MWaste Agreement</a>	9/26/2022	Contract
<a href="#">MWaste Certificate of Liability Insurance</a>	9/26/2022	Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Solid Waste	Westen, Samantha	Approved	10/11/2022 - 10:43 AM