



AGENDA ITEM REPORT

DATE: March 19, 2019
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contracts for the Purchase of Irrigation Parts and Related Items - Countywide

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B190118KLC, Irrigation Parts and Related Items, to Florida Irrigation Supply, Inc. dba FIS Outdoor, Inc. and Site One Landscape Supply, LLC, the responsible bidders with the lowest responsive bids, for an initial period of two-years, as approved in the departments' annual adopted budgets.
- B) Authorize the Director of Procurement Management to add or delete manufacturers or products as needed and to execute any documents necessary for these changes.
- C) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- D) Grant the County Manager or designee the authority to negotiate renewals of the contracts, including changes in price, for up to three additional one-year periods, and/or to extend the contracts up to six months, and to execute all associated documents with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards contracts to Florida Irrigation Supply, Inc. dba FIS Outdoor, Inc. and Site One Landscape Supply, LLC, to provide parts to repair various irrigation systems throughout Lee County. Total expenditures for these products during Fiscal Year 2017 – 2018 were approximately \$182,833.97.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 On December 21, 2018, Procurement Management advertised Invitation to Bid No. B190118KLC, Irrigation Parts and Related Items, to solicit bids from vendors to provide parts to repair irrigation equipment throughout Lee County. On the bidding deadline of January 22, 2019, Procurement Management received two bids. After conducting an analysis of the bids, staff recommends awarding the contracts to Florida Irrigation Supply, Inc. dba FIS Outdoor, Inc. and Site One Landscape Supply, LLC, the responsible bidders with the lowest responsive bids.

 Total expenditures for these products during Fiscal Year 2017 – 2018 were approximately \$182,833.97.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
<u>Florida Irrigation Supply, Inc. dba FIS Outdoor Signed Agreement</u>	2/22/2019	Contract
<u>SiteOne Landscape Supply LLC Signed Agreement</u>	2/22/2019	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	3/6/2019 - 9:12 AM
Budget Services	Henkel, Anne	Approved	3/6/2019 - 3:39 PM
Budget Services	Winton, Peter	Approved	3/7/2019 - 9:48 AM
County Attorney	Lira, Louis C.	Approved	3/7/2019 - 10:56 AM
County Manager	Brady, Christine	Approved	3/8/2019 - 3:48 PM