



**AGENDA ITEM REPORT**

**DATE:** November 16, 2021  
**DEPARTMENT:** Utilities  
**REQUESTER:** Pamela Keyes  
**TITLE:** Award Annual Contract for Wastewater Solids-Sludge Disposal

**I. MOTION REQUESTED**

A) Award Invitation to Bid No. B210331TRD, Wastewater Treatment Plant Solids-Sludge Removal, Dewatering, and Landfill Disposal, to primary vendor U.S. Submergent Technologies, LLC and secondary vendor Synagro South, LLC for Wastewater Treatment Plant solids-sludge removal, dewatering, and landfill disposal, on an as-needed basis, for an initial term of three years in the amount as approved in the department's annual adopted budget.  
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Awards an annual contract to U.S. Submergent Technologies, LLC as a primary vendor and Synagro South, LLC as a secondary vendor as a result of a competitive bid solicitation for Wastewater Treatment Plant (WWTP) solids-sludge removal dewatering, and landfill disposal. The County received three bids and selected the two lowest bidders. The contract does not allow automatic price increases and will only allow for negotiated price increases in the event of significant industry-wide market changes. The initial contract is for three years, with the option to renew up to three additional one-year periods. Annual expenditures are estimated at \$381,500.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

- A) Board Action and Other History  
 Procurement Management obtained bids for the project, known as Invitation to Bid No. B210331TRD, Wastewater Treatment Plant Solids-Sludge Removal, Dewatering, and Landfill Disposal. On the bid deadline of August 11, 2021, Procurement Management received three bids. After analyzing the bid submittals, U.S. Submergent Technologies and Synagro South, LLC was determined to be the lowest responsive and responsible bidders.  
  
 The work to be done under this contract shall consist of removing accumulated solids-sludge residuals from the unit process at all Lee County WWTPs with disposal at the Lee/Hendry Solid Waste Disposal Facility.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$381,500
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Utilities Operating Program: Utilities Project: Wastewater Treatment Plant Solids-Sludge Removal, Dewatering, and Landfill Disposal Account Strings: Various Operating	
G)	Fund Type?	Enterprise
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Vendor Executed - B210331TRD - US Submergent Tech_R1</a>	10/18/2021	Contract
<a href="#">Vendor Executed- B210331TRD - Synagro_South_LLC</a>	11/15/2021	Contract

**REVIEWERS:**

Department	Reviewer	Action	Date
Utilities	Tucker, Mary	Approved	11/3/2021 - 1:43 PM
Utilities	Keyes, Pamela	Approved	11/3/2021 - 2:27 PM
Budget Services	Guttery, Angela	Approved	11/4/2021 - 8:14 AM
Budget Services	Winton, Peter	Approved	11/4/2021 - 8:35 AM
County Attorney	Swindle, Amanda	Approved	11/8/2021 - 9:43 AM
County Manager	Brady, Christine	Approved	11/8/2021 - 3:05 PM