

**AGENDA ITEM REPORT**

DATE: June 7, 2022
DEPARTMENT: Utilities
REQUESTER: Pamela Keyes
TITLE: Award Contract for Purchase of Water, Sewer, and Irrigation Materials

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B210496ACN, Water, Sewer, and Irrigation Materials to Ferguson Enterprises, LLC for the purchase of water, sewer, and irrigation materials, on an as-needed basis, for an initial term of one (1) three-year (3) period, in the amount as approved in the departments' annual adopted budget.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contract for a renewal term or terms not to exceed the initial Agreement term of three (3) years as approved in the departments' annual adopted budgets if doing so is in the best interest of Lee County, and there are no-cost increases associated with the renewal.

II. ITEM SUMMARY

Awards competitively bid contract to Ferguson Enterprises, LLC for the purchase of water, sewer, and irrigation materials for the installation and repair of Lee County Utilities infrastructure. This contract allows the County to purchase materials at the lowest unit price on an as needed basis without a guaranteed purchase amount. The initial contract is for a three-year period, with the option to renew for up to three additional years. Purchase of water, sewer, and irrigation materials are needed to maintain the integrity of the Utility system and ensure proper operations. The prior twelve month total expenditures for these purchases were \$2,272,787.42.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 Procurement Management obtained bids for the project, known as Invitation No. B210496ACN, Water, Sewer, and Irrigation Materials – Annual. On the bid deadline of March 4, 2022, Procurement Management received one bid. After analyzing the bid submittal, Ferguson Enterprises, LLC was determined to be the lowest responsive and responsible bidder.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
 Water, sewer, and irrigation materials are used for the installation and repair of Lee County Utilities infrastructure to maintain the integrity of the Utility system and ensure proper operation for water quality and public safety. Utilities budgets an annual amount based on projected infrastructure needs.
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$2,300,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Utilities Operating and CIP Program: Utilities Project: Water, Sewer, and Irrigation Materials for Lee County Utilities Account Strings: Various Operating and CIP accounts strings	
G)	Fund Type?	Enterprise
H)	Comments: Expenditures will be as-needed and within department's annual adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
B210496ACN Ferguson OCR	5/16/2022	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Utilities	Tucker, Mary	Approved	5/26/2022 - 10:15 AM
Utilities	Keyes, Pamela	Approved	5/31/2022 - 8:34 AM
Budget Services	Henkel, Anne	Approved	5/31/2022 - 9:29 AM
Budget Services	Winton, Peter	Approved	5/31/2022 - 10:52 AM
County Attorney	Swindle, Amanda	Approved	5/31/2022 - 11:11 AM
County Manager	Salyer, Glen	Approved	5/31/2022 - 12:05 PM