

## AGENDA ITEM REPORT

**DATE:** November 20, 2018  
**DEPARTMENT:** Parks and Recreation  
**REQUESTER:** Jesse Lavender  
**TITLE:** Approve Contract for Umpire Services

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### I. MOTION REQUESTED

- A) Award Invitation to Bid No. B180272RJD, Umpire Services to Naples Referee and Umpire Association, the responsible bidder with the lowest responsive bid, for a period of two years, as approved in the department's annual adopted budget.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or Designee the authority to negotiate renewals of the contract, including changes in price, for up to three additional one-year periods, and/or to extend the contract for up to six months and to execute all associated documents, with County Administration approval, as approved in the department's annual adopted budget, if doing so is in the best interest of Lee County.

### II. ITEM SUMMARY

Award contract to Naples Referee and Umpire Association to provide softball umpire services, on an as-needed basis to Lee County Parks and Recreation, for an initial period of two years with the option to renew for three additional one-year periods, as approved in the department's annual adopted budget. Total expenditures for these services for Fiscal Year 2017-2018 were approximately \$23,995.00. Included in budget.

### III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History  
The Lee County Parks and Recreation Department submitted a request to Procurement Management to obtain bids for a vendor to provide professional officiating services for baseball and/or softball tournaments on an as-needed basis. Procurement Management advertised B180272RJD, Umpire Services on June 29, 2018. On the bidding deadline of August 10, 2018, Procurement Management received one bid for softball umpire services only. After conducting an analysis on the bid submitted, staff recommends making award to Naples Referee and Umpire Association for softball umpire services. Total expenditures for these services for Fiscal Year 2017-2018 were approximately \$23,995.00.
- B) Policy Issues
- C) BoCC Goals  
Sports Tourism
- D) Analysis
- E) Options

### IV. FINANCIAL INFORMATION

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A)	Current year dollar amount of item:	\$23,995.00
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: General Program: Parks and Recreation Operations Project: Softball Umpire Services Account Strings: KH5722500100.503490	
G)	Fund Type?	General Fund
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

Annual spring collegiate tournament

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
Notice of Intended Decision	10/29/2018	Backup Material
Softball Umpire Agreement	10/29/2018	Agreement

**REVIEWERS:**

Department	Reviewer	Action	Date
Parks and Recreation	Turner, Nicole	Approved	11/6/2018 - 11:44 AM
Parks and Recreation	Lavender, Jesse	Approved	11/6/2018 - 11:45 AM
Budget Services	Guttery, Angela	Approved	11/7/2018 - 11:18 AM
Budget Services	Winton, Peter	Approved	11/7/2018 - 1:18 PM
County Attorney	Lira, Louis C.	Approved	11/7/2018 - 2:50 PM
County Manager	Harner, David	Approved	11/8/2018 - 2:56 PM