

AGENDA ITEM REPORT

DATE: September 4, 2018
DEPARTMENT: Transit
REQUESTER: Steve Myers
TITLE: Approve Piggyback for Purchase of Propane for Transit

I. MOTION REQUESTED

- A) Approve Piggyback No. PB180249RJD Propane to utilize pricing on The School Board of Broward County, Florida Contract No. 17-146R; for the purchase and delivery of liquid petroleum gas from Amerigas Propane, L.P., at the unit cost established by the contract, on an as-needed basis Countywide as approved in the departments' annual adopted budgets.
- B) Authorize the use of the contract through its expiration of May 30, 2022 and any renewals or extensions approved by The School Board of Broward County, Florida.
- C) Authorize the Director of Procurement Management to sign the Agreement for Piggyback Purchase on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Authorizes Transit and other County departments to utilize pricing on The School Board of Broward County, Florida contract for the purchase and delivery of liquid petroleum gas on an as-needed basis for its vehicles and facility from Amerigas Propane, L.P., at the unit cost established by the contract. Total expenditures for these products for Fiscal Year 2016-2017 were approximately \$181,783.46. LeeTran has a 3,900 gallon tank and uses approximate 180,000 gallons per year, which is considered as a small delivery by propane companies. It will be cost effective for the County to utilize the piggyback method which is negotiated at a larger quantity purchase than doing our own solicitation.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
LeeTran submitted a request to Procurement Management to piggyback The School Board of Broward County, Florida contract for purchase of propane. The School Board of Broward County, Florida solicited proposals on Request for Proposal number RFP 17-146R LPG/Propane Supply and Fueling Dispensers and Services. The contract was awarded to Amerigas Propane, L.P. and is available for piggyback. Approval of Piggyback No. PB180249RJD allows the County to utilize the contract for purchases through its expiration date of May 30, 2022 and any contract renewals or extensions approved by The School Board of Broward County, Florida. The term of the contract is through May 30, 2022 with the option to renew for two additional one-year periods.
- B) Policy Issues
Piggybacking request in compliance with the County's Procurement Policy.
- C) BoCC Goals
Transportation, providing multimodal transportation.
- D) Analysis
Piggybacking The School Board of Broward County, Florida contract will enable Transit to purchase propane fuels at a lower cost without interruption.
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Enterprise Program: Transit Project: Transit Operating Account Strings: KI5440148600.505210.08	
G)	Fund Type?	Enterprise
H)	Comments: Expenditures will be as needed and as approved in the departments' annual adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

The term of the contract is through May 30, 2022 with the option to renew for two additional one-year periods.

VII. FOLLOW UP

Monitor the contract expiration date.

ATTACHMENTS:

Description	Upload Date	Type
Vendor Executed Agreement	8/15/2018	Agreement
Contract	8/15/2018	Contract
SunBiz	8/15/2018	Backup Material
Approval Letter	8/15/2018	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Transit	Turner, Nicole	Approved	8/17/2018 - 5:33 PM
Transit	Myers, Steve	Approved	8/20/2018 - 9:27 AM
Budget Services	Henkel, Anne	Approved	8/20/2018 - 10:16 AM
Budget Services	Winton, Peter	Approved	8/20/2018 - 10:24 AM
County Attorney	Fraser, Andrea R.	Approved	8/20/2018 - 11:08 AM
County Manager	Harner, David	Approved	8/28/2018 - 8:53 AM

District 1
John Manning
District 2
Cecil L Pendergrass - Chair
District 3
Larry Kiker - Vice Chair
District 4
Brian Hamman
District 5
Frank Mann



**Board of County Commissioners
Regular Meeting Agenda**

September 4, 2018
9:30 AM

County Manager
Roger Desjarlais

County Attorney
Richard Wm. Wesch

Commission Chambers
2120 Main Street
Fort Myers, FL 33901

If you plan to address the Board, please complete a "Public Comment Card" located on the table outside the Chamber entrance. Completed cards should be returned to the Staff table at the right of the podium prior to the start of the meeting.

NOTE: During this meeting, the Board may convene and take action in its capacity as the Lee County Port Authority or the Lee County Government Leasing Corporation.

In accordance with the Americans with Disabilities Act, Lee County will not discriminate against qualified individuals with disabilities. To request an auxiliary aid, service or reasonable modification to participate, contact Joan LaGuardia, (239) 533-2314, Florida Relay Service 711, or adarequests@leegov.com at least five business days in advance. Accommodation will be provided at no cost to the requestor.

Invocation: Pastor Gaspar Anastasi, Word of Life Church

Pledge of Allegiance

Ceremonial Presentations

Recap

Consent Agenda

- Items to be pulled for discussion by the Board
 - Public comment on balance of items
- Motion to approve balance of items
- Consideration of items pulled for discussion
 - Public comment taken on each pulled item as it is considered

Administrative Agenda

Public Hearings

Walk-ons and Carry-overs

Commissioners' Items/Committee Appointments

County Manager Items

County Attorney Items

Public Presentation of Matters by Citizens

Work Session Update

- Public Comment on Work Session

Adjourn

TRANSIT

27. Approve Piggyback for Purchase of Propane for Transit

Funding:

Current Year Dollar Amount:	See comments below
Included in current budget?	Yes
Fund:	Enterprise
Comments:	Expenditures will be as needed and as approved in the departments' annual adopted budgets.

Item Summary:

Authorizes Transit and other County departments to utilize pricing on The School Board of Broward County, Florida contract for the purchase and delivery of liquid petroleum gas on an as-needed basis for its vehicles and facility from Amerigas Propane, L.P., at the unit cost established by the contract. Total expenditures for these products for Fiscal Year 2016-2017 were approximately \$181,783.46. LeeTran has a 3,900 gallon tank and uses approximate 180,000 gallons per year, which is considered as a small delivery by propane companies. It will be cost effective for the County to utilize the piggyback method which is negotiated at a larger quantity purchase than doing our own solicitation.

TRANSPORTATION

28. Award Contract for Colonial Boulevard Alternatives Analysis Study

Funding:

Current Year Dollar Amount:	\$349,996
Included in current budget?	Yes
Fund:	Transportation Capital Improvement
Comments:	

Item Summary:

Award Competitive Negotiation for Professional Services for Colonial Boulevard Alternatives Analysis Study to McCormick Taylor in the amount of \$349,996 to provide consultant services to conduct a study to identify alternatives to achieve Lee County's project objectives including: 1) improving safety and operational efficiency; 2) optimizing pedestrian access; 3) minimizing cost; 4) minimizing right-of-way impacts. Extent of study is from the Caloosahatchee River to US 41 within existing right-of-way.

29. Approve Construction Inspection of Gunnery Road and 8th Street SW

Funding:

Current Year Dollar Amount:	\$220,635.00
Included in current budget?	Yes
Fund:	Transportation Capital Improvement
Comments:	

Item Summary:

Approve a Supplemental Task Authorization with Kisinger Campo & Associates, Corp. for construction oversight and inspection services at Gunnery Road and 8th Street SW, in the amount of \$220,635.00. Funding for construction is provided for by the Florida Department of Transportation through a Local Agency Program grant in the not to exceed amount of \$1,224,819. The construction and inspection services is budgeted using local option gas taxes.

From:
Sent: Tuesday, September 04, 2018 1:00 PM
To:
Subject: Agenda Items Approved at 9/4/18 - BoCC Meeting
Attachments: 9-4-18 Final Agenda.pdf

The below consent agenda items were approved by the Board of County Commissioners on September 4, 2018. The agenda is attached for your records.

Please proceed accordingly.

19	B180005MRH	Award Contract for Delivery Services for Lee County Library System
21	PB180485KLC	Approve Piggy back for Purchase of Computer Equip., Peripherals and Services
26	PB180453JJB	Approve Piggyback for Consulting Services Contract for Solid Waste Programs
27	PB180249RJD	Approve Piggyback for Purchase of Propane for Transit
28	CN180110DLK	Award Contract for Colonial Blvd. Alternatives Analysis Study
29	CN160311 – STA #1 C7624	Approve Construction Inspection of Gunnery Rd. and 8 th Street SW
30	B180256GWT	Approve Contract for Methanol for Fiesta Village Wastewater Reclamation Facility
31	CN140526 STA #11 C7118	Approve STA for Pine Ridge Force Main Replacement
32	B180244GWT	Award Contract for Electric Motor Repair and Replacement Services for Lee County Utilities
33	SS180202MKP	Approve Purchase of Fiber Network for Utilities from CenturyLink

Thank you,

Procurement Management
 1500 Monroe Street, 4th
 Floor Fort Myers, FL 33901