



Lee County Board of County Commissioners DIVISION OF PROCUREMENT MANAGEMENT

INVITATION TO BID (B)

Solicitation No.: B180368KLC

Mowing and Landscape Maintenance for Lee County

Solicitation

Libraries

Name: Open

Open

Time: 2:30 PM

Date/Time: Location:

Lee County Procurement Management

1500 Monroe Street 4th Floor

Fort Myers, FL 33901

Tuesday, July 31, 2018

Procurement

Contact:

Kathy Ciccarelli

Title Procurement Analyst

Phone:

(239) 533-8881

Email: kciccarelli@leegov.com

Requesting

Dept.

Library

Pre-Bid Conference:

Type:

NON-Mandatory

Date/Time

7/10/2018 10:00 AM

Procurement: Public Works Building, 1500 Monroe St 4th Floor, Fort Myers, FL

Location:

33901

All solicitation documents are available for download at www.leegov.com/procurement

Electronic bidding is coming! Visit www.leegov.com/bid to stay informed



Advertisement Date: 6/29/2018

Notice to Bidder Invitation to Bid #B180368KLC Mowing and Landscape Maintenance for Lee County Libraries

Invitation to Bid (B)

Lee County, Florida, is requesting bids from qualified individuals/firms for
Mowing and Landscape Maintenance for Lee County Libraries

Then and there to be publicly opened and read aloud for the purpose of selecting a vendor to furnish all necessary labor, services, materials, equipment, tools, consumables, transportation, skills and incidentals required for Lee County, Florida, in conformance with solicitation documents, which include technical specifications and/or a scope of work.

Those individuals/firms interested in being considered for this solicitation are instructed to submit, in accordance with specifications, their Bids, pertinent to this project prior to

2:30 PM Tuesday, July 31, 2018

to the office of the Procurement Management Director, 1500 Monroe Street, 4th Floor, Fort Myers, Florida 33901. The Invitation to Bid shall be received in a sealed envelope, prior to the time scheduled to receive Bid(s), and shall be clearly marked with the solicitation name, solicitation number, bidder name, and contact information as identified in these solicitation documents.

The Scope of Work/Specifications for this solicitation is available from www.leegov.com/procurement
Bidders who obtain Scope of Work/Specifications from sources other than www.leegov.com/procurement are cautioned that the solicitation package may be incomplete. The County's official bidders list, addendum(s) and information must be obtained from www.leegov.com/procurement. It is the bidder's responsibility to check for posted information. The County may not accept incomplete Bids.

A Non-Mandatory Pre-Bid Conference has been scheduled for the following time and location:

10:00 AM July 10, 2018 Public Works Building 1500 Monroe St. 4th Floor Fort Myers, FL 33901

for the purpose of discussing the proposed project. Prospective bidders are encouraged to attend. All prospective bidders are encouraged to obtain and review plans, specifications, and scope of work for this bid before the prebid conference so that they may be prepared to discuss any question or concerns they have regarding this project. A site visit may follow the pre-bid conference. Questions regarding this solicitation are to be directed, in writing, to the individual listed below using the email address listed below or faxed to (239) 485 8383 during normal working hours.

Kathy Ciccarelli kciccarelli@leegov.com

Sincerely,

Laurie Victory, CPPB

Procurement Manager

^{*}WWW.leegov.Com/Procurement is the County's official posting site

Terms and Conditions INVITATION TO BID (B)

1. DEFINITIONS

- 1.1. **Addendum/Addenda**: A written change, addition, alteration, correction or revision to a bid, proposal or contract Agreement/Contract. Addendum/Addenda may be issued following a pre-bid/pre-proposal conference or as a result of a specification or work scope change to the solicitation.
- 1.2. **Approved Alternate**: Solicitation documents may make reference of specific manufacturer(s) or product(s). These references serve only as a recommendation and a guide to minimum quality and performance. The references are not intended to exclude approved alternatives of other manufacturer(s) or product(s).
- 1.3. **Bid/Proposal Package**: A bid/proposal is a document submitted by a vendor in response to some type of solicitation to be used as a basis for negotiations or for entering into a contract.
- 1.4. **Bidder/Responder/Proposer**: One who submits a response to a solicitation.
- 1.5. **County**: Refers to Lee County Board of County Commissioners.
- 1.6. **Due Date and Time/Opening**: Is defined as the date and time upon which a bid or proposal shall be submitted to the Lee County Procurement Management Division. Only bids or proposals received prior to the established date and time will be considered.
- 1.7. **Liquidated Damages**: Damages paid usually in the form of monetary payment, agreed by the parties to a contract which are due and payable as damages by the party who breaches all or part of the contract. May be applied on a daily basis for as long as the breach is in effect.
- 1.8. **Procurement Management**: shall mean the Director of Lee County's Procurement Management Department or designee.
- 1.9. **Responsible**: A vendor, business entity or individual who is fully capable to meet all of the requirements of the bid/proposal solicitation documents and subsequent contract. Must possess the full capability including financial and technical, to perform as contractually required. Must be able to fully document the ability to provide good faith performance.
- 1.10. **Responsive**: A vendor, business entity or individual who has submitted a bid or request for proposal that fully conforms in all material respects to the bid/proposal solicitation documents and all of its requirements, including all form and substance.
- 1.11. **Solicitation**: An invitation to bid, a request for proposal, invitation to negotiate or any document used to obtain bids or proposals for the purpose of entering into a contract.

2. ORDER OF PRECEDENCE

- 2.1. In resolving conflicts, errors, and discrepancies, the order of precedence of the bid document is as follows
 - 2.1.1. Florida State Law as applied to Municipal Purchasing in accordance with Title XIX, "Public Business", Chapter 287 "Procurement of Personal Property and Services."
 - 2.1.2. Lee County Procurement Management Manual and Ordinances
 - 2.1.3. Change Order
 - 2.1.4. Agreement
 - 2.1.5. Addenda
 - 2.1.6. Special Conditions
 - 2.1.7. Detailed Scope of Work/Specifications
 - 2.1.8. Supplemental Information, if any
 - 2.1.9. Terms and Conditions

3. RULES, REGULATIONS, LAWS, ORDINANCES AND LICENSES

- 3.1. It shall be the responsibility of the bidder to assure compliance with all other federal, state, or county codes, rules, regulations or other requirements, as each may apply. Any involvement with the Lee County shall be in accordance with but not limited to:
 - 3.1.1. Lee County Procurement Management Manual
 - 3.1.2. Pursuant to FL § Section 119.071, Public Records, General exemptions from inspection or copying of public records. Sealed bids, proposals or replies received by the agency pursuant to a solicitation are

- exempt from public records request (s. 119.07(1) and s. 24(a), Art. I, of the State Constitution until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals or final replies, whichever is earlier.
- 3.1.3. FL § 215 regarding scrutinized companies and business operations.
- 3.1.4. FL § 218 Public Bid Disclosure Act.
- 3.1.5. Florida State Law as applied to Municipal Purchasing in accordance with Title XIX, "Public Business", Chapter 287 "Procurement of Personal Property and Services."
- 3.1.6. FL § 337.168 Confidentiality of official estimates, identities of potential bidders, and bid analysis and monitoring system.
- 3.1.7. FL § Section 607.1501(1) states: A foreign corporation may not transact business in the State of Florida until it obtains a certificate of authority from the Department of State.
- 3.2. **Local Business Tax Account**: As applicable, anyone providing merchandise or services to the public within the jurisdiction of Lee County must obtain a Lee County business tax account to operate unless specifically exempted.
- 3.3. **License(s)**: Bidder should provide, at the time of the opening of the bid, licenses required for this product and/or service.

4. BID – PREPARATION OF SUBMITTAL

- 4.1. **Sealed Bid:** Submission must be in a sealed envelope/box, and the outside of the submission must be marked with the following information (Sealed Bid Label Form is attached for your use):
 - 4.1.1. Marked with the words "Sealed Bid"
 - 4.1.2. Bid Number
 - 4.1.3. Bid Title
 - 4.1.4. Bid Due Date
 - 4.1.5. Name of the firm submitting the bid
 - 4.1.6. Contact e-mail and telephone number

4.2. Bid submission shall include:

- 4.2.1. Provide two (2) hard copies. Mark each: one "Original", one "Copy"
- 4.2.2. Provide one (1) electronic flash drive set of the entire submission documents.
- 4.2.3. Electronic submission document is to be one single Adobe PDF file in the same order as the original hard copy.
- 4.2.4. Limit the color and number of images to avoid unmanageable file sizes.
- 4.2.5. Do not lock files.

4.3. Submission Format:

- 4.3.1. <u>Required Forms</u>: complete and return **all** required forms. If the form is not applicable please return with "Not Applicable" or "N/A" in large letters across the form.
- 4.3.2. Failure to submit required or requested information may result in the bidder being found non-responsive.
- 4.3.3. Execution of Bid: All documents must be properly signed by corporate authorized representative, witnessed, and where applicable corporate and/or notary seals affixed. All Bids shall be typed or printed in ink. The bidder may not use erasable ink. All corrections made to the bids shall be initialed.
- 4.3.4. If a cost/bid schedule was provided in Microsoft Excel format, the returned completed schedule should be included as a Microsoft Excel File on the Flash drive.
- 4.3.5. The submission should not contain links to other web pages.
- 4.3.6. Include any information requested by the County necessary to analyze your bid, i.e., required submittals, literature, technical data, financial statements.
- 4.3.7. Bid Security/Bond(s), as applicable (Construction projects)
- 4.4. **Preparation Cost**: The Bidder is solely responsible for any and all costs associated with responding to this solicitation. No reimbursement will be made for any costs associated with the preparation and submittal of any bid, or for any travel and per diem costs that are incurred by any Bidder.

5. RESPONSES RECEIVED LATE

- 5.1. It shall be the Bidder's sole responsibility to deliver the bid submission to the Lee County Procurement Management Division prior to or on the time and date stated. All references to date and time herein reference Lee County, FL local time.
- 5.2. Any bids received after the stated time and date will not be considered. The bid shall not be opened at the public opening. Arrangements may be made for the unopened bid to be returned at the bidder's request and expense.
- 5.3. The Lee County Procurement Management Division shall not be responsible for delays caused by the method of delivery such as, but not limited to; internet, United States Postal Service, overnight express mail service(s), or delays caused by any other occurrence.

6. BIDDER REQUIREMENTS (unless otherwise noted)

- 6.1. **Responsive and Responsible**: Only bids received from responsive and responsible bidders will be considered. The County reserves the right before recommending any award to inspect the facilities and organization; or to take any other necessary action, such as background checks, to determine ability to perform is satisfactory, and reserves the right to reject submission packages where evidence submitted or investigation and evaluation indicates an inability for the bidder to perform.
- 6.1.1 Additional sources may be utilized to determine credit worthiness and ability to perform.
- 6.1.2 Any Bidder or subcontractor that will have access to County facilities or property will be required to provide criminal background checks. There may be fees associated with these procedures. These costs are the responsibility of the Bidder or subcontractor.
- 6.1.3 All background checks will be provided to the Procurement Management Department prior to the vendor's employee going on County property. The County will determine if additional background checks or finger printing will be required.
- 6.1.4 Bids may be declared "non-responsive" due to omissions of "Negligence or Breach of Contract" on the disclosure form. Additionally, bidders may be declared "not responsible" due to past or pending lawsuits that are relevant to the subject procurement such that they call into question the ability of the bidder to assure good faith performance. This determination may be made by the Procurement Management Director, after consulting with the County Attorney.
- 6.2. **BID--Past Performance**: Bidders past performance and prior dealings with Lee County (i.e., failure to meet specifications, poor workmanship, late delivery, etc.) may be reviewed. Poor or unacceptable past performance may result in bidder disqualification.
- 6.3. Submission packages, unless otherwise noted, will be considered only from bidders normally engaged in the provision of the services specified here in. The bidder shall have adequate organization, facilities, equipment, and personnel to ensure prompt and efficient service to Lee County. The County reserves the right before recommending any award to inspect the facilities and organization; or to take any other action necessary to determine ability to perform satisfactorily, and reserves the right to reject submission packages where evidence submitted or investigation and evaluation indicated an inability of the bidder to perform.

7. PRE-BID CONFERENCE

- 7.1. A pre-bid conference will be held in the location, date, and time specified on the cover of this solicitation. The cover will also note if the pre-bid conference is Non-Mandatory or Mandatory. All questions and answers are considered informal. All prospective bidders are encouraged to obtain and review the solicitation documents prior to the pre-bid conference so they may be prepared to discuss any questions or concerns they have concerning this project. All questions must be submitted formally in writing to the procurement staff noted on the first page of the bid document. A formal response will be provided in the form of an addendum (see "County Interpretation/Addendums" for additional information.) A site visit may follow the pre-bid conference, as applicable.
- 7.2. **Non-Mandatory**: Pre-bid conferences are generally non-mandatory, but it is highly recommended that prospective bidders participate.
- 7.3. **Mandatory**: Failure to attend a mandatory pre-bid conference will result in the bid being considered **non-responsive**.

8. COUNTY INTERPRETATION/ADDENDUMS

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- 8.1. Each Bidder shall examine the solicitation documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions or requests concerning interpretation, clarification or additional information pertaining to the solicitation shall be submitted in writing prior to 5:00 PM at least eight (8) calendar days prior to the date when the submission is due.
- 8.2. Response(s) will be in the form of an Addendum posted on www.leegov.com/procurement. It is solely the bidder's responsibility to check the website for information. No notifications will be sent by Lee County Procurement Management Division.
- 8.3. All Addenda shall become part of the Contract Documents.
- 8.4. The County shall not be responsible for oral interpretations given by any County employee, representative, or others. Interpretation of the meaning of the plans, specifications or any other contract document, or for correction of any apparent ambiguity, inconsistency or error there in, shall be in writing. Issuance of a written addendum by the County's Procurement Management Division is the only official method whereby interpretation, clarification or additional information can be given.

9. QUALITY GUARANTEE/WARRANTY (as applicable)

- 9.1. Bidder will guarantee their work without disclaimers, unless otherwise specifically approved by the County, for a minimum of twelve (12) months from the date of final completion.
- 9.2. Unless otherwise specifically provided in the specifications, all equipment and materials and articles incorporated in the work covered by this contract shall be new, unused and of the most suitable grade for the purpose intended. Refurbished parts or equipment are not acceptable unless otherwise specified in the specifications. All warrantees will begin from the date of final completion.
- 9.3. Unless otherwise specifically provided in the specifications, the equipment must be warranteed for twelve (12) months, shipping, parts and labor. Should the equipment be taken out of service for more than forty-eight (48) hours to have warranty work performed, a loaner machine of equal capability or better shall be provided for use until the repaired equipment is returned to service at no additional charge to the County.
- 9.4. If any product does not meet performance representation or other quality assurance representations as published by manufacturers, producers or distributors of such products or the specifications listed, the vendor shall pick up the product from the County at no expense to the County. The County reserves the right to reject any or all materials, if in its judgment the item reflects unsatisfactory workmanship or manufacturing or shipping damage. The vendor shall refund, to the County, any money which has been paid for same.

10. SUBSTITUTION(S)/APPROVED ALTERNATE(S)

- 10.1. Unless otherwise specifically provided in the specifications, reference to any equipment, material, article or patented process, by trade name, brand name, make or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition. If a bidder wishes to make a substitution in the specifications, the bidder shall furnish to the County, no later than ten (10) business days prior to the bid opening date, the name of the manufacturer, the model number, and other identifying data and information necessary to aid the County in evaluating the substitution. Such information is submitted through the Procurement Management Division. Any such substitution shall be subject to County approval through the issuance of a written addendum by the County's Procurement Management Division. Substitutions shall be approved only if determined by the County to be an Approved Alternate to the prescribed specifications.
- 10.2. A bid containing a substitution is subject to disqualification if the substitution is not approved by the County. Items bid must be identified by brand name, number, manufacturer and model, and shall include full descriptive information, brochures, and appropriate attachments. Brand names are used for descriptive purposes only. An **Approved Alternate** product or service may be used.

11. NEGOTIATED ITEMS

- 11.1. Any item not outlined in the Scope of Work/Specifications may be subject to negotiations between the County and the successful bidder.
- 11.2. After award of this bid the County reserves the right to add or delete items/services at prices to be negotiated at the time of addition or deletion.

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11.3. At contract renewal time(s) or in the event of significant industry wide market changes, the County may negotiate justified adjustments such as price, terms, etc., if in its sole judgment, the County considers such adjustments to be in their best interest.

12. ERRORS, OMISSIONS, CALCULATION ERRORS (as applicable)

12.1. Calculation Errors: In the event of multiplication/addition error(s), the unit price shall prevail. Written prices shall prevail over figures where applicable. All bids will be reviewed mathematically and corrected, if necessary, using these standards, prior to further evaluation.

13. CONFIDENTIALITY

- 13.1. Bidders should be aware that all submissions provided are subject to public disclosure and will **not** be afforded confidentiality, unless provided by Chapter 119 FL §.
- 13.2. If information is submitted with a bid that is deemed "Confidential" the bidder must stamp those pages of the submission that are considered confidential. The bidder must provide documentation as to validate why these documents should be declared confidential in accordance with Chapter 119, "Public Records," exemptions.
- 13.3. Lee County will not reveal engineering estimates or budget amounts for a project unless required by grant funding or unless it is in the best interest of the County. According to FL § 337.168: A document or electronic file revealing the official cost estimate of the department of a project is confidential and exempt from the provisions of s. 119.07(1) until the contract for the project has been executed or until the project is no longer under active consideration.

14. BID -- CONFLICT OF INTEREST

14.1. **Business Relationship Disclosure Requirement**: The award hereunder is subject to the provisions of Chapter 112, Public Officers and Employees: General Provisions, Florida Statues. All bidders must disclose with their submission the name of any officer, director or agent who is also an employee of the Lee County or any of its agencies. Further, all bidders must disclose the name of any County employee who owns directly or indirectly, an interest of five percent (5%) or more in the bidder's firm or any of its branches.

15. ANTI-LOBBYING CLAUSE (Cone of Silence)

15.1. Following FL § Section 287.057(23), Upon the issuance of the solicitation, prospective proposers/bidders or any agent, representative or person acting at the request of such proposer/bidder shall not have any contact, communicate with or discuss any matter relating in any way to the solicitation with any Commissioner, Evaluation Review Committee, agent or employee of the County other than the Procurement Management Director or their designee. This prohibition begins with the issuance of any solicitation, and ends upon execution of the final contract or when the solicitation has been cancelled. If it is determined that improper communications were conducted, the Bidder/Proposer maybe declared non-responsible.

16. DRUG FREE WORKPLACE

16.1. Lee County Board of County Commissioners encourages Drug Free Workplace programs.

17. DISADVANTAGED BUSINESS ENTERPRISE (DBE)

- 17.1. The County encourages the use of Disadvantaged Business Enterprise Bidder(s) as defined and certified by the State of Florida Department of Transportation (DBE).
- 17.2. As requested in the required forms the Bidder is required to indicate whether they and/or any proposed sub-contractor(s) are Disadvantaged Business Enterprises (DBE). Lee County encourages the utilization and participation of DBEs in procurements, and evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, sex or national origin. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority-owned and women-owned firms, as defined and certified by the State of Florida Office of Supplier Diversity (Minority), are encouraged to respond.

18. ANTI-DISCRIMINATION/EQUAL EMPLOYMENT OPPORTUNITY

- 18.1. The bidder agrees to comply, in accordance with FL § 287.134, 504 of the Rehabilitation Act of 1973 as amended, the Americans with Disabilities Act of 1990 (ADA), the ADA Amendments Act of 2008 (ADAAA) that furnishing goods or services to the County hereunder, no person on the grounds of race, religion, color, age, sex, national origin, disability or marital status shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination.
- 18.2. The bidder will not discriminate against any employee or applicant for employment because of race, religion, color, age, sex, national origin, disability or marital status. The bidder will make affirmative efforts to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, age, sex, national origin, disability or marital status.
- 18.3. The bidder will include the provisions of this section in every sub-contract under this contract to ensure its provisions will be binding upon each sub-contractor. The bidder will take such actions in respect to any sub-contractor, as the contracting agency may direct, as a means of enforcing such provisions, including sanctions for non-compliance.
- 18.4. An entity or affiliate who has been placed on the State of Florida's Discriminatory Vendor List (This list may be viewed by going to the Department of Management Services website at http://www.dms.myflorida.com) may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a vendor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

19. SUB-CONTRACTOR

19.1. The use of sub-contractors under this solicitation requires prior written authorization from the County representative.

20. BID - PROJECT GUIDELINES (as applicable)

- 20.1. The County has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget and or Requirements which shall service as a guide to the bidder(s) in conforming to the provision of goods and/or services to be provided pursuant to this Agreement/Contract:
 - 20.1.1. No amount of work is guaranteed upon the execution of an Agreement/Contract.
 - 20.1.2. Rates and all other negotiated expenses will remain in effect throughout the duration of the Agreement/Contract period.
 - 20.1.3. This contract does not entitle any bidder to exclusive rights to County Agreement/Contracts/contracts. The County reserves the right to perform any and all available required work in-house or by any other means it so desires.
 - 20.1.4. In reference to vehicle travel, mileage and man-hours spent in travel time, is considered incidental to the work and not an extra compensable expense.
 - 20.1.5. Lee County reserves the right to add or delete, at any time, and or all material, tasks or services associated with this Agreement/Contract.
 - 20.1.6. <u>Any Single Large Project</u>: The County, in its sole discretion, reserves the right to separately solicit any project that is outside the scope of this solicitation, whether through size, complexity or the dollar value.

21. BID – TIEBREAKER

- 21.1. Whenever two or more bids, which are equal with respect to price, quality and service, are received for procurement of commodities or contractual services, from responsive and responsible bidders, the following steps shall be taken to establish the award to the lowest bidder. This method shall be used for all ties.
 - 21.1.1. <u>Step 1 Local Bidder</u>: Between a local Bidder, and a non-local Bidder, a contract award, or the first opportunity to negotiate, as applicable, shall be made to the local Bidder. **If local preference is prohibited by the funding source then step 2 will replace step 1.**
 - 21.1.2. Step 2 Drug Free Workplace: At the conclusion of step 1, if all is equal, the Bidder with a Drug Free Workplace program shall be given preference over a Bidder with no Drug Free Workplace program. The contract award, or the first opportunity to negotiate, as applicable, shall be made to the bidder with the Drug Free Workplace program.

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- 21.1.3. <u>Step 3 Coin Flip</u>: At the conclusion of Step 1 and Step 2, if all is equal, the contract award, or the first opportunity to negotiate, as applicable, the final outcome shall be determined by the flip of a coin.
- 21.2. When the tie has been broken pursuant to the above procedures, the contract award, or the first opportunity to negotiate, as applicable, shall be furnished to the prevailing Bidder.
- 21.3. If an award or negotiation is unsuccessful with the initial bidder, award or negotiations may commence with the next highest bidder, utilizing the tiebreaker steps above to make the determination of next lowest bidder, if necessary.

22. WITHDRAWAL OF BID

- 22.1. No bid may be withdrawn for a period of **180 calendar days** after the scheduled time for receiving submissions. A bid may be withdrawn prior to the solicitation opening date and time. Withdrawal requests must be made in writing to the Procurement Management Director, who will approve or disapprove the request.
- 22.2. A bidder may withdraw a submission any time prior to the opening of the solicitation.
- 22.3. After submissions are opened, but prior to award of the contract by the County Commission, the Procurement Management Director may allow the withdrawal of a bid because of the mistake of the bidder in the preparation of the submission document. In such circumstance, the decision of the Procurement Management Director to allow the submission withdrawal, although discretionary, shall be based upon a finding that the bidder, by clear and convincing evidence, has met each of the following four tests:
 - 22.3.1. The bidder acted in good faith in submitting the bid,
 - 22.3.2. The mistake in bid preparation that was of such magnitude that to enforce compliance by the bidder would cause a severe hardship on the bidder,
 - 22.3.3. The mistake was not the result of gross negligence or willful inattention by the bidder; and
 - 22.3.4. The mistake was discovered and was communicated to the County prior to the County Commission having formally awarded the Agreement/Contract.

23. PROTEST RIGHTS

- 23.1. Any bidder that has submitted a formal response to Lee County, and who is adversely affected by an intended decision with respect to the award, has the right to protest an intended decision posted by the County as part of the solicitation process.
- 23.2. "Decisions" are posted on the Lee County Procurement Management Division website. Bidders are solely responsible to check for information regarding the solicitation. (www.leegov.com/procurement)
- 23.3. Refer to the "Bid/Proposal Protest Procedure" section of the Lee County "Contracts Manual" for the complete protest process and requirements. The Manual is posted on the Lee County website or may be obtained by contacting the Procurement Management Director.
- 23.4. In order to preserve the right to protest, a written "Notice Of Intent To File A Protest" must be filed with the Lee County Procurement Management Director by 4:00 PM on the 3rd working day after the decision affecting your rights is posted on the Lee County website.
 - 23.4.1. The notice must clearly state the basis and reasons for the protest.
 - 23.4.2. The notice must be physically received by the Procurement Management Director with -in the required time frame. No additional time will be granted for mailing.
- 23.5. To secure the right to protest a "Protest Bond" and written "Formal Protest" document must be filed within 10 calendar days after the date of "Notice of Intent to File a Protest" is received by the Procurement Management Director.
- 23.6. Failure to follow the protest procedures requirement within the time frames as prescribed herein and established by the Lee County Board of County Commissioners, Florida, shall constitute a waiver of the right to protest and bar any resulting claims.

24. AUTHORITY TO UTILIZE BY OTHER GOVERNMENT ENTITIES

24.1. This opportunity is also made available to any government entity. Pursuant to their own governing laws, and subject to the Agreement/Contract of the vendor, other entities may be permitted to make purchases at the terms and conditions contained herein. Lee County Board of County Commissioners will not be financially responsible for the purchases of other entities from this solicitation.

25. CONTRACT ADMINISTRATION

25.1. **Designated Contact:**

- 25.1.1. The awarded bidder shall appoint a person(s) to act as a primary contact for all County departments. This person or back-up shall be readily available during normal working hours by phone or in person, and shall be knowledgeable of the terms and procedures involved.
- 25.1.2. Lee County requires the awarded bidder to provide the name of a contact person(s) and phone number(s) which will afford Lee County access 24 hours per day, 365 days per year, of this service in the event of major breakdowns or natural disasters.
- 25.2. **BID** Term: (unless otherwise stated in the Scope of Work or Detailed Specifications)
 - 25.2.1. Unless otherwise stated in the scope of work, specifications, or special conditions the default contract term shall be one (1) year with three (3), one (1) year renewals for a total of four (4) years upon mutual written agreement of both parties.
 - 25.2.2. The County reserves the right to renew this Agreement/Contract (or any portion thereof) and to negotiate pricing as a condition for each.
 - 25.2.3. The County's performance and obligation to pay under this contract, and any applicable renewal options, is contingent upon annual appropriation of funds.

25.3. BID - Basis of Award:

- 25.3.1. The bid is awarded under a system of sealed, competitive bidding to the lowest responsive and responsible bidder.
- 25.3.2. In the event the lowest responsible and responsive bid for a project exceeds the available funds the County may negotiate an adjustment of the bid price with the lowest responsible and responsive bidder, in order to bring the total cost of the project within the amount of available funds.
- 25.3.3. The County reserves the right to make award(s) by individual item, group of items, all or none, or a combination thereof. The County reserves the right to reject any and all bids or to waive any minor irregularity or technicality in the bids received. Award will be made to the lowest responsible and responsive bidder(s) within the category chosen for basis of award.
- 25.3.4. The County reserves the right to award to one or multiple bidders at the discretion of the requesting authority and approval of the Procurement Management Director.

25.4. Agreement/Contracts/Contracts:

25.4.1. The awarded bidder will be required to execute an Agreement/Contract as a condition of award. A sample of this document may be viewed on-line at http://www.leegov.com/procurement/forms.

25.5. Records:

- 25.5.1. <u>Retention</u>: The bidder shall maintain such financial records and other records as may be prescribed by Lee County or by applicable federal and state laws, rules and regulations. Unless otherwise stated in the specifications, the bidder shall retain these records for a period of five years after final payment, or until they are audited by Lee County, whichever event occurs first.
- 25.5.2. <u>Right to Audit/Disclosure</u>: These records shall be made available during the term of the contract as well as the retention period. These records shall be made readily available to County personnel with reasonable notice and other persons in accordance with the Florida General Records Schedule. Awarded Bidder/Proposer(s) are hereby informed of their requirement to comply with FL §119 specifically to:
 - 25.5.2.1. Keep and maintain public records required by the County to perform the service.
 - 25.5.2.2. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided or as otherwise provided by law.
 - 25.5.2.3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the County.
 - 25.5.2.4. Upon completion of the contract, transfer, at no cost, to the County all public records in possession of the contractor or keep and maintain public records required by the County to perform the service. If the contractor transfers all public records to the County upon completion of the contract, the contractor shall destroy any duplicate public records that are

exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology systems of the County.

- 25.5.3. Public Record: IF THE VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE VENDOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 239-533-2221, 2115 SECOND STREET, FORT MYERS, FL 33901, http://www.leegov.com/publicrecords.
- 25.5.4. Ownership: It is understood and agreed that all documents, including detailed reports, plans, original tracings, specifications and all data prepared or obtained by the successful bidder in connection with its services hereunder, include any documents bearing the professional seal of the successful bidder, and shall be delivered to and become the property of Lee County, prior to final payment to the successful bidder or the termination of the Agreement/Contract. This includes any electronic versions, such as CAD or other computer aided drafting programs.

25.6. **Termination:**

- 25.6.1. Any Agreement/Contract as a result of this solicitation may be terminated by either party giving **thirty** (30) calendar days advance written notice. The County reserves the right to accept or not accept a termination notice submitted by the vendor, and no such termination notice submitted by the vendor shall become effective unless and until the vendor is notified in writing by the County of its acceptance.
- 25.6.2. The Procurement Management Director may immediately terminate any Agreement/Contract as a result of this solicitation for emergency purposes, as defined by the Lee County Purchasing and Payment Procedures Manual (Purchasing Manual), (also known as Appendix "D" "AC-4-1.pdf".)
- 25.6.3. Any bidder who has voluntarily withdrawn from a solicitation without the County's mutual consent during the contract period shall be barred from further County procurement for a **period of 180 days**. The vendor may apply to the Board for a waiver of this debarment. Such application for waiver of debarment must be coordinated with and processed by the Procurement Management Department.
- 25.6.4. The County reserves the right to terminate award or contract following any of the below for goods or services over \$1,000,000:
 - 25.6.4.1. Contractor is found to have submitted a false certification as provided under FL § 287.135 (5);
 - 25.6.4.2. Contractor has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List (FL §215.473);
 - 25.6.4.3. Contractor has engaged in business operations in Cuba or Syria (FL § 215.471);
 - 25.6.4.4. Contractor has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel. (FL § 215.4725)
 - 25.6.4.5. The County reserves the right to review, on a case-by-case basis, and waive this stipulation if it is deemed to advantageous to the County.

26. WAIVER OF CLAIMS

26.1. Once this contract expires, or final payment has been requested and made, the awarded bidder shall have waived any claims against the County concerning this contract. After that period, the County will consider the bidder to have waived any right to claims against the County concerning this Agreement/Contract.

27. LEE COUNTY PAYMENT PROCEDURES

27.1. Unless otherwise noted, all vendors are requested to mail an original invoice to:

Lee County Finance Department

Ver 11/07/2016-4

Post Office Box 2238 Fort Myers, FL 33902-2238

- 27.2. All invoices will be paid as directed by the Lee County payment procedure unless otherwise stated in the detailed specifications for this project.
- 27.3. Lee County will not be liable for requests for payment deriving from aid, assistance, or help by any individual, vendor, proposer, or bidder for the preparation of these specifications.
- 27.4. Lee County is generally a tax exempt entity subject to the provisions of the 1987 legislation regarding sales tax on services. Lee County will pay those taxes for which it is obligated, or it will provide a Certificate of Exemption furnished by the Department of Revenue. All bidders should include in their bids, all sales or use taxes, which they will pay when making purchases of material or sub-contractor's services.

28. SAFETY DATA SHEETS (SDS) (as applicable)

28.1. It is the vendor's responsibility to provide Lee County with Safety Data Sheets on bid materials, as may apply to this procurement.

29. DEBRIS DISPOSAL (as applicable)

29.1. Unless otherwise stated, the bidder shall be fully responsible for the lawful removal and disposal of any materials, debris, garbage, vehicles or other such items which would interfere with the undertaking and completion of the project. There shall not be an increase in time or price associated with such removal.

30. SHIPPING (as applicable)

- 30.1. Cost of all shipping to the site, including any inside delivery charges and all unusual storage requirements shall be borne by the bidder unless otherwise agreed upon in writing prior to service. It shall be the bidders responsibility to make appropriate arrangements, and to coordinate with authorized personnel at the site, for proper acceptance, handling, protection and storage (if available) of equipment and material delivered. All pricing to be F.O. B. destination.
- 30.2. The materials and/or services delivered under the bid shall remain the property of the seller until a physical inspection and actual usage of these materials and/or services is accepted by the County and is deemed to be in compliance with the terms herein, fully in accord with the specifications and of the highest quality.

31. INSURANCE (AS APPLICABLE)

31.1. Insurance shall be provided by the awarded bidder/vendor. Prior to execution of the Agreement/Contract a certificate of insurance (COI) complying with the bid documents shall be provided by the bidder/vendor.

End of Terms and Conditions Section



Major Insurance Requirements

<u>Minimum Insurance Requirements:</u> Risk Management in no way represents that the insurance required is sufficient or adequate to protect the Vendor's interest or liabilities. The following are the required minimums the Vendor must maintain throughout the duration of this Contract. The County reserves the right to request additional documentation regarding insurance provided.

a. <u>Commercial General Liability</u> - Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, and contractual liability exposures with minimum limits of:

\$1,000,000 per occurrence \$2,000,000 general aggregate \$1,000,000 products and completed operations \$1,000,000 personal and advertising injury

b. <u>Business Auto Liability</u> - The following Automobile Liability will be required and coverage shall apply to all owned, hired and non-owned vehicles use with minimum limits of:

\$1,000,000 combined single limit (CSL) or \$500,000 bodily injury per person \$1,000,000 bodily injury per accident \$500,000 property damage per accident

c. <u>Workers' Compensation</u> - Statutory benefits as defined by Chapter 440, Florida Statutes, encompassing all operations contemplated by this Contract or Agreement to apply to all owners, officers, and employees regardless of the number of employees. Workers' Compensation exemptions may be accepted with written proof of the State of Florida's approval of such exemption. Employers' liability will have minimum limits of:

\$500,000 per accident \$500,000 disease limit \$500,000 disease – policy limit

*The required minimum limit of liability shown in a. and b. may be provided in the form of "Excess Insurance" or "Commercial Umbrella Policies," in which case, a "Following Form Endorsement" will be required on the "Excess Insurance Policy" or "Commercial Umbrella Policy."

Verification of Coverage:

- 1. Coverage shall be in place prior to the commencement of any work and throughout the duration of the Contract. A certificate of insurance will be provided to the Risk Manager for review and approval. The certificate shall provide for the following:
 - a. The certificate holder shall read as follows:

Lee County Board of County Commissioners P.O. Box 398 Fort Myers, Florida 33902

b. "Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials" will be named as an "Additional Insured" on the General Liability policy, including Products and Completed Operations coverage.

Special Requirements:

- 1. An appropriate "Indemnification" clause shall be made a provision of the Contract.
- 2. If applicable, it is the responsibility of the general contractor to ensure that all subcontractors comply with all insurance requirements.

End of Insurance Guide Section

SPECIAL CONDITIONS

These are conditions that are in relation to this solicitation only and have not been included in the County's standard Terms and Conditions or the Scope of Work.

1. TERM

<u>Multi-year Renewals</u>: The successful bidder shall be responsible for furnishing and delivering to the Lee County requesting Department(s) the commodity or services on an "as needed basis" for a two-year (2) period. There may be an option to extend this contract as specified in the Scope of Work or specifications upon the approval of both the County and the successful bidder at the time of extension or renewal for three (3), additional one (1) year periods.

2. MINIMUM REQUIREMENTS/RELATED PROJECT EXPERIENCE

Please provide the following for the employees that will be working on this contract. If your company is located out of the area please only list information that applies to those working on the project.

- A. Pesticide License for Natural Area and Right of Way. Please provide copies of current licenses issued by the State of Florida for anyone who will be working on this project.
- B. Provide current certificates of training for "Fertilizer Best Management Practices" for those who will be working on the project.
- C. Provide current certification of "Limited Certification for Urban Landscape Commercial Fertilizer" applicators
- D. ISA Certified Arborist Certification The vendor does not have to have a certified Arborist as one of his employees. He may sub contract an arborist. Please supply the name, certification and how long he has been an arborist.

3. BIDDER/SUB-CONTRACTOR RELATIONSHIP

The prime bidder/contractor on a project may <u>not</u> also be listed as a sub-contractor to another firm submitting a bid for the same solicitation. Should this occur, all responses from the involved/named firms will be considered non-compliant and rejected for award. Sub-contractors may be listed on multiple submissions for the same solicitation.

End of Special Conditions Section

SCOPE OF WORK AND SPECIFICATIONS

The intent of this bid is to provide mowing and landscape maintenance services to all of the various Libraries in Lee County to include but not limited to: tree care and trimming, mowing, weeding, mulching and fertilization, pest and weed control, plant replacement etc. Some of the Libraries have all native gardens of which you will be asked to upkeep and maintain.

BASIS OF AWARD

The basis of award for this bid will be the low bidder by area (i.e. Area One) meeting specifications or overall low bidder meeting specifications.

Lee County reserves the right, at the County's discretion, to award to either one single vendor or to no more than three individual vendors.

Lee County reserves the right, at the County's discretion, not to award certain items listed on the Price Proposal Form.

Lee County reserves the right to reject unbalanced bids(a bid where a normally low cost item is priced well out of the normal range).

If a segment of this bid should begin maintenance at any other time than the beginning of a monthly cycle, the first invoice for maintenance of that segment shall be paid on a prorated basis.

VENDOR REQUIREMENTS

Vendors submitting bids must be able to schedule personnel appropriately to service these sites as necessary, and as climatic conditions change. The company must have available the equipment and personnel necessary to service the site(s) of this size and type.

The awarded Vendor('s) will be required to submit a monthly schedule showing the mowing, maintenance, weed control, pesticide, fertilization, trimming of the shrubs when required, etc. to the Facilities Coordinator.

WORKMANSHIP AND INSPECTION

The supervision of the performance of this bid is vested wholly with Lee County. Lee County will decide any and all questions, which may arise as to the quality and acceptability of equipment, materials used, work performed, and the manner of performance and rate of progress of the work.

All work that does not meet the specifications must be corrected before Lee County will give approval for payment. Lee County has the right to deny a monthly payment for work not completed for that period of time.

CONSUMER PRICE INDEX ADJUSTMENT

Rates may increase annually to a maximum of 4% or per the CPI Index, whichever is less. The CPI Index to be utilized shall be the CPI-All Urban Consumers, Series ID CUUR0000SA0, Not Seasonally Adjusted (NSA); https://data.bls.gov/timeseries/CUUR0000SA0?output_view=pct_12mths. The month applicable shall be the third month prior to renewal or anniversary of contract and the year applicable shall be the current year in which the request is being made. The request to increase rates must be made in writing to the Lee County Procurement Management Department and supported by detailed justification which warrants the requested increase. The Consultant shall submit its written request at least (60) calendar days prior to the renewal date / anniversary of the agreement in order for a request to be considered by the County. The County shall review the Consultant's written request and supporting documentation to determine whether an increase is warranted and, if so, what percentage increase. Failure by the Consultant to request an increase in rates in accordance with these terms shall result in the continuation of the rates contained in the agreement until the next scheduled rate increase request date. If the request is not made within the timeframe specified above, an increase for that year will be forfeited

TOLLS

Lee County will not pay for or reimburse awarded vendors for any bridge tolls.

MAJOR BREAKDOWNS/NATURAL DISASTERS

Lee County requires that the awarded vendor provide the name of a contact person and phone number which will afford Lee County access twenty-four hours per day, 365 days per year, to provide landscape maintenance, in the event of major breakdowns or natural disasters.

ADDING OR DELETING OF SITES OR SERVICES

At Lee County's discretion, services and/orsites may be added or deleted.

Lee County may, at their sole discretion, add new areas of dissimilar nature or alter sites, based on a mutually agreed price, to be negotiated between the vendor and an authorized Lee County representative.

Lee County reserves the right to delete or cancel any site at the quoted price.

At Lee County's discretion, sites and parts of sites listed within the price proposal may be deleted. If part of a site is deleted, the payment will be reduced proportionate to the amount of space deleted.

ASSIGNMENT OF THIS CONTRACT

The vendor shall not assign, transfer or sub-contract any portion of this agreement unless prior permission is granted by a Library representative.

SUPERVISION AND SAFETY

The Vendor shall be responsible for the supervision and direction of the work performed by his employees and shall, at all times provide a full time manager or crew leader on the premises to carry out the responsibility. The manager or crew leader shall have the authority to act as agent for the Vendor in his/her absence, and shall be fully qualified to implement the contract specifications.

The Vendor shall be responsible for instructing his employees in all safety measures. All equipment used by the awarded vendor shall be maintained in a safe operating condition. At all times it shall be free from defects or wear which may in any way constitute a hazard to any person or persons on County property. All electrical equipment shall be properly grounded. All employees will wear proper personal protective equipment while working on County premises.

During work hours a qualified and competent English speaking person, who is authorized to supervise, must be on site to supervise the maintenance operations and to represent and act for the vendor.

MATERIALS AND EQUIPMENT

The Vendor shall be responsible for the complete performance of all work and for the methods, means and equipment used, and for all materials, tools, apparatus, and property of every description used in connection therewith.

The Vendor shall furnish and maintain all the necessary equipment. The County may conduct an inspection at any time to verify equipment condition.

TECHNICAL REQUIREMENTS:

The Vendor is encouraged to visit the work sites and familiarize themselves with the conditions as they exist and the operations to be carried out under this quote. Vendor shall make such investigation as they may see fit so that they may fully understand the facilities, difficulties and restrictions attending the execution of the work under this bid. In order to have the least amount of disruption to the day to day business of the Libraries please do not go inside the Library to ask questions. All questions need to be addressed to me via e-mail @ kciccarelli@leegov.com.

MOWING

The awarded vendor will receive a walk-through of each of the sites to answer any minor procedural questions about the mowing process at a specific site.

The vendor shall remove any trash or debris prior to mowing the properties so as not to disperse trash around or damage their equipment.

The turf shall be mowed to a horticultural accepted height for the grass species and the time of the year (usual height 3"-4"). The turf shall be mowed once each week during the growing season and as necessary, as determined by the vendor and the Facilities Coordinator during the remainder of the year. The length of the growing season may vary from year to year. Vendor shall be available and able to mow throughout the year, exclusive of major holiday.

The vendor shall be responsible for cleanup of any debris or cuttings thrown or dragged by his machinery onto adjacent property and roadways.

Any damage to buildings, trees, utilities, etc. shall be reported by the vendor to the Library's representative within 24 hours.

Immediately after mowing, the Vendor shall rake, vacuum or otherwise remove all grass clippings, litter, debris, etc., from the ground and from areas adjacent to those mowed, to include, but not limited to walkways, curbs, drives, roadways, beds, buildings, fences, etc.

Vendor shall mow in such a manner as to not propel clippings, debris, etc. towards the buildings, planting beds or other mulched areas.

NOTE: When service is requested by the County, should either the mowers or any of the other required equipment not be operational, the awarded vendor shall be responsible for renting equipment similar to what is specified herein. ANY COST INVOLVED IN THE RENTAL OF EQUIPMENT SHALL BE AT NO ADDITIONAL CHARGE TO LEE COUNTY.

EDGING

The Vendor shall edge all drives, curbs, parking areas, walkways, fences, and/or any other area that can be edged, on each site visit. Edging shall be performed by using a mechanical edger. This will include against planting beds that are mulched, careful not to disturb the mulch. If the vendor disturbs the mulched area he must smooth out the mulch or replace the mulch at his own expense.

LINE TRIMMING

Line trimming is required along fence lines, trees, around structures, light poles, bollards, car stops, any areas not accessible to a mower and sidewalk edging. Line trimming will be only allowed around mulched trees with a maintained mulched bed of 24" from the base of the tree. Due care must be taken to avoid girdling trees. Any trees without a maintained mulched area at the base of the tree are not to be line trimmed.

The Vendor shall remove from walkways, drives, Parking areas, roadways and curbs <u>all</u> materials resulting from maintenance of the area, to include: grass clippings, debris, fallen fronds, and branches. All trash, including bottles, cans, broken glass and papers, any litter or debris shall be removed from the area. Any debris that is thrown or dragged to adjacent property or roadways by mowing operations shall be cleaned up.

The Vendor shall in his own containers and at his own expense, remove and properly dispose of (not on County's/City's right-of-way or property) all waste materials described herein. Debris must be properly disposed of according to local codes and ordinances. Debris must be hauled away each time and not left at the Libraries for disposal.

Parking areas shall be cleaned each visit with leaf blowers and conspicuous litter shall be removed.

WEEDING AND WEED CONTROL

Landscaped beds and mulched areas shall be weed free. Weeding shall be done on all planting beds, shrub and tree areas. Remove weeds and grasses from beds, around and near all sign posts, utility poles, guy wires, benches, fence lines or any other obstructions within the limits of the project. When mowing of sod falls within scope of service, all curbing, bull noses and gutter are to be weed-free. Weeding may be done by hand-pulling or chemically applied with selective herbicides. All herbicides shall have marking dye added. Apply spot treatments as necessary to control localized weed problems. Mulch transition zones must be maintained to no more than six inches (6") by the Contractor with the use of chemical herbicides. Weeds obtaining a height of six inches (6") shall be hand-pulled and disposed of offsite.

During each site visit the Vendor shall smooth out the rocks or mulch in the beds, around the buildings, or on the grounds, if any.

For all of the Libraries that have all native plantings the planting beds should be weeded twice a month during season and once every three weeks all the other times. Care must be taken to properly trim back the native plants. All trimming must be approved by the Facilities Coordinator.

DISEASE AND INSECT CONTROL (INCLUDING ANT CONTROL)

Disease and insect control (on plants, shrubs and trees) shall be addressed by the vendor as needed or requested by the Facilities Coordinator. Control shall be addressed in a timely manner to control the infestation. Pest control for turf will be on an as needed basis for all insects such as, but not limited to, chinch bugs, crickets, mole crickets, ants, grub worms, white flies, etc.

Ant Control: Treat mounds as they appear. All inactive mounds shall be leveled to match the existing grade.

FERTILIZATION

Shrubs, trees, vines, hedges and ground cover shall be fertilized with a complete fertilizer from two to four times per year depending on type of fertilizer (slow release, pre-emergent or post-emergent, etc.). Palms shall be fertilized with a complete palm fertilizer two to four times per year, depending on type of fertilizer (slow release, etc.).

Please provide the Library representative with a schedule for pest control and fertilization throughout the year to be approved by the Facilities Coordinator.

The Vendor shall maintain proper grass growth through fertilizers, weed inhibitors and if needed, reseeding.

Turf shall receive a minimum of four lbs. of nitrogen per 1,000 sq. ft. distributed evenly between four applications per year, normally in February, May, July and September.

Turf shall receive a minimum of four lbs. of nitrogen per 1,000 sq. ft. distributed evenly between four applications per year, normally in February, May, July and September.

SPRINKLER HEADS

The vendor shall maintain proper operating conditions around all sprinkler heads. Please make sure that all the grass is removed from around the sprinkler heads so they may function properly.

Any damage to sprinkler systems must be reported to the Facilities Coordinator on the day it occurs. Such repairs will be at the vendor's expense if caused by the vendor's employees. Lee County will make such repairs as necessary and deduct from payment due.

TREE CARE

Vendor must have a registered arborist available for the purpose of overseeing all aspects of tree maintenance and care when needed. The vendor must use as minimum standards and guidelines those of the ISA (International Society of Arboriculture).

An overall assessment of the trees on the property shall be performed at the commencement of the contract and a list of recommendations for either replacement or enhancement be provided in the form of an ongoing five year plan to the Facilities Coordinator.

The vendor shall be licensed to do any applications of pesticides, fertilizers, defoliants etc. as needed to protect the healthy growth of all trees, shrubs and plantings on the Library properties

PRUNING

All trim work and pruning shall follow the ISA guidelines for trimming and pruning.

The Vendor shall keep all hedges, shrubs, trees, and ground cover trimmed so as to present a neat, well-kept appearance. All sucker growth shall be removed during each visit.

The Vendor shall keep all coconut trees free of coconuts.

Removal of diseased and damaged wood and shrubs shall be done at any time, as necessary, and not included as regular pruning.

Allow plants to grow in their natural form. Do not shear, except the hedges.

TRIMMING OF TREES

The intent of this tree trimming section is to maintain all trees through the selective, regular removal of dead or damaged branches to balance foliage canopy for the attractive and natural form, to remove crossing branches, narrow crotches, water sprouts, coconuts, berries etc. for the soundness and health of the tree, and to remove branches which may become a nuisances by rubbing structures, overhanging walkways, etc. through using the services of the arborist to carry out all of these functions.

Trimming of all trees under this contract will be the responsibility of the Vendor, including labor and equipment. If it is necessary to use a boom truck for such trimmings, the Vendor will work with the Facilities Coordinator to schedule. No spiking of trees will be permitted.

Trimming of very large trees should not be more frequent that two times per year, however, the Facilities Coordinator may, under certain circumstances, request extra trimmings.

Trimming of trees around the buildings and parking lots shall be scheduled during times when the minimum amounts of people are using these areas (i.e. early morning or weekends). Vendor shall notify the Facilities Coordinator of the tree trimming schedule.

One of the main trimming events shall precede the hurricane season in order to prevent damages that may occur.

All trim work and pruning shall follow the ISA guidelines for trimming and pruning.

Vendor shall notify the Facilities Coordinator of any trees that are dead and need to be removed or replaced. The Library reserves the right to purchase and replace new trees or negotiate with the vendor to do so.

If there is a cost to remove a tree, prior approval must be obtained from the Facilities Coordinator.

REPLACEMENT PLANTS

If at any time trees, palms, shrubs, etc. are damaged or destroyed due to vendor's negligence or failure to adhere to the requirements of this agreement, it will be the vendor's responsibility to replace and restore the site to its original condition. Approved replacements shall be furnished and planted at no additional cost to the County.

The Library reserves the right to purchase and replace new trees, shrubs or plants or to ask the awarded vendor to quote prices for replacement plants on an as needed basis.

MULCHING

During each visit the vendor will smooth out the mulch in the beds, around the buildings or anywhere on the grounds. The mulch must be maintained at all times at an acceptable depth of 3" as recommended by ISA and proper distance away from plantings and trees at no extra charge to the Library.

If mulch accumulates more the 3" it is the vendor's responsibility to remove the excess mulch at no additional charge to the County. Please make sure the depth of the mulch remains at 3" and no higher.

Wherever possible no tree roots shall be surface non-mulched.

The preferred mulch will be Flora mulch with a 3 inch layer unless otherwise requested. The Vendor shall follow ISA guidelines for depth and distance away from tree trunk bases to insure the healthiest conditions for trees a minimum of 2-3 inches away from the base.

The entire site may be required to be mulched. It will be at the discretion of the Facilities Coordinator.

Due to Lee County Administrative Code AC-5-9, cypress mulch is not acceptable. Cypress mulch shall not be included in the Florida Landscape Mulch.

EXOTIC PLANT REMOVAL

If the vendor notices some invasive or exotic plants, please notify the Facilities Coordinator so an arrangement can be made for the proper treatment and removal for invasive and exotic plants.

Lee County has a contract in place for exotic plant removal.

End of Scope of Work and Specifications Section

It is the Bidder's/Proposer's responsibility to review the submittal request in its entirety and ensure that all submittal requirements are included within their submission package. Failure to submit required forms may deem your company as non-responsive.

FORMS DESCRIPTION & INSTRUCTIONS

INVITATION TO BID

This table provides a brief list, description, and instructions regarding the standard requested forms that should be submitted with all bids or proposals. This is not intended to be an all-inclusive list of forms required for your submission, but rather a guide to assist in completion of the County's standard forms. Bidders/Proposers should utilize the Lee County Document Management Form for a complete list of all forms required for project submission.

Form # Title/Description

1 Solicitation Response Form

All signatures must be by a corporate authorized representative, witnessed, and corporate and/or notary seal (as applicable.) The corporate or mailing address must match the company information as it is listed with the Florida Department of State Division of Corporations. Attach a copy of the webpage(s) from http://www.sunbiz.org as certification of this required information. Sample attached for your reference.

Verify that all Addenda and tax identification number have been provided.

1a Bid/Proposal Form

This form is used to provide itemization of project cost. A more detailed "schedule of values" may be requested by the County.

* Business Relationship Disclosure Requirement

Sections 112.313(3) and 112.313(7), F.S., prohibit certain business relationships on the part of public officers and employees, their spouses, and their children. If this <u>disclosure is applicable, the Bidder must request the form entitled "INTEREST IN COMPETITIVE BID FOR PUBLIC BUSINESS"</u> (Required by § 112.313(12)(b), F.S.) to be completed and <u>returned with the Solicitation Response</u>. It is the Bidder's responsibility to request the form and disclose this relationship; failure to do so may result in being declared non-responsive.

NOTICE: UNDER THE PROVISIONS OF § 112.317, F.S., A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR, AND MAY BE PUNISHED BY, ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.00.

2 Affidavit Certification Immigration Laws

Submission of this form constitutes acknowledgement that the Bidder is in compliance in regard to all applicable immigration laws.

3

Reference Survey

Provide this form to reference respondents. For Bids, this form will be requested from the apparent low Bidder prior to the award. (not required to submit with bid)

- 1. **Section 1**: Bidder/Proposer to complete with <u>reference respondent's</u> information prior to providing to them for their response. (This is **not** the Bidder/Proposer's information.)
- 2. **Section 2**: Enter the name of the Bidder/Proposer; provide the project information in which the reference respondent is to provide a response.
- 3. The reference respondent should complete "Section 3."
- 4. **Section 4**: The reference respondent to print and sign name
- 5. Three (3) Reference responses are to be provided upon request.
- 6. Failure to obtain reference surveys may make your company non-responsive.

4 Negligence or Breach of Contract Disclosure Form

The form may be used to disclose negligence or breach of contract litigation that your company may have been a part of over the past ten (10) years. You may need to duplicate this form to list all history. If the Bidder has more than ten (10) lawsuits, you may narrow them to litigation of the company or subsidiary submitting the Solicitation Response. Include, at a minimum, litigation for similar projects completed in the State of Florida. Final outcome should include in whose favor the litigation was settled and whether a monetary amount was awarded. The settlement amount may remain anonymous.

If you have **no litigation, enter "None" in the first "type of incident" block** of the form. Please do not write N/A on this form.

5 Affidavit - Principal Place of Business

Certifies Bidder's location information.

6 Sub-Contractor List

To be completed and returned when sub-contractors are to be utilized and are known at the time of the submission.

7 Public Entity Crime Form

Any person or affiliate, as defined by statute, who has been placed on the convicted vendor list following a conviction for a public entity crime, may not submit a Bid on a Contract to provide any goods or services to the County; may not submit a Bid on a contract with the County for the construction or repair of a public building or a public work; may not submit Bids or leases of real property to the County; may not be Awarded or perform Work as a contractor, supplier, subcontractor, or consultant under a contract with the County, and may not transact business with the County in excess of \$25,000.00 for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

8 Minimum Qualifications Requirements

States the minimum qualifications the Bidder/Proposer is required to meet in order to be considered for award or evaluation.

* Bid/Proposal Label

Self-explanatory. Please affix to the outside of the sealed submission documents.

* Include any licenses or certifications requested

Local Business Tax Account (as applicable) issued by City and/or County entity. This is necessary for all Florida vendors.

Ver 11/07/2016-4

It is the Bidder's responsibility to ensure the Solicitation Response is mailed or delivered in time to be received no later than the specified opening date and time. (If Solicitation is not received prior to the deadline, it cannot be considered or accepted)

Form 1 - Solicitation Response Form



LEE COUNTY PROCUREMENT MANAGEMENT SOLICITATION RESPONSE FORM

Date Submitted:			Deadline Da	te:	7/31/2018				
Solicitation Identification:	B180368	KLC							
SOLICITATION NAME: Mowing and	SOLICITATION NAME: Mowing and Landscape Maintenance for Lee County Libraries								
OMPANY NAME:									
NAME & TITLE: (TYPED ORPRINTED)									
Business Address: (physical) Corporate or Mailing Address									
Address must match sunbiz.org									
E-Mail Address:						\hat{\psi}			
PHONE NUMBER:			AX _						
NOTE REQUIREMENT: IT IS THE SOLE RESPONSIBILITY OF THE <u>BIDDER/PROPOSER</u> TO CHECK LEE COUNTY PROCUREMENT MANAGEMENT WEB SITE FOR ANY ADDENDA ISSUED FOR THIS PROJECT. THE COUNTY WILL POST ADDENDA TO THIS WEB PAGE, BUT WILL <u>NOT NOTIFY</u> . By responding to this sealed solicitation, the Bidder/Proposer makes all representations required by the instructions and further warrants and represents that: Bidder/Proposer has examined copies of all the solicitation documents and of the following addenda:									
No Dated: No Dated:	No	Dated:		No	Dated:				
No Dated:	No	Dated:		No	Dated:				
Tax Payer Identification Number:				_					
(1) Emplo ** Lee County co Please submit a copy of your registr	ollects vour s	ocial security r	or- (2) Social Se number for tax re w.sunbiz.org esta	porting p	ourposes only	uthorized			

** Lee County collects your social security number for tax reporting purposes only

Please submit a copy of your registration from the website www.sunbiz.org establishing your firm as authorized (including authorized representatives) to conduct business in the State of Florida, as provided by the Florida Department of State, Division of Corporations. (a sample is attached for your reference)

Collusion Statement: Lee County, Florida The undersigned, as Bidder/Proposer, hereby declares that no person or other persons, other than the undersigned, are interested in this solicitation as Principal, and that this solicitation is submitted without collusion with others; and that we have carefully read and examined the specifications or scope of work, and with full knowledge of all conditions under which the services herein is contemplated must be furnished, hereby bid/propose and agree to furnish this service according to the requirements set out in the solicitation documents, specifications or scope of work for said service for the prices as listed on the county provided price sheet or (CCNA) agree to negotiate prices in good faith if a contract is awarded.

2 Scrutinized Companies Certification:

Section 287.135, FL §, "Prohibition against contracting with scrutinized companies." Prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, Scrutinized Companies that Boycott Israel List, have been engaged in a boycott of Israel, or been engaged in business operations in Cuba or Syria. The County reserves the right to review, on a case-by-case basis, and waive this stipulation if it is deemed to advantageous to the County.

As the person authorized to sign on behalf of Respondent, I hereby certify that the company identified above is in compliance with Section 287.135, FL §. I understand that submission of a false certification may subject company to contract termination, civil penalties, attorney's fees, and/or costs.

Form#1 - Solicitation Form, Page 2

Business Relationship Disclosure Requirement: Sections 112.313(3) and 112.313(7), FL §, prohibit certain business relationships on the part of public officers and employees, their spouses, and their children. See Part III, Chapter 112, FL §, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers, Candidates and Employees" for more details on these prohibitions. However, Section 112.313(12), FL § (1983), provides certain limited exemptions to the above-referenced prohibitions, including one where the business is awarded under a system of sealed, competitive bidding; the public official has exerted no influence on bid negotiations or specifications; and where disclosure is made, prior to or at the time of the submission of the bid, of the official's or his spouse's or child's interest and the nature of the intended business. The Commission on Ethics has promulgated this form for such disclosure, if and when applicable to a public officer or employee. If this disclosure is applicable request form "INTEREST IN COMPETITIVE BID FOR PUBLIC BUSINESS" (Required by 112.313(12)(b), FL § (1983)) to be completed and returned with solicitation response. It is the bidder/proposer's responsibility to disclose this relationship, failure to do so could result in being declared nonresponsive. Business Relationship NOT Applicable Business Relationship Applicable (request form) Disadvantaged Business Enterprise (DBE) bidder/proposer? If yes, please attach a current No Yes certificate. <u>ALL SUBMISSIONS MUST BE EXECUTED BY AN AUTHORIZED AUTHORITY OF THE</u> BIDDER/PROPOSER, WITNESSED AND SEALED (AS APPLICABLE) Company Name (Name printed or typed) (Affix Corporate Seal, as applicable) Authorized Representative Name (printed or typed) (Witness/Secretary name and title printed or typed) Witnessed/Attested by: Authorized Representative's Title (printed or typed) Witness/Secretary Signature Authorized Representative's Signature

Any blank spaces on the form(s), qualifying notes or exceptions, counter offers, lack of required submittals, or signatures, on County's Form may result in the submission being declared non-responsive by the County.

Detail by Entity Name

Florida Profit Corporation

Bill's Widget Corporation

Filing Information

Document Number 655555

FB/EIN Number

5111111111

Date Filed

09/22/1980

State

Status

ACTIVE

Last Event

AMENDED AND RESTATED ARTICLES

Event Date Filed

07/25/2006

Event Effective Date NONE

Principal Address

Verify either Principal or Mailing

555 N Main Street

Your Town, USA 99999

address is on Form 1

Changed 02/11/2012

Mailing Address

555 N Main Street MYour Town, USA 99999

Changed 02/11/2012

Registered Agent Name & Address

My Registered Agent 111 Registration Road Registration, USA 99999

Name Changed: 12/14/2006

Address Changed: 12/14/2006

Officer/Director Detail

Name & Address

Title P

President, First 555 AVENUE

Anytown, USA99999

Title V

President, Second 555 AVENUE Anytown, USA99999

For corporations, ALL documents must be signed by the president of the company or an authorized individual. For any individual other than the president, we will need one of the following to confirm their authority to sign:

a corporate resolution by the Board of Directors, or an extract of minutes, or an extract of Vote by the Board of Directors If the company's articles of incorporation identify additional positions that have the power to bind the corporation, we will accept the articles of incorporation with verification from the president that a certain individual serves in that role (e.g., the president confirms that John Doe is the CEO, and the articles of incorporation provide that the CEO has the power to bind the company). With respect to an LLC, the authority to bind a limited liability company is controlled by Florida statutes. Managers or managing members have inherent authority to bind an LLC.

If the president of a corporation or a manager/managing member of an LLC delegates their authority, such delegation must be sent to us on company letterhead with the President's or manager's/managing member's original, wet signature.

v01/03/2018



Lee County Procurement Management BID/PROPOSAL FORM

Company Name:							
			Mowing and Landscape Maintenance for Lee				
Solicitation #	B180368KLC	_ Solicitation Name	County Libraries				

Having carefully examined the "Terms and Conditions", and the "Detailed Scope of Work", all of which are contained herein, propose to furnish the following which meet these specifications.

Term

Multi-year and Renewals

The successful Bidder shall be responsible for furnishing and delivering to the Lee County requesting Department commodity or services on an "as needed basis for a two-year (2) period or as specified in the Scope of Work as per specifications. There will be an option to extend this contract as specified in the Scope of Work or specification upon approval of both the County and the vendor at the time of the extension or renewal.

	Choose a	an item.			
Item#	Description	Unit of Measure	Quantity	Unit Cost	Total Cost
	Area 1			a.	
A.	Cape Coral – Lee County Public				
	Library				
	921 SW 39 th Terrace				
	Cape Coral, FL 33914				
a)	Mowing	Each	21	7	
b)	Edging	Each	21		-
c)	Line Trimming	Each	21		
d)	Litter Pick Up, Clean up grass clippings from	Each	21		
	Curbs, Gutters, Sidewalks, etc., Trash removal,		*		
	Pavement Cleaning and Sweeping				
e)	Weeding and weed control	Each	1		
f)	Disease and Insect Control	Lump	1		
		Sum	2		
g)	Fertilization	Each	2		
h)	Pruning	Each	2		
i)	Tree Trimming (under 12 Feet)	Each	1		
j) ,	Tree Trimming (over 12 Feet)	Each	1		
k)	Mulch (complete replacement)	Each	1		
	Total for Area 1-A				
В.	Northwest Regional Library				
	519 Chiquita Blvd. N.	01		-	
	Cape Coral, FL 33993		21		
a)	Mowing	Each	21		
b)	Edging	Each	21		
c)	Line Trimming	Each	21		

er 11/07/2016-4					
d)	Litter Pick Up, Clean up grass clippings from Curbs, Gutters, Sidewalks, etc., Trash removal, Pavement Cleaning and Sweeping	Each	21		
e)	Weeding and weed control	Each	1		
f)	Disease and Insect Control	Lump	1		
1)	Disease and insect control	Sum			u u
g)	Fertilization	Each	2		
h)	Pruning	Each	2		
i)	Tree Trimming (under 12 Feet)	Each	1		
j)	Tree Trimming (over 12 Feet)	Each	1		
k)	Mulch (complete replacement)	Each	1		
	Total for Area 1-B				
C.	Pine Island Public Library	(
	10700 Russell Road NW				
	Bokellia, FL 33922		×		1
a)	Mowing	Each	21		
b)	Edging	Each	21		
c)	Line Trimming	Each	21	•	
d)	Litter Pick Up, Clean up grass clippings from	Each	21		
,	Curbs, Gutters, Sidewalks, etc., Trash removal,				
	Pavement Cleaning and Sweeping	P 1	1		
e)	Weeding and weed control	Each	1		
f)	Disease and Insect Control	Lump Sum	1		
g)	Fertilization	Each	2		
h)	Pruning	Each	2	· ·	
i)	Tree Trimming (under 12 Feet)	Each	1		
j)	Tree Trimming (over 12 Feet)	Each	1		*,
k)	Mulch (complete replacement)	Each	1	1	
11)	Total for Area 1-C				
	Annual Total for Area 1 (Includes Areas A, B and C)				
	Area 2				
A.	Dunbar Jupiter Hammon Public				
	Library	q			
	3095 Blount Street				
	Fort Myers, FL 33916				
a)	Mowing	Each	21	×	
b)	Edging	Each	21		
c)	Line Trimming	Each	21		
d)	Litter Pick Up, Clean up grass clippings from Curbs, Gutters, Sidewalks, etc., Trash removal, Pavement Cleaning and Sweeping	Each	21		
e)	Weeding and weed control	Each	1		
f)	Disease and Insect Control	Lump Sum	1		
g)	Fertilization	Each	2		

Ver 11/07/2016	-4
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er 11/07/2016-4					
h)	Pruning	Each	2		
i)	Tree Trimming (under 12 Feet)	Each	1		
j)	Tree Trimming (over 12 Feet)	Each	1		
k)	Mulch (complete replacement)	Each	1		
	Total for Area 2-A	Buen	1		
6	Total for Arca 2-A				
В.	Library Administration				
۵.	2345 Union Street				
	Fort Myers, Fl 33901				
a)	Mowing	Each	21		
b)	Edging	Each	21		
c)	Line Trimming	Each	21		
d)	Litter Pick Up, Clean up grass clippings from	Each	21		
u)	Curbs, Gutters, Sidewalks, etc., Trash removal,	Lacii	21		
	Pavement Cleaning and Sweeping				
e)	Weeding and weed control	Each	1		
f)	Disease and Insect Control	Lump	1		*
-)		Sum			
g)	Fertilization	Each	2		
h)	Pruning	Each	2.		2
i)	Tree Trimming (under 12 Feet)	Each	1	,	
j)	Tree Trimming (over 12 Feet)	Each	1		
k)	Mulch (complete replacement)	Each	1		
/	Total for Area 2-B	1	_		
	100011011110112				
C.	Fort Myers Regional Library				*
	2450 First St.				e "
	Fort Myers, Fl33901				
a)	Mowing	Each	21		
b)	Edging	Each	21		
c)	Line Trimming	Each	21		
d)	Litter Pick Up, Clean up grass clippings from	Each	21		
u)	Curbs, Gutters, Sidewalks, etc., Trash removal,	Lacii	21		
	Pavement Cleaning and Sweeping				
e)	Weeding and weed control	Each	1	· · · · · · · · · · · · · · · · · · ·	
f)	Disease and Insect Control	Lump	1		
-)		Sum			
g)	Fertilization	Each	2	5	
h)	Pruning	Each	2		
i)	Tree Trimming (under 12 Feet)	Each	1		
j)	Tree Trimming (over 12 Feet)	Each	1	1 ×	
k)	Mulch (complete replacement)	Each	1		
,	Total for Area 2-C	,			:
	11 2 1000 757 777 7		1		
D.	North Fort Myers Public Library				
٥.					
	2001 N Tamiami Trail NE	1			

er 11/07/2016-4					
	(Should be completed approximately the		2		
	summer of 2019. See attached plans)				
a)	Mowing	Each	21		
b)	Edging	Each	21		
c)	Line Trimming	Each	21		
d)	Litter Pick Up, Clean up grass clippings from Curbs, Gutters, Sidewalks, etc., Trash removal, Pavement Cleaning and Sweeping	Each	21		,
e)	Weeding and weed control	Each	1		
f)	Disease and Insect Control	Lump Sum	1		
g)	Fertilization	Each	2		
h)	Pruning	Each	2		
i)	Tree Trimming (under 12 Feet)	Each	1		
j)	Tree Trimming (over 12 Feet)	Each	1		
k)	Mulch (complete replacement)	Each	1		
к)	Total for Area 2-D	//			
	Annual Total for Area 2 (Includes Area 2 A, B, C and D.				
				*	
	Area 3				
A.	East County Regional Library 881 Gunnery Road Lehigh Acres, FL 33971			, , , ,	
a)	Mowing	Each	21		
b)	Edging	Each	21		
c)	Line Trimming	Each	21		
d)	Litter Pick Up, Clean up grass clippings from Curbs, Gutters, Sidewalks, etc., Trash removal, Pavement Cleaning and Sweeping	Each	21		
e)	Weeding and weed control	Each	1		
f)	Disease and Insect Control	Lump Sum	1	4	
g)	Fertilization	Each	2		
h)	Pruning	Each	2	N .	
i)	Tree Trimming (under 12 Feet)	Each	1		
j)	Tree Trimming (over 12 Feet)	Each	1		
k)	Mulch (complete replacement)	Each	1		
,	Total for Area 3 - A				
В.	Riverdale Branch Library 2421 Buckingham Road Fort Myers, FL 33905 (Location may change)				
a)	Mowing	Each	21		
b)	Edging	Each	21		
c)	Line Trimming	Each	21		

11/07/2016-4		- I	21		
d)	Litter Pick Up, Clean up grass clippings from Curbs, Gutters, Sidewalks, etc., Trash removal,	Each	21		
	Pavement Cleaning and Sweeping		1		
e)	Weeding and weed control	Each	1	-	
f)	Disease and Insect Control	Lump Sum	1		
g)	Fertilization	Each	2		
h)	Pruning	Each	2	4	×
i)	Tree Trimming (under 12 Feet)	Each	1	1	
j)	Tree Trimming (over 12 Feet)	Each	1		
k)	Mulch (complete replacement)	Each	1		
/	Total for Area 3-B				
	Annual Total for Area 3 (Includes Area 3 A and B.				
i.					
	Area 4				
A.	Bonita Springs Public Library 26876 Pine Ave. Bonita Springs, FL 34135 (Until new building is completed)				
0)	Mowing	Each	21		
a) b)	Edging	Each	21	,	
	Line Trimming	Each	21		
c)	Litter Pick Up, Clean up grass clippings from	Each	21		
d)	Curbs, Gutters, Sidewalks, etc., Trash removal, Pavement Cleaning and Sweeping	Daen	21		
e)	Weeding and weed control	Each	1	£	
f)	Disease and Insect Control	Lump Sum	1		4
g)	Fertilization	Each	2		`
h)	Pruning	Each	2		x **
i)	Tree Trimming (under 12 Feet)	Each	1		
j)	Tree Trimming (over 12 Feet)	Each	1		
k)	Mulch (complete replacement)	Each	1		
	Total for Area 4-A				
В.	South County Regional Library 21100 Three Oaks Parkway Estero, FL 33928				
a)	Mowing Mowing	Each	21		
b)	Edging	Each	21		
c)	Line Trimming	Each	21		
<u>d)</u>	Litter Pick Up, Clean up grass clippings from	Each	21		
4	Curbs, Gutters, Sidewalks, etc., Trash removal, Pavement Cleaning and Sweeping			÷.	
e)	Weeding and weed control	Each	1		
f)	Disease and Insect Control	Lump Sum	1		
g)	Fertilization	Each	2		

er 11/07/2016-4		Each	2		
h)	Pruning		1		
i)	Tree Trimming (under 12 Feet)	Each			
j)	Tree Trimming (over 12 Feet)	Each	1		
k)	Mulch (complete replacement)	Each	1		
	Total for Area 4-B				
C.	Lakes Regional Library				
	15290 Bass Rd.				
	Fort Myers, FL 33919	T 1	21		
a)	Mowing	Each	21		
b)	Edging	Each	21		
c)	Line Trimming	Each	21		
d)	Litter Pick Up, Clean up grass clippings from	Each	21		
·	Curbs, Gutters, Sidewalks, etc., Trash removal,				
	Pavement Cleaning and Sweeping	D1	1		
e)	Weeding and weed control	Each	1	\ <u>\</u>	
f)	Disease and Insect Control	Lump Sum			
	P-4!!-4!-a	Each	2		
g)	Fertilization	Each	2		
h)	Pruning				
i)	Tree Trimming (under 12 Feet)	Each	1		
j)	Tree Trimming (over 12 Feet)	Each	1		
k)	Mulch (complete replacement)	Each	1	+	
	Total for Area 4-C.				
D.	Bonita Springs Public Library				*
	10560 Reynolds Street				
e.	Bonita Springs, FL 34135				
	(New Building with a completion date of summer 2019. Landscape plans attached.)				
	Mowing	Each	21		
a) b)		Each	21		
	Edging	Each	21		
c)	Line Trimming	Each	21		
d)	Litter Pick Up, Clean up grass clippings from Curbs, Gutters, Sidewalks, etc., Trash removal,	Lacii	21	*	
	Pavement Cleaning and Sweeping				
e)	Weeding and weed control	Each	1		
f)	Disease and Insect Control	Lump	1		
1)	Disease and hiseet control	Sum			9
g)	Fertilization	Each	2		
h)	Pruning	Each	2		
i)	Tree Trimming (under 12 Feet)	Each	1		
j)	Tree Trimming (over 12 Feet)	Each	1		
k)	Mulch (complete replacement)	Each	1		
K)	Total for Area 4-D	1			
	Annual Total for Area 4 (Includes Area 4 A,	-			
	B, C and D.				ii
	D, C unu D.				,
,	Grand Total				v

Ver 11/07/2016-4			
vei 11/01/2010-4			
Amount Written			
11111001110			
Optional			
Hourly rate for Arb	orist		\$

Note: Mowing times can increase or decrease due to the weather conditions.

Note: A complete mulch of a Library will only be done if requested by Facilities manager.

Form 2 - Affidavit Certification of Immigration Laws



AFFIDAVIT CERTIFICATION IMMIGRATION LAWS

SOLICITATION NO.: B180368KLC SOLICITATION NAME: Mowing and Landscape Maintenance for Lee County Libraries

LEE COUNTY WILL NOT INTENTIONALLY AWARD COUNTY CONTRACTS TO ANY CONTRACTOR WHO KNOWINGLY EMPLOYS UNAUTHORIZED ALIEN WORKERS, CONSTITUTING A VIOLATION OF THE EMPLOYMENT PROVISIONS CONTAINED IN 8 U.S.C. SECTION 1324 a(e) {SECTION 274A(e) OF THE IMMIGRATION AND NATIONALITY ACT ("INA").

LEE COUNTY MAY CONSIDER THE EMPLOYMENT BY ANY CONTRACTOR OF UNAUTHORIZED ALIENS A VIOLATION OF SECTION 274A(e) OF THE INA. SUCH VIOLATION BY THE RECIPIENT OF THE EMPLOYMENT PROVISIONS CONTAINED IN SECTION 274A(e) OF THE INA SHALL BE GROUNDS FOR UNILATERAL CANCELLATION OF THE CONTRACT BY LEE COUNTY.

BIDDER/PROPOSER ATTESTS THAT THEY ARE FULLY COMPLIANT WITH ALL APPLICABLE IMMIGRATION LAWS (SPECIFICALLY TO THE 1986 IMMIGRATION ACT AND SUBSEQUENT AMENDMENTS).

	Company Name:			
	Signature	Title	Date	
STATE OF _				
COUNTY OF				
20, by	(Print or Type Na	who has pame) as identification.	efore me thisday or or oduced	
Notary Public	Signature			
Printed Name	of Notary Public			
Notary Comm	nission Number/Exp	orration		

The signee of this Affidavit guarantee, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made. <u>LEE COUNTY RESERVES THE RIGHT TO REQUEST SUPPORTING</u> **DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED, AT ANY TIME.**

Lee County Procurement Management

REFERENCE SURVEY

Solicitation # B180368KLC

Mowing and Landscape Maintenance for Lee County Libraries

Section 1 Reference Respondent Information	Please return completed form	n to:
FROM:	Bidder/Proposer:	
COMPANY:	Due Date:	
PHONE #:	Total # Pages: 1	
FAX #:	Phone #: Fax #:	
EMAIL:	Bidder/Proposer E-Mail:	
Section 2 Enter Bidder/Proposer Information , as applicable Similar Performance (Section 2)	rmed Project (Bidder/Proposer to enter details of a project performed for above	e reference respondent)
Bidder/Proposer Name:	Project Cost:	, , , , , , , , , , , , , , , , , , ,
Reference Project Name: Project Address:	Project Cost:	
Summarize Scope:		
You as an individual or your company has been given	as a reference on the project identified a	bove. Please
provide vour responses in section 3 below. Section 3		Indicate: "Yes" or "No"
1. Did this company have the proper resources and	personnel by which to get the job done?	
2. Were any problems encountered with the compa	ny's work performance?	
3. Were any change orders or contract amendments	s issued, other than owner initiated?	
4. Was the job completed on time?		
5. Was the job completed within budget?		
6. On a scale of one to ten, ten being best, how wo performance, considering professionalism; final		
7. If the opportunity were to present itself, would ye		
8. Please provide any additional comments pertiner	nt to this company and the work performed	for you:
Reference Name (Print Reference Signature	Please submit non-Lee County employ	ees as references

orm 4 -Negligence or Breach of Contract Disclosure Form



ALLEGED NEGLIGENCE OR BREACH OF CONTRACT DISCLOSURE FORM

Please fill in the form below. Provide each incident in regard to alleged negligence or breach of contract that has occurred over the past 10 years. Please compete in chronological order with the most recent incident on starting on page 1.

Company Name:

			 		1
Final Outcome (who prevailed)					
Claim Reason (initial circumstances)	,				
Project (
		,		,	
Case Number County/State					
Type of Incident Date Relaintiff Alleged Negligence And (Who took action or Date Filed against your company)					
Incident Date And Date Filed					
Type of Incident Alleged Negligence or Breach of Contract					

or action taken in the last 10 years, complete the company name and write "NONE" in the first "Type of Incident" box of this page and litigation with your company as the plaintiff. Final outcome should include who prevailed and what method of settlement was made. If a Make as many copies of this sheet as necessary in order to provide a 10 year history of the requested information. If there is no action pending monetary settlement was made the amount may remain anonymous. Please do not modify this form (expansion of spacing allowed) or return with your submission package. This form should also include the primary partners listed in your submission. Do not include submit your own variation.

Page Number:	(t	5
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\prec		:	
\prec	,	14000	TOOTIN
70	,	_	-

Total pages

Update the page number to reflect the current page and the total number of pages. Example: Page 3, of 5 total submitted pages of this form.



AFFIDAVIT PRINCIPAL PLACE OF BUSINESS

SOUTHWEST FLORIDA Instructions: Please complete all information that is applicable to your firm

Con	npany Name:			
Printed	I name of authorized signer Title			,
1111100				
\Rightarrow				
	Date Date	CC: 1 ''		the truth and account of this
affic	signee of this Affidavit guarantee, as evidenced by the sworn a lavit to interrogatories hereinafter made. <u>LEE COUNTY RES</u>	ERVES THE	E RIGHT T	TO REQUEST SUPPORTING
<u>DO</u>	CUMENTATION, AS EVIDENCE OF SERVICES PROVID	ED, AT AN	I IIVIE.	
Nota				
State				
Cou	nty of foregoing instrument was signed and acknowledged before me	e this		day of
The	Toregoing instrument was signed and acknowledged before in	o mis		
20	* .			who has produced
		7		C (
	Type of ID and number		as identi	fication (or personally known)
	Type of 10 and number			
\Rightarrow	y Public Signature	Notary Commissi	on Number and ex	xpiration
Notar	y Public Signature	riotaly commissi	on Trained and o	
1.	Principal place of business is located within the boundaries of	of:	Lee C	ounty
1.	Timolphi place of dubiness to recursor was a			r County
			Non-I	Local
	Local Business Tax License #	9		
2	Address of Principal Place of Business:			
2.	Address of Principal Flace of Business.	7		
	and the state of			*,
3.	Number of years at this location	years		*If you attach contractual history for
4.	Have you provided goods or services to Lee County on a regular basis within the past 3 consecutive years	Yes*	No	*If yes, attach contractual history for past 3 consecutive years
5.	Number of available employees for this contract			
6.	Does your company have a Drug Free Workplace Policy	Yes	No	

Form 6-Sub-contractor List

SOUTHWEST FLORIDA

SUB-CONTRACTOR LIST

Amount or Percentage of Total					- Sc.	,	
Qualified DBE Yes/No		×	,				
Phone Number and Email							
Point Of Contact Or Project Supervisor							
Area Of Work					-		
Sub-contractor Name							

dollar value or percentage that the sub-contractor will be performing. If sub-contractors qualify as Disadvantaged Business Enterprise (DBE) Please include sub-contractors name, area of work (i.e. mechanical, electrical, etc.) and a valid phone number and email. Also include the contractors, please attach a current certificate. 1

Form 7: Public Entity Crime Form

This form must be signed and sworn to in the presence of a notary public or other officer authorized to administer oaths.

This sworn state	ement is submitted to(Print name of the public entity)
by	
	(Print individual's name and title)
for	
	(Print name of entity submitting sworn statement)
whose business	address is
(TC 1: 11):	F. J. J. F. J.
(If applicable) i	ts Federal Employer Identification Number (FEIN) is
(If the entity he	s no FEIN, include the Social Security Number of the individual signing this sy
	he attached sheet) Required as per IRS Form W-9.

- 2. I understand that a "public entity crime" as defined in Paragraph 287.133(1) (g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, and bid or contract for goods or services to be provided to any public entity or agency or political subdivision or any other state or of the Unites States, and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
- 3. I understate that "convicted" or "conviction" as defined in Paragraph 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- 4. I understand that "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - 1. A predecessor or successor of a person convicted of a public entity crime: or:
 - 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those offices, directors, executives, partners, shareholders, employees, members and agents who are active in the management of the affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not fair market value under an arm's length Agreement/Contract, shall be a facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
- 5. I understand that a "person" as defined in Paragraph 287.133(1) (c), <u>Florida Statutes</u>, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of the entity.
- 6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting those sworn statement. (*Please indicate which statement applies*.)

Neither the entity submitted this sworn statement, nor any officers, directors, executives, partners, sha	areholders,
employees, members, and agents who are active in management of an entity nor affiliate of the entity have been	en charged
with and convicted of a public entity crime subsequent to July 1, 1989.	

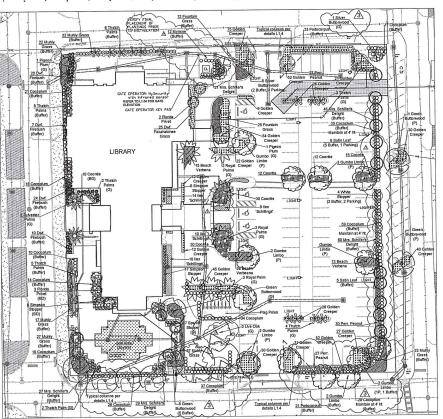
Public Entity Crime Form

The entity submitting this sworn statement, or one or more of the officers, directors shareholders, employees, member, or agents who are active in management of the entity, or an aff been charged with and convicted of a public entity crime subsequent to July 1, 1989.	, executives, partners, iliate of the entity have
The entity submitting this sworn statement, or one or more of its officers, directors shareholders, employees, member, or agents who are active in management of the entity, or an afficency been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, the proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearing and by the Hearing Officer determined that it was not in the public interest to place the entity submitting on the convicted vendor list. (Attach a copy of the final order)	filiate of the entity has ere has been subsequent the Final Order entered
I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IS FILED. I ALSO UP AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.	D, THAT THIS FORM NDERSTAND THAT I EXCESS OF THE
(Signature)	
(Date)	
STATE OFCOUNTY OF	
PERSONALLY APPEARED BEFORE ME, the undersigned authority, (Name of individual signing)	dov
who, after first being sworn by me, affixed his/her signature in the space provided above on this of, 2	day
(NOTARY PUBLIC)	
My Commission Expires:	

Minimum Qualifications Requirements (form may be expanded or duplicated as needed)

Proposer Nan	ne:	Page 1
Relevant Proj	ects:	
Owner Name:		PROJECT 1 Summary of Project Scope:
Project Name:		
Project Address:		
Owner Representative:		
Telephone:	,	
E-Mail:		
Project Cost:	Awarded \$	
	Final \$	
Project Size:	Acres	
Extra Field		
Owner Name:		PROJECT 2 Summary of Project Scope:
Project Name:		
Project Address:		
Owner Representative:		
Telephone:	·	
E-Mail:		
Project Cost:	Awarded \$	
	Final \$	
Project Size:	Acres	
Extra Field		
Owner Name:		PROJECT 3 Summary of Project Scope:
Project Name:	·	,
Project Address:		
Owner Representative:		
Telephone:		
E-Mail:		
Project Cost:	Awarded \$	
	Final \$	
Project Size:	Acres	
Extra Field		

Proposer Name:			Page 2
Owner Name:			PROJECT 4 Summary of Project Scope:
Project Name:			
Project Address:			
Owner Representative:			_ *
Telephone:			
E-Mail:			-
Project Cost:	Awarded	\$	-
	Final	\$	
Project Size:	Acres		
Extra Field			
			Comment of Decision Comment
Owner Name:			PROJECT 5 Summary of Project Scope:
Project Name:	-		- 1
Project Address:			-
			- /
Owner Representative:			-
Telephone:			-
E-Mail:			-
Project Cost:	Awarded	\$	-
	Actual	(calendar days	-
Project Size:	Acres		
Extra Field			

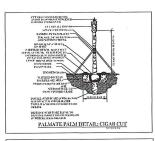


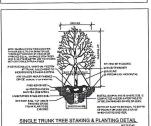
LANDSCAPE PLAN

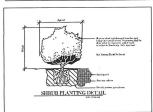
BONITA SPRINGS LIBRARY Lee County B.O.C.C.

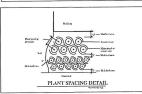
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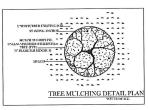




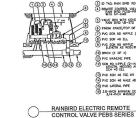












30-NCH LINEAR LENGTH OF WAE, COLED ② WATERPROOF CONNECTION NAME BEG SPUCE-1 (1 OF 2) REMOTE CONTROL VALVE: RAN BED FESD-PRS-D WITH NP-HAN (a) VALVE BOX WITH COVER: (DEATH AS REQUEED)

(B BOCK (10° 4)

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(S SCH BON FIFE (2-NOR)

SCH 46 III

(B) FOR SOR 40 IIE OF ELL

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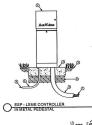
3/4-NOR WORLD OFWELL

BETTORIUM

RANGEAUGE TEACHOOPEN TEACHOOPEN NALWESCAT TEACHOOPEN NALWESCAT TEACHOOPEN NALWESCAT CONCERN CO

PIPE & WIRE TRENCHING

MOTE SELOW ALL HARDSCAPE ELEMENTS WITH PVC 2 TIMES THE DAWLETER OF THE PIPE WITHOUT



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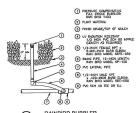
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(i) these spece of Array on Array (ii) and the special mat (ii) and the (iii) and the (iii) and the (iii) and the (iii) array (iii) and the (iii) array (iii) arra

CONTROLLER GROUNDING THISH CHIDE/TOP OF MULCH

(2) POP-LP STRY STRUGGELS-NO 3 PAC SON BO NEPLE
(LENGTH AS REQUIRED)
4 PAC SON 40 ELL
5 PAC SON 40 STREET ELL
6 PAC SON 40 TEE OR ELL
7 PAC LATERAL PIPE

RAINBIRD RD-05 WITH SWING
JOINT



RAINBIRD BUBBLER

LIBRARY Lee County B.O.C.C. DAVID M. JONES, JR. AND ASSOCIATES, NO. LANGUAGE BEN HELDER BOOK ACCOUNTS AND ASSOCIATES AND ASS

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Freez, 239 775-1200
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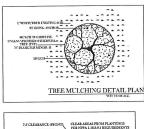
BONITA

SPRINGS

100% CONSTRUCTION DOCUMENTS 3 (8-21-17 Adleram E) A (22-12-14 ASI EL

> LANDSCAPE & IRRIGATION DETAILS

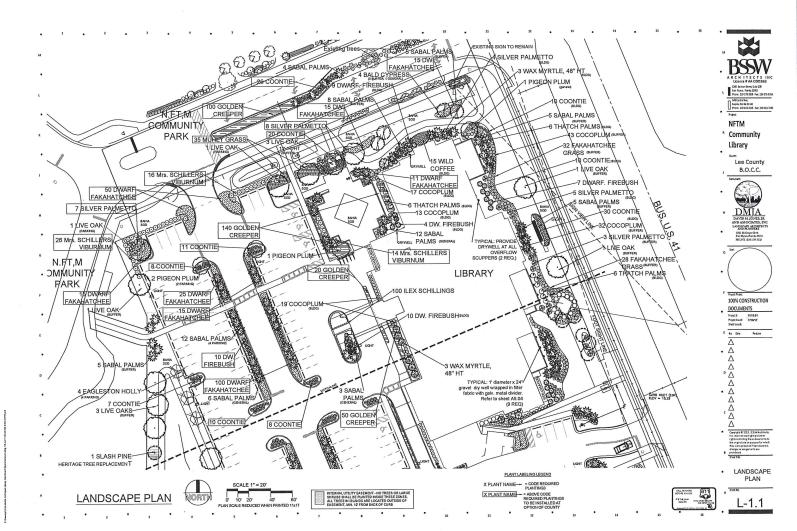
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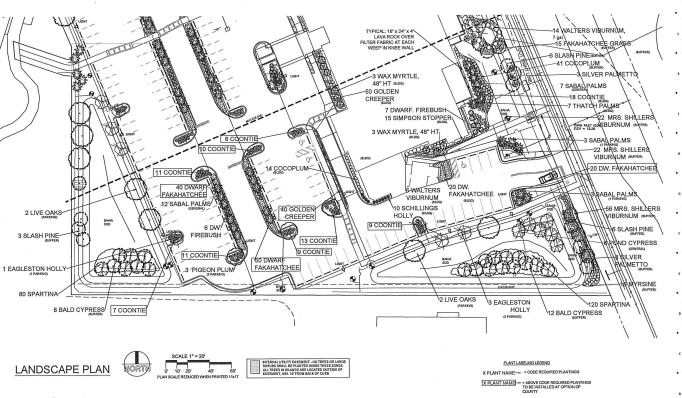






			Sotanical Name	Common Name	Plant Size	
QUINTITY	HATIVE	COLD TOL	TR	TES .		
13	Yes	Yes	Surveye simorube	Gumba-Limbo	12 N. 3-1/2" cal. 6 spr. 45 gall or	
11	Yes	Yes	Chrysophyllum ollyforme	Satry Leaf	10" M. 2" cal. 4 spr. 25 gallon	
2	Yes	Yes	Coccolobe diversife in	Pigeon Plum	12 M. 3-1/2" cal. 6'spr. 43 gallo	
8	Yes	Yes	Conocarpus erectus	Green Bufforwood	12 ht. 3-1/2" cal. 6' spr. 45 gallos	
6	Yes	Yes	Conocerpus erectus var. amedica	Sitver Buttonwood	12 ht. 3-1/2" cat. 6'spr. 45 galler	
4	Yes	Yes	fuemie exiferis	White Stooper	17 ht. 2"cal, 4 spr. 25 gallon	
7	Yes	Yes	Econia foetida	Spanish Stopper	30 ht. 2"cal, 4 spr. 25 gallion	
3	Yes	Yes	Quertus wrpiniono	Uve Oak	10 ht, 3-1/7 cal. 6 spr. 45 gall o	
			PA	Lus		
2	No.	Yes	Fhom tilesia	Sylvester Palm	Min. 10 deartrunk (C.T.)	
30	Yes	Yes	Thyroat ractions	Thatch Falor	5 deartrunk (CT.)	
7	Yes	Yes	Royestonea elsta	Royal Palm	Mn. 10 deartrunk (C.T.)	
			84			
297	Yes	Yes	Christophinus icaco Fied To	Cocootum	1.5 n, 24" ht., 3 gallon 3" oc	
5	Yes	Yes	Foresters secretals	Florida Posel	5-6'ht, 4'spr. 45 gallon	
60	No.	Yes	Hamela catena Compacta'	Dead Fretash	Min. 24" Hz., 3 gaffor, 3' oc	
49	Yes	Yes	flux vorations "Scriffings"	Na Schillegs Holy	Bestlen 2'ec	
4	No	Yes	Podosaraus macrothilus	Polygram	May 24" hz., 3 ration, 7 oc	
~ ii	Yes	Yes	Mycanthas frazzos Variecata	Simoson Storper	Mrs. 24" ht., 3 gaillon 3" oc	
14 7	Yes	Yes	Afyrsine exionense	Menine	Min. 24" hr., 3 gallon	
178	Yes	Yes	MANTOCINE CONTON	MARIN Grass (Constructed Grass)	Min 24" Ht. 3 gollon 3" oc	
25	Yes	Yes	Triessoure Porksare	Daraf Fakabatchee Crass	Min. 25' M. 3 galon, 3' cc	
183	Yes	Yes	Vživnem obovotim 'Mrs. Schiler's Deloht'	Mrs. Schiller's Vibumum	Mrs. 24" Hz., 3 gaffon, 3" oc	
37	Yes	Yes	Pennisetum efocecuroides	White Fountain Grass	3 gallon, 3" oc	
_		_	COOL	DODVERS		
84	Yes	Yes	Arachia olabrata	Permit Peru	1 gaton 16" oc	
	Yes	Yes	Emple (Books	Gorden Creeper	1 gaton, 18" oc	
564	Yes	Yes	Verbesa mantina	Beach Verbera	1 gallon, 12" ec	
54		Yes	Zamia numla	Coontie Fern	12"-18" ht, 3 gallon, 3"oc	
69	Yes	Tes	Zamo pama	Counteren	11-18 110 340-03-03	
	_	_		AISC.		
-	-	+	BARIA SOD	WEED FARE	S.F.	
_	-	+	2015/A 500	WILDLISE	S.F.	
_	-	-	GRADE B MULCH	DOUBLE CUT SACWAY MULCH	CY.	

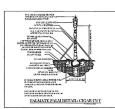


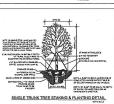


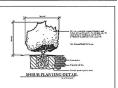
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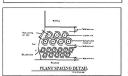
LANDSCAPE
 PLAN

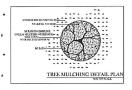
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GENERAL LANDSCAPE NOTES

- THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR FAMILLARIZING THEMSELVES WITH THE LOCATIONS OF ALL UTILITIES AND ALL SITE CONDITIONS PRIOR TO THE START OF LANDSCAPE INSTALLATION.
- FERTILIZER SHALL BE IN ACCORDANCE WITH SPECIFICATIONS AND LOCAL ORDINANCES.
- 11. IT SHALL BE THE RESPONSIBILITY OF THE LANDSCAPE CONTRACTOR TO FINE GRADE ALL PLANTING AND SODDING AREAS PRIOR TO PLANT OR SOO INSTALLATION. CONTRACTOR SHALL OBTAIN OWNER APPROVAL OF FINAL GRADES.
- CONTRACTOR SHALL BERESPONSIBLE FOR COMPLETE TAXEOFFS. PLANT LIST IS PROVIDED FOR REFERENCE ONLY.



2 WATEROOF CONNECTION ANN BRD SPLEE-1 (1 OF 2)
3 ID TAG: RAIN BRD VIO SERES
4 REMOTE CONTROL VIA VIO.
BANK BRD PRS- PRS-0 REMOTE CONTROL VALVE: S VALVE BOX WITH COVER:

(3) VALVE BOX WITH COVER:

(4) FINSH CRADE/TOP OF WULCH

(7) PINS SOH BO INPPLE (CLOSE)

(8) PINS SOH BO INPLE

1 30-NOH LINEAR LENGTH O

CH SO NEPLE (2-INCH LENGTH, HEDDEN) AND SOH 40 ELL

(B) 20-NCH WASHED CRAVEL

(C) PYC SCH 40 THE OR ELL

(C) PYC SCH 40 THE OR ELL

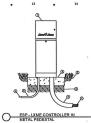
(C) PYC SCH 40 THE OR ELL

(C) 13/4-NCH WASHED CRAVEL

RAINBIRD ELECTRIC REMOTE CONTROL VALVE PEBS SERIES



STEW BROWN, HARDSCAFE BENEVIS WITH



MINICATOR CONTROLLER
ANN IND COPYCLES WIN LINN
MCN. CREMET MO LEMPER WE'RE PERCENT
RETALL CORPULED, CARRET MO PERCENT,
PER RANGE/CREMET, RECOMPOSITIONS.



RAINBIRD BUBBLER

ENLES HOUSE 811
EFFOR YOU'DE COLOR OF THE CO

LANDSCAPE, IRRIGATION L-1.3

NFTM Community Library Lee County B.O.C.C. CONT GEOMORPHIC SEE ANY 15-MCH
 CONT GEOMORPHIC SEE ANY 15-MCH
 CONTROLLED SEE ANY 15-MCH DMJA
DAYIDM JONES, II FINISH GRUDE/TOP OF MULCH
 POP-UP STRAY SPRINGLES:
 RAN BRO RD-06 OPEC SCH BO NEPLE
(LENGTH AS REQUIRED)
PIC SCH 40 ELL

PIC SCH 40 STREET BL

PIC SCH 40 TEE OR ELL

PIC LATERAL PIPE 100% CONSTRUCTION DOCUMENTS Project b: 1610.01 Project loand 7/16/17 Shed bound 3000 RAINBIRD RD-05 WITH SWING
JOINT TPRESSURE COMPENSATING FULL CHICLE BURBLER RAIN BIRD 1400

PLANT WATERIAL

TRUSH CRADE/TOP OF WULCH UV RADIATION RESISTANT
1/2 INCH FVC SCH ED NFFLE
(LENGTH AS REQUIRE) ((DIGTH AS REQUIRED)

3 1/2-NCH FEVALE NPT x
1/2-NCH SERB LIBOW.
RAN BIED WOOLL SET-050

6 SWING FPE 12-NCH LENGTH:
RAN BIED WOOLL SP-100

7 PVC LATERAL PIPE FVC LATERAL FRE

 1/2-MICH MUZE NOT RANN RIPE WOCK 150-050
 PVC SCH 40 TEC OR CLL

PLANT LIST

					Botanical Name	Common Name	Plant Size
COOE	QUANTITY	TOTAL	NATIVE	COLD TOL	TREES		
15		15	Yes	Yes	Finus effottii 'Densa'	South Florida Slash Fine	107-12" ht. 2" cal. 4" spr.
1		1	Yes	Yes	Finus elifottii 'Densa'	South Florida Slash Fine	20 Nt. 4" cal. 6" spr.
1		3	Yes	Yes	Quercus virginians	Uve Oak	12'-14' ht. 3-1/2" cal. 6' spr. 45 gal
12		12	Yes	Yes	Querrus virginiona	Uve Oak	10'-12" ht 2" cal 4" set.
6		6	Yes	Yes	Taxodium ascendens	Pond Cypress	10'-12' ht. 2" cal. 4' ser.
24		24	Yes	Yes	Taxodium distichum	Bald Cypress	10'-12' ht. 2" cal. 4" sor.
			Yes	Yes	Hex attenuata facleston	Earleston Holly	10-12 ht. 2" cal. 4" str.
7		7	Yes	Yes	Coccoloba diversifolia	Pigeon Plum	10-12' bt. 2' cal. 4' spr.
			_				
					PALMS		1
73		78	Yes	Yes	Sabel palmetto	Cabbage Palm	10-15 deartrank, 4 stagger
25		25	Yes	Yes	Thrinax radiate	Thatch Palm	4'-5 Hz
		_		_	SHRUBS		
179		179	Yes	Yes	Chrysobalanus icaco Red Tof	Cocoplum	24" ht. 3 gallion
41	10	53	Yes	Yes	Hamela patero 'Compacto'	Dead Firebush	24" ht. 3 gallion
15		15	Yes	Yes	Myrolanthes fragrans	Senos on Stopper	24"-30" ht. 3 gaffon
12		12	Yes	Yes	Myrica cerifera	WexMyrtie	48" ht, 10 gallon
23	15	30	Yes	Yes	Serunça repons "Silver Form"	Sher Palmeto	127-15" Nt. 3 gallon
75	0	75	Yes	Yes	Tripsecure dactyloides	Fakshalahne Grass	24" ht 3 gallon
20	356	375	Yes	Yes	Trips acum fordanum	Dwarf Fakahatishee Grass	18" ht. 3 gallon
20	0	20	Yes	Yes	Viburnum obovatum Walter's'	Walter's Vibumum	24" ht. 3 gallon
100	56	156	Yes	Yes	Viburnum obevatum Wrs. Schillers	Mrs. Schillers Viburnum	17'-18" ht. 3 gallon
63	168	236	Yes	Yes	Zamia purrita	Coontie Fern	12' ht. 3 gallon
0	35	35	Yes	Yes	Muhlenbergia capitaris	Muhly Grass	16"-24" hr. 3 gallon
16		10	Yes	Yes	Myrsine gulanensis	Myrsine	24" ht. 3galion
200		200	Yes	Yes	Sportina al ternifolia	Sportino	12"-18" Mr. 3 gollion
15		15	Yes	Yes	Psychotria nervosa	Wild Coffee	24" ht 3 gallon
35		25	No	Yes	Ficus microcarps 'Green Island'	Green taland flour	12" ht. 3 gallon
					GROUNDCOVERS		
100	320	440	Yes	Yes	Errodea littoralis	Golden Oresper	1 gaton
110		110	Yes	Yes	Tex schärgs	Schilling Hally	3 galan
					BATERIALS		<u> </u>
			No	Yes	Bates Foot	Sold Sod	
			140	Yes	Grade B Mulch	Math	3° depth
					Cravel Drywells per sheet A5 04		12 drywels at 2 depth

Sealed Bid Label

Cut along the outer border and affix this label to your sealed solicitation envelope to identify it as a "Sealed Bid".

SEALED BID DOCUMENTS • DO NOT OPEN				
BID No.:	B180368KLC			
BID TITLE:	Mowing and Landscape Maintenance for Lee Counties Libraries			
DATE DUE:	Tuesday, July 31, 2018			
TIME DUE:	Prior to: 2:30 PM			
SUBMITTED BY:				
a a	(Name of Company)			
e-mail address	Telephone			
DELIVER TO:	Lee County Procurement Management			
	1500 Monroe 4 th Floor			
	Fort Myers FL 33901			
Note: submissions rec	eived after the time and date above will not be accepted.			

Lee County Procurement Management 1500 Monroe Street, 4th Floor Fort Myers, FL 33901 (239) 533-8881 www.leegov.com/procurement

PLEASE PRINT CLEARLY

