



September 7, 2021

Kevin Ruane  
*District One*

Cecil L Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*Hearing Examiner*

Mr. Pete Zielinski  
P & T Lawn and Tractor Service, Inc.  
15980 Old Olga Road  
Alva, FL 33920

Subject: Extension of Annual Contract No. B180368KLC  
Mowing and Landscape Maintenance for Lee County Libraries

Dear Mr. Zielinski:

This is to inform you that Lee County agrees to extend the above subject contract for an additional 6 month period, from 10/2/21 through 4/1/22.

We are hereby extending the annual contract for an additional 6 month period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Lee County  
Southwest Florida

Procurement Management Division  
2115 Second Street, 1<sup>st</sup> Floor  
Fort Myers, FL 33901

## Notice of Extension

Kevin Ruane  
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August 23, 2021

Mr. Pete Zielinski  
P & T Lawn and Tractor Service, Inc.  
15980 Old Olga Road  
Alva, FL 33920

Re: Extension of Annual Contract No. B180368KLC  
Mowing and Landscape Maintenance for Lee County  
Libraries

Dear Mr. Zielinski:


Lee County Board of County Commissioners (County) and P & T Lawn and Tractor Service, Inc. (Vendor), by execution of this Notice of Extension, have both agreed to the First extension of the above referenced contract/agreement for the period of October 2, 2021 through April 1, 2022, six (6) months at the agreed upon terms and conditions.

The issuance of the purchase order is done with the understanding that all provisions in the solicitation are binding, establishing a contractual obligation by both the County and the Vendor.

If this extension is acceptable, please acknowledge by signing and returning a copy of this letter with a copy of your current Certificate of Insurance to my attention.

Please return an executed copy of this letter and current Certificate of Insurance by Tuesday, September 07, 2021. If you have any questions, please contact me at (239) 533-8871 or [kurban@leegov.com](mailto:kurban@leegov.com).

Lee County

  
Signature of Authorized Official  
Mary G. Tucker, CPPO, CPPB, CPM

Print Name

Director of Procurement Management

Title

Date

9-2-21

Vendor Acknowledgement:

  
Signature

Print Name

Title

Date

Teena Zielinski  
President

8-23-2021