

## CONTRACT SUMMARY INFORMATION

SUMMARY: Purchase is made in accordance with the Terms and Conditions of Lee County Solicitation Number B190409JJB

Solicitation No.: B190409JJB  
Project Title: Services to Repair, Replace or Supply Utility Plant Equipment - Annual  
Start Date: 5/19/2020  
Expiration Date: **5/18/2024**    **Renewed Three Times**  
Board Date: 5/19/2020  
Agenda Item: 28  
Term: One Year  
Renewal Options: Three (3) additional one (1) year periods  
Address Book (E1) No.: 265469  
Awarded Vendor: John Mader Enterprises, Inc. dba Mader-Electric Motors  
Contact Person: Jeremy Mader  
Phone No.: 239-731-5455  
Fax No.: 239-731-8165  
Email Address: [maderelectricmotors@msn.com](mailto:maderelectricmotors@msn.com)

\*Please see Notes Section Below\*

## Notes:

### 1. CONTRACT USE

- 1.1. Departments should use the existing contract B-160144 until its expiration date 8/18/2020 before transitioning to this contract unless otherwise discussed with procurement on a case by case basis

### 2. INVOICES

- 2.1. The Vendor's invoices shall include the following items:
  - 2.1.1. The full name of the County employee who authorized the work to be done.
  - 2.1.2. Name of the facility where work was performed.
  - 2.1.3. Address or location of the facility.
  - 2.1.4. County work order, purchase order or contract number.
  - 2.1.5. Problem corrected and description of work performed.
  - 2.1.6. Identifiers for equipment worked on, e.g., lift station number, pump number, serial number, horsepower, manufacturer, etc.
  - 2.1.7. For labor, invoices shall include the name, classification, work performed, total straight time hours worked, total premium time hours worked, and extended amount.
  - 2.1.8. For repair components, the invoices shall include the item, quantity, unit price, and extended amount.
  - 2.1.9. For replacement equipment supplied and /or installed, the invoices shall include the item description, manufacturer, model number, serial number, location where delivered or installed, price, mark-up, and extended amount.
  - 2.1.10. For crew billing, invoices shall include premium time hours for crew, rate for crew, crane use hours, rate and extended amounts.
  - 2.1.11. For any subcontracted work, the invoices shall include the name of subcontractor, work performed, price, mark-up and extended amount.
    - 2.1.11.1. For miscellaneous items, e.g., overnight freight, pick-up or delivery charges, consumables, etc., invoices shall indicate such items as a separate line item.
  - 2.1.12. For miscellaneous items, e.g., overnight freight, pick-up or delivery charges, consumables, etc., such charges shall be pass-through charges at Vendor costs incurred.
  - 2.1.13. For specialty services, if any, the invoices shall include the service provided, name of provider, hours, rate and extended amount.
  - 2.1.14. In the event that the Vendor bills the County for charges from other sources, the Vendor shall provide invoices in order to verify any additional charges plus the markup percentage.
  - 2.1.15. Include on invoices for ALL labor type jobs date of when work started and completed.
- 2.2. Material Markup
  - 2.2.1. Percentage markup for repair components and new equipment shall be above Vendor incurred costs for such items. County reserves the right at any point during the term of the Agreement, inclusive of any renewals, to request supporting documentation of Vendor invoiced amounts of material markup items.