

**AGENDA ITEM REPORT**

**DATE:** March 19, 2019  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Award Contracts for Welding and Fabrication Services - Countywide

**I. MOTION REQUESTED**

- A) Award Invitation to Bid No. B180584JJB, Welding and Fabrication Services - Annual, to: Advanced Precision Machine of U.S., LLC; Titan MFG., Inc. and Daniel R. Mattos - Marine Engine Surveyor, Inc. dba M & M Machine, the responsible bidders with the lowest responsive bids, for an initial period of one year, as approved in the departments' annual adopted budgets.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to negotiate renewals of the contracts, including changes in price, for up to three additional one-year periods, and/or to extend the contracts up to six months, and to execute all associated documents, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

**II. ITEM SUMMARY**

Awards contracts to Advanced Precision Machine of U.S., LLC, Titan MFG., Inc. and Daniel R. Mattos - Marine Engine Surveyor, Inc. dba M & M Machine, to provide welding and fabrication services, for an initial period of one year with the option to renew for three additional one-year periods. Total expenditures for these services during Fiscal Year 2017-2018 were approximately \$382,533.47.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

On November 20, 2018, Procurement Management advertised Invitation to Bid No. B180584JJB, Welding and Fabrication Services – Annual, on behalf of the Board of County Commissioners. On the bidding deadline of January 7, 2019, Procurement Management received three bids. After conducting an analysis on the bid submissions, staff recommends awarding contracts to Advanced Precision Machine of U.S., LLC, Titan MFG., Inc. and Daniel R. Mattos - Marine Engine Surveyor, Inc. dba M & M Machine as the lowest responsive, responsible bidders meeting all specification requirements.

Total expenditures for these services during Fiscal Year 2017-2018 were approximately \$382,533.47.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Advanced Precision Machine of US, LLC Signed Agreement</a>	2/22/2019	Contract
<a href="#">Daniel R. Mattos - Marine Engine Surveyor, Inc. dba M &amp; M Machine Signed Agreement</a>	2/22/2019	Contract
<a href="#">Titan Mfg., Inc. Signed Agreement</a>	2/22/2019	Contract

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	3/7/2019 - 9:58 AM
Budget Services	Henkel, Anne	Approved	3/8/2019 - 11:31 AM
Budget Services	Winton, Peter	Approved	3/8/2019 - 2:47 PM
County Attorney	Lira, Louis C.	Approved	3/8/2019 - 3:10 PM
County Manager	Brady, Christine	Approved	3/8/2019 - 3:48 PM